## R. FRANK NIMS MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Desmond Cole , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** The mission of R. Frank Nims Middle School is to provide a safe and healthy school environment that will help students become responsible leaders and productive members of a school, the community, and the world.  |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Nims Middle School will provide parents of participating children timely information about the Title I programs, a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet at the annual Title I meeting that occurs at the beginning of the school year. Opportunities to meet regularly for the purpose of formulating suggestions, as appropriate, in decisions related to the education of their children, will be provided. We will provide LCS promotion/retention requirements that will be shared with parents during Open House. During parent-teacher conferences, assessment (and progress monitoring) data and grade level proficiency levels will be shared. Student progress reports and report cards will be sent home regularly. The Annual Title I Parent Survey will be used to improve and plan parent involvement activities for the following school year. Success will be measured by the Spring Title I Survey and School Climate Survey results, as well as feedback from discussions in PTO meetings, SAC meetings, and parent-teacher conferences. Feedback will be used to develop the next year's School Improvement Plan and Title I Plan. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Orientation | The Parent Liaison, School Advisory Council, Leadership Team and Administrators will work together to coordinate these programs. |
| 2 | Open House | The Parent Liaison, School Advisory Council, Leadership Team and Administrators will work together to coordinate these programs |
| 3 | Parent Night | The leadership team, teachers, and administrators will work together to coordinate these events.  |
| 4 | Science Night | The science department and administrators will work together to coordinate this event.  |
| 5 | AVID Parent Workshops | The School Advisory Council (SAC), Leadership Team and Administrators will work together to coordinate these workshops. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Open House | School Staff | September 2016 | Simple Survey |
| 2 | Family Engagement Opportunities | Nims PTO/Administration | August 2016 - June 2017 | Family Surveys |
| 3 | Annual Title I Meeting | School Staff | August 2016 | Simple Surveys |
| 4 | Parent Conference Night | School Staff | September 2016 - ongoing | Simple Surveys |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Nims Middle School will offer a flexible number of meeting times and may use Title I funds to provide transportation, childcare, or home visits, and such services related to parent involvement. Meeting dates and times will be advertised and posted on the school's marquee, homepage, and listserv in advance to encourage parent involvement. The school newsletter containing this and other school related information will also be sent home to parents. Monthly SAC meetings and PTO meetings, programs, assemblies, school celebrations, and parent workshops are used to encourage parent involvement. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Anti Drug Education/Bullying | Guidance Counselor/Dean of Students | Parents will be encouraged to attend workshops and given information to be aware of signs | August 2016 - June 2017 | Parent Survey |
| 2 | Project Assistance Workshop | Teachers | Students will receive assistance on varied large projects, i.e., History Fair and Science Fair, before and after school. | August 2016 - June 2017 | Student Participation/Student Final Product |
| 3 | Literacy Night | Department Chairs/Team Leaders | Each nine weeks parents will be given the opportunity to see the expectations of student projects | August 2016 - June 2017 | Parent Survey |
| 4 | Financial Workshops | Parent Liaison/Capital City Bank | Budget training for parents and students | September 2016 & March 2017 | Parent Survey |
| 5 | Curriculum Night | Department Chairs/Team Leaders | Monthly meetings held to teach parents to work with their children. | August 2016 - June 2017 | Family Surveys |
| 6 | Family Engagement Committee | Administration Team | Monthly meetings with the administrative team to discuss academic progress/student engagement. | August 2016 - June 2017 | Simple Survey |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | AVID Training | AVID Conference Teachers | Professional Development | July 5-8, 2016 | Conference Evaluation |
| 2 | Gizmo | Assistant Principal Curriculum (APC) | Technology Development  | Ongoing (2016-2017) | Student Progress Monitoring |
| 3 | SuccessMaker8 | Assistant Principal Curriculum (APC) | Math/Reading Problem Solving | August (2016) | FSA Math Scores |
| 4 | Rewards | Assistant Principal Curriculum (APC) | Vocabulary Building | October (2016) | FSA Reading Scores |
| 5 | HMH | Assistant Principal Curriculum (APC) | Reading: Analysis, Synthesis, Evaluation | Ongoing 2016-2017 | FSA Reading Scores |
| 6 | Achieve 3000 | Assistant Principal Curriculum (APC) | Reading Comprehension (Reading, Science, Social Studies) | August 2016 - June 2017 | FSA Reading Scores |
| 7 | Accelerated Reader | Assistant Principal Curriculum (APC) and Reading Coach | Reading Comprehension | August 2016 - June 2017 | FSA Reading Scores |
| 8 | SM8 | SM8 Site Manager and APC | Increased Math Profiency | August 2016 - June 2017 | FSA Math Scores |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Additional Parent-Teacher Activities shall include:- Student/Parent Orientation- AVID Summer Bridge Program- 6th Grade Orientation and Parent Workshops- FSA Information Night- Parent Conference Night- Intervention Team Meetings- Parent Portal Updates- Literacy Night- Math and Science Night- AVID Parent Workshops (SAC Meetings) |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Home to school communication is a key factor to not only parent involvement, but also student success. Student progress reports will be provided at least once (at the midpoint) during each 9-week grading period. Additionally, all parents shall have access to our online grading and attendance system (Pinpoint). All students will be issued a student report card at the conclusion of each 9-week grading period. Parent/Teacher conferences are also held to inform parents of their child's overall progress. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Nims Middle School will provide a translator for meetings on an as needed basis. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Parents and Parent Liaison Attend Annual Family involvement | Principal, Parent Liaison | Parents who attend conference share strategies with their children | Ongoing 2016-2017 |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Events and workshops will be held during mornings, evenings, and on weekends | Principal, Parental Involvement Committee, Parent Liaison | More parents will be able to get access to information related to helping their children learn | Ongoing 2016-2017 |
| 3 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | TEAM provided training for administrators and teachers for increasing parental involvement | Principal, Parental Involvement Committee, Parent Liaison | Increased parent participation leads to improved academic achievement | Ongoing 2016-2017 |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Businesses, agencies, and community-based organizations will be invited to be involved in our school as partners, SAC members, and school volunteers | Principal, Parental Involvement Committee, Parent Liaison | Parents are aware of resources that support positive home environments and academic success | Ongoing 2016-2017 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](fileUploads/370291_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](fileUploads/370291_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](fileUploads/370291_2016-2017_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |