

CHIMNEY LAKES ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Beverly Walker , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Chimney Lakes Elementary is a professional team committed to providing children the opportunity to develop a continual love of learning through a secure and encouraging atmosphere in which daily success is met, diversity is appreciated, and discovery allows for student involvement and achievement.

The parental involvement Plan will provide numerous opportunities to engage parents and community members in the educational process that would lead in an increase in

academic increase for all students. Chimney Lakes will achieve this by conducting regular parental involvement activities. These activities will be designed to educate parents, grandparents and guardians on how to become more involved academically and socially.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Chimney Lakes Elementary School will offer variety of workshops and family involvement activities to provide parents with strategies and increase the awareness of the educational process. The Parent Teacher Association and School Advisory Council were invited to participate in the implementation of the Parent Involvement Plan. Additionally, during monthly SAC and PTA meetings parents will review the plan to provide feedback and suggestions for past and future activities. Monthly newsletters, school website, Facebook, Twitter, PeachJar, School Messenger and school marquee will be used as communication to inform parents of upcoming school events and workshops.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Guidance Counselor and ESE Teachers will schedule one-on-one conference with parents of Students with Disabilities. They educate the parents to the ESE programs, requirements, and accommodations. Follow up meetings are coordinated through the RTI or MRT committees. Regularly scheduled progress reports keep parents informed of their child's progress.
2	Title I	Instructional Coaches will host parent workshops. Parents will have the opportunity to learn new instructional strategies

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Email Invites to Parents	Melissa Metz	August 31, 2016	Copy of invite
2	Advertise meeting via School Messenger	Melissa Metz	August 31 and September 6, 2016	Copy of call report log
3	Develop meeting agenda	Melissa Metz	September, 2016	Copy of agenda
4	Develop presentation and handouts	Melissa Metz	September, 2016	Copy of presentation and handouts

5	Survey	Melissa Metz	September, 2016	Copies of completed feedback forms
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Chimney Lakes administration will survey parents to determine the best time to meet based on parent and community members schedule. Parent Involvement activities will be held before, during and after school to accommodate the schedule of all parents. As a result of Chimney Lakes being a neighborhood school and the majority of the parents live in close proximity to the school transportation is not needed for parent involvement activities. Additionally, there will be a small space designated for child care for parents when deemed necessary.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Programs: Annual Title I Meeting and PIP Development	Melissa Metz	Increase parental involvement	September 8, 2016 (3 - 5)	Sign In Sheet, Agenda, presentation, and parent survey (3 - 5)
2	Title I Programs: Annual Title I Meeting and PIP Development	Melissa Metz	Increase parental involvement	September 15, 2016 (K - 3)	Sign In Sheet, Agenda, presentation, and parent survey (K - 2)
3	Technology Integration Workshop	Angie Reier	Increase parental involvement and awareness of Blended Learning, FOCUS, and OneView	October, 2016	Sign In Sheet, Agenda, presentation, and parent survey (K - 5)
4	Family Math/Science Night	Angie Reier	Increase parental involvement and awareness of Math and Science initiatives	November 17, 2016	Sign In Sheet, Agenda, presentation, and parent survey (K - 5)
5	Literacy Family Night	Sarah Baierl	Increase parental involvement and awareness Literacy initiatives	December, 2016	Sign In Sheet, Agenda, presentation, and parent survey (K - 5)
6	International Cultural Fair	Sarah Baierl	Increase parental involvement and cultural awareness	May12, 2017	Sign In Sheet, Agenda, presentation, and parent survey (K - 5)
7	FSA Information Night	Daryl Hill	Increase parental involvement and awareness of FSA	February, 2017	Sign In Sheet, Agenda,

					presentation, and parent survey (3 - 5)
8	Storybook Tea Time with Mom	Maggie Kundert	Increase parental involvement and literacy awareness	April, 2017	Sign In Sheet and Photographs (K - 5)
9	STEM and Doughnuts with Dad	Daryl Hill	Increase parental involvement and STEM awareness	March, 2017	Sign In Sheet and Photographs (K - 5)
10	Middle School Night	Shelia Handres and Fawn Sweeney	Increase parental involvement and awareness of school choice options for middle school	January 19, 2017	Sign In Sheet and Photograph (Grade 5)
11	Open House K - 2	Beverly Walker	Increase parental involvement and awareness of academic expectations	September 15, 2016	Sign In Sheet, Agenda, and parent survey (K - 2)
12	Open House 3 - 5	Beverly Walker	Increase parental involvement and awareness of academic expectations	September 8, 2016	Sign In Sheet, Agenda, and parent survey (3 - 5)

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	How to Effectively Utilize Volunteers	Melissa Metz	Increased of student achievement	December, 2016	Positive relationships between parents and teachers as evidence by Gallup Survey data
2	Building Positive Relationships with Parents	Beverly Walker	Family and School Team Building	April, 2017	Positive relationships between parents, students and teachers as evidenced by Gallup Survey data

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will have ongoing access to online FOCUS portal, volunteer applications and upcoming events that will located on the school's website. Parents will have access to a computer located in the Parent Resource Room.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Chimney Lakes Elementary utilizes a variety of techniques to communicate with parents. During the annual Title 1 meeting parents are informed are of the Vision for Parental involvement and to inform parents of parental involvement activities for the school year. Additionally, parents receive monthly newsletters, eflyers, website, School Messenger automated calls, Facebook, Twitter, and school marquee are tools used to inform parents of upcoming school activities. Parent Teacher Association and School Advisory Council Meetings are also used to inform parents of upcoming events. Parents are informed about students' academic progress by sending home progress reports, FOCUS Grade Portal and teacher websites. Additionally, all parents are informed about the FOCUS Portal. A parent computer will be available in the Parental Involvement area to assist parents with accessing the portal to inform parents of their students' academic progress.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Chimney Lakes will disseminate information related to school activities and parent workshops via school website, Facebook, Twitter, monthly newsletters, automated School Messenger calls, school marquee and student agendas. All written copies of communication will be placed in the parental involvement audit box for review as needed. Additionally, parents with disabilities will be provided accommodations for parental involvement activities as needed. We will also make every attempt to provide handouts during parental involvement activities in the parent's home language if necessary.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)
