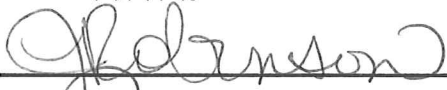


INDIAN PINES ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Jill Robinson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9/1/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: We, the community of Indian Pines Elementary School, are committed and dedicated to providing a safe, positive, and nurturing environment educating all to successfully advance intellectually, socially and emotionally. We strive to prepare our students to become contributing members of our world.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: At Indian Pines Elementary we conduct an annual meeting at the start of each school year to discuss opportunities for parents to become more involved in our school. Throughout the school year we meet with our parents monthly through our SAC and PTO meetings to share ways that parents can continue to be involved in school-wide activities as well as discuss needs that parents may have observed while volunteering on campus.

To ensure that all parents are receiving the same information for all of the monthly meetings that they attend, documentation is maintained through the sharing of agendas and meeting notes in English, Spanish and Creole.

To ensure optimal success for the school year, we begin sharing with each stakeholder group through the School-Parent Compact and Parent Involvement plan. Each group is asked to read, review and revise if necessary. Notes of the different meetings and information is shared.

Examples of the ways that parents can become more involved are:

- *Title I Family Involvement
- *Parent Involvement Plan
- *School-parent Compact
- *Parents' Right to Know
- *Ideas of topics for future parent meetings/activities
- *Title I budget

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Local Dentist office presentations	Come to school to train students on hygiene/dental care. Parent are given information about dental care for children. They assist by ensuring that their children receive dental care as needed.
2	Fall/Spring Literacy Nights	This events brings parents, students and staff together for a night of reading as well as working with families to create make and take activities to continue learning at home.
3	IPES Academic Parent Trainings	This program will seek to supplement classroom parent-teacher conferences by conducting meetings throughout the school year, where teachers and parents meet in the classroom and parents are provided with a folder of their child's performance levels in each subject. Teachers will then provide in-depth coaching sessions on how to interpret their child's individual data, which is measured against classroom and district performance, school benchmarks, and state standards. Parents will be provided with strategies and tools to support learning at home. Parents and teachers will set goals for their students, individually and as a class.

4	Kindergarten Roundup	This is a one day event by invitation of Prek students and their parents to visit our school. Students and parents receive information regarding the academic expectations of kindergarten and are provided with learning activities to practice over the summer in preparation for school. PreK students are also invited to spend a "day (1/2 day) in the life" of a kindergarten student.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent feedback Survey	Administration	August 30, 2016	Sign in Sheets, minutes, Surveys
2	Parent Improvement Plan Overview	SAC Chair	August 2016	Sign in sheets, minutes
3	Parents Right to Know	Administration	August 23, 2016	Sent home via backpack
4	Highly Qualified Notification	Administration	September 2016	Sign in Sheets, minutes
5	Annual Title I and Families Presentation to Discuss Title I Budget and Programming	Administration/Title I Contact	October 2016	Sign in Sheets, minutes
6	Parent Link to share Annual Title I meeting	ITSA	October 2016	Sign in Sheets
7	Advertise Annual Parent Meeting on Marquee	ITSA	October 2016	Sign in Sheets
8	Flyer inviting parent to meeting	Title I Contact	October 2016	Sign in Sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Activities involving parents will occur both during the day and in the evening to accommodate parent schedules. Monthly SAC meetings will be held alternatively during the day and evening. Literacy events will be held in the evening and student portfolio showcase events will be conducted during the day in an effort to give parents alternate opportunities to participate in as many meetings as possible. Indian Pines is also flexible in that we have the capacity to make home visits, which assist our parents in being involved despite lack of transportation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work

with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Literacy Nights	SSCC, Academic Coaches	Increase of exposure to literacy components for all students. Parents will be exposed to grade level expectations in all areas of literacy.	Fall/Spring	sign-in sheets
2	Contact parents using an automated phone system	Administration	Increase communication with parents; provide updates on school functions in multiple languages.	Throughout the year as needed	Sign in Sheets
3	SAC meetings	SAC Chairperson	Increase the level of involvement of parents to become active in decisions made at the school.	Second Thursday of each month	Sign-in Sheets, agenda, evaluation
4	Open House Nights	Classroom Teachers	Provide information to parents on expectations and how parents can help their children.	August 2016	Sign in Sheets, agenda
5	1st trimester teacher meeting	Classroom Teachers	Parents will have the opportunity to establish positive lines of communication with their child's teacher	September 2016	Teacher Conference Logs
6	Transition to Kindergarten	Pre K and K Teachers	Parents will be able to know what they can do in order to help prepare their children for Kindergarten.	May 2017	Sign in sheet/Agenda
7	Academic Night/Celebrations	Classroom Teachers. Administration, SSCC, Coaches Guidance	Parents will gain an overview of assessment strategies and ways that parents can assist their children at home through hands-on learning activities.	November 2016, February 2017	Sign in Sheets
8	Science/ Math Fair Parent Support	Classroom Teachers and Coaches	Parents will have knowledge of the standards and expectations at student grade level and will be able to assist students with homework .	February 2017	Parent sign in sheet
9	Title I Annual Meeting	Administration	Provide information about Title I and its benefits	September 2016	Sign-in sheets, agenda
10	IPES Academic Parent/Teacher Trainings	Administration, classroom teachers	Ongoing academic student support at home and school	Once per trimester	Sign-in sheets
11	Parental Homework Support	Academic Coaches	Parents will be provided with ongoing support to assist them in helping their child with homework assignments.	Ongoing	Increase in student homework participation.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teacher PD on how to train and interact with parents during academic celebrations, literacy and fine arts nights	Administration, SSCC, Teachers, Coaches	Improve the ability of staff to work effectively with parents.	Ongoing throughout the school year	Sign-in Sheets from events
2	1st Trimester Teacher Meeting	Administration, Classroom Teachers	Administration, coaches and SSCC will work together to provide professional development to classroom teachers on how to conduct effective parent conferences and provide parents with student data and resources to continue to support student at home. The anticipated impact on students will be an increase in student achievement with additional parental involvement and support.	Ongoing throughout the school year	Parent Conference Logs
3	IPES Parent/Teacher Training	Administration, classroom teachers, coaches	K-2 Teachers will be provided with training on how to conduct IPES Academic Parent Trainings throughout the school year with parents. Trainings will include how to teach parents to read and interpret individual child's data to better support them at home with activities made/provided during these workshops. Teachers will also be trained to foster academic talks with parents	Once per trimester	Sign-in sheets, agendas
4	Parental Homework Support	SSCC, Academic Coaches, Teachers	SSCC and Academic coaches will provide teacher training on how to support parents by providing them with ongoing homework support in helping their child with assignments and projects to be completed at home. As a result, parents will be more confident in providing their child with homework help and support and students will be more accountable in their own learning experience.	As needed throughout the school year	Increase in student homework participation and accountability.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Students along with their parents will be invited to participate in a number of campus-wide events throughout the school year that promote literacy, science and math through academic celebrations and literacy nights. We recently introduced band and strings to our music department and conducted Winter and Spring concerts that parents were invited to attend. This year we hope to add piano to our musical repertoire to further build or students musical talent. Indian Pines Elementary home language. Parents are always given the opportunity to have a community language facilitator present during teacher conferences, School Based Team meetings, SAC, Open House Nights, and Individual Education Plan meetings. Our school has also established a student uniform closet to provide school uniforms for families in need of assistance.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents are informed of student achievement through student agendas (teachers send agendas home daily with homework, behavior notes, and current grade information and parents can also send notes to the teacher in the agenda), Progress Reports (parents may request to have a progress report sent home on a daily or weekly basis), and Parent Teacher Conferences (conducted throughout the school year to share students' current assessment progress and academic standing). At this time parents are strongly encouraged to provide feedback and address any academic concerns they have with the teacher.

Indian Pines also utilizes Edline. Our Edline page has links to FSA testing and School Improvement Plan information, as well as provides monthly updates on academic focuses and assessments.

Parent Newsletters are sent home with quarterly to share each department and grade levels current activities. All communication is translated into Spanish and Creole.

Monthly newsletters, EDLINE updates, emails, call outs, and the marquee will be used to inform and invite parents of upcoming Title I program activities. SAC meetings will be open to the public monthly and parents are encouraged to attend as a means to participate in decisions relating to the education of their child. Parent comments and suggestions will be noted in meeting minutes.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings,

school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Indian Pines has three Community Language Facilitators (CLF) that support in Spanish, Creole, and multiple interpreters for Sign Language. All parents are given academic communication in English, Spanish, and Creole. We have an ESOL Guidance counselor that is available to facilitate parent teacher conferences and help with non-English speaking parent volunteers. Our Guidance and Administration make home visits with CLFs for those who are not able to provide their own transportation. We provide interpreted messages for the school wide telephone message announcement. We provide special seating arrangements for parents who need the accommodations at school events. Our school meets the requirements of the Americans with Disabilities Act in order to provide access to our school and classrooms.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Teachers/staff must meet with each child's parent a minimum of twice a year. This can be accomplished through conference nights, mornings, mid-day or afternoon conferences, telephone or web based conferences, as well as home or work visits.	Teachers/staff	Providing parents with the most accurate information about their child and their child's educational progress.	Ongoing
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Volunteer Drive	Selected staff/Parent Liaison/Reading Coaches	Students see that teachers and parents have the same expectations and academic culture.	Every trimester
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Business Partnerships	Business Partner Liason	Increase performance in classroom	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting	1	75	Increased parent participation in student academic achievement
2	IPES Academic Parent Training	3	112	Increase in learning strategies for parents to implement at home with their child by providing individual student data with academic goals and make and takes to practice learned concepts at home.
3	Assessment overview and preparation	1	45	Parent exposure to rigor and format of new assessments
4	Classroom Walk-throughs	2	35	Snapshot view of classroom life provides parents with a brief view of academic and behavioral expectations. These were completed in conjunction with morning SAC meetings.
5	Monthly SAC Meetings	8	40	Monthly school-wide updates keep parents abreast of school events and
6	Science Night	1	125	Hands-on science learning activities promote science engagement
7	Parent volunteer opportunities	8	20	Parent presence on campus demonstrated a vested interest in student success as well as built student confidence.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meetings	8	75	Positive home-school relationship supports student success
2	IPES Academic Parent Training	3	20	Building parent knowledge base to provide academic support for their child at home as well as interpret their child's academic data and track achievement further supports classroom instruction to increase student achievement.
3	Parent-Teacher Conferences	90	75	Parent-Teacher conferences provided one-on-one parent and student academic support to target learning deficiencies and identify areas in need of additional support to build academic student capacity.
4	Academic Nights	2	150	Teacher training to support parents in academic enrichment through fun learning activities teaches builds parent confidence in further supporting their child at home.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parental participation	Host school events both during the day and evening to allow all parents to participate.
2	Parents in need	Information will be provided to help parents secure the services they need. A directory of services such as local service agencies, medical clinics, food pantries, substance abuse counseling, legal aide services, literacy courses and tutoring in ESOL.
3	Low literacy level	Parent contact via phone as well as provide home visits to reach families.
4	Timeliness of parent notifications sent home	Teachers and staff will focus on sending information home in the parents home language in a timely fashion thus giving parent ample opportunities to participate in upcoming events.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	Text messaging, Parentlink messaging
