

## ORMOND BEACH ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Tucker Harris, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Our Ormond Beach Elementary Mission is... We will ensure higher levels of learning for all students in a nurturing and encouraging environment.

To Fulfill our Mission: We are committed to a quality educational program that values parent involvement. We recognize that parents play a very important role in their children's education and take every opportunity to foster the relationship between school,

parents, and child. Ormond Beach Elementary prides itself in our dedication to our students, families, community and to lifelong learning.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** The Ormond Beach Elementary School Advisory Council (SAC) and our Leadership Team are the groups responsible for the planning, review, and improvement of the Title I program;

- SAC members can be elected during the regular SAC election window in the spring or can be appointed by the principal with approval of the SAC at any other time during the school year.

- The SAC will review the progress of our Title 1 plan at each meeting. Parent input takes place through out the school year such as parent input recorded at SAC meetings, input forms located in the main office for PIP, SIP and School-Parent-Student Compact, input surveys at each Parent Involvement event and end of year Title I parent survey.

- Periodic updates will also be shared through the school newsletter, The Bear Facts, PTA and SAC meetings and on Facebook.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK and HeadStart	Teachers and school staff work to coordinate transition plans and opportunities to present the kindergarten program for students entering kindergarten.
2	Title X, Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, resources, and transportation
3	Title I, Part A	Supplemental Tutoring before and/or after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FSA (Florida Standard Assessment) data.

4	Title II	The district provided ongoing Professional Development in the core subject areas to ensure quality instruction and student success.
5	SAI (Academic Coaches)	Academic Coach supports classroom teachers with resources designed to remediate students failing to meet performance levels.
6	Free and reduced lunch/meals programs	Approximately 79% of our student population is eligible for free or reduced lunch.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish dates for Annual Title I Parent Meetings	Principal and Title I Liason	August 16, 2016	Date set on calendar
2	Prepare agendas for Annual Title I Parent Meetings	Principal and Leadership Team	September 2016	completion of agenda
3	Gather information on Title I such as brochures and DVD outlining services	Principal and Leadership Team	September 2016	Information prepared for distribution
4	Train teachers about plans/goals of Open House	Principal and Leadership Team	September 12, 2016	Faculty meeting minutes and comments
5	Advertise Annual Title I Parent Meetings for Sept. 10 and Sept. 24	Principal and Leadership Team	August & September 2016	Number of attendees, Survey, newsletter, flyer, website, connected message, Remind app and school marquee
6	Prepare information on curriculum and class expectations	Teachers	Aug 2016	Title I Parent Survey

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Ormond Beach Elementary School offers a flexible number of meetings to encourage parental involvement.

- The SAC votes annually for the best scheduled time for their monthly meetings.
- PTA holds events in the evening - dates and times varied to increase attendance.
- The school is open and staffed beginning at 7:30 AM.

- Curriculum meeting and activities, designed especially for parents, are held in the evening.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent to Kids Workshops	School Staff	Provide information to parents on expectations and how parents can help their children	October 2016	Parent sign-in & Surveys
2	Family Science Night at the Museum of Arts and Sciences	Administrators/School Staff	Reinforce science terms and curriculum	October 20, 2016	Parent sign-in & Surveys
3	Parent Technology Night	District Personnel/ Administrator	Provide strategies to parents that support the curriculum and student achievement.	November 2016	Parent sign-in & Surveys
4	Family Night at Publix	School Staff/ Administrator/School Staff	Provide parents support for math	February 2017	Parent Surveys
5	Open House	Administrator	Provide information and strategies to support the curriculum	September 15, 2016	Parent sign-in & Surveys
6	Volunteer and SAC Membership Training	Volunteers/Teachers	Increase parent knowledge of academic expectations and increase parent participation	Fall 2016	Parent sign-in & Surveys
7	Kindergarten/First Grade Parent Orientation	K-1 Teachers	Increase parent knowledge of expectations, procedures, curriculum	August 10, 2016	Parent sign-in

8	Meet the Teacher	k-5 Teachers	Meet teacher and learn about procedures and expectations	August 11, 2016	Parent sign-in sheets
9	Parent Night - Testing taking strategies for students	District Personnel/Administration/School Staff	Provide strategies to parents that support the curriculum and student achievement	February 2017	Parent sign-in & Surveys

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Early Warning Systems / PST	School Psychologist	Directly correlated to the Florida CCSS in reading, writing, and math	September 2016	Student Achievement
2	Student Services Training	School Psychologist & Teachers	State and District requirement	September 2016	Student Achievement
3	PLC Data Meetings	Principal / Academic Coach	Strengthen Instruction, monitor student progress and provide intervention recommendations	Bi-Monthly Sept. 2016 to May 2017	District Assessments, Student Achievement
4	NCI, Diversity, and Multicultural Trainings	School-wide	Strengthen Positive Behavioral Interventions, provide parent support, and provide intervention recommendations	October 2016	Student Achievement
5	Behavior Management Training	School-wide	Strengthen Positive Behavioral Interventions, provide parent support, and provide intervention recommendations	August 2016	Student Achievement
6	Book Study: Engaging students in poverty; Jansen	Tucker Harris	Engage students	October 2016-January 2017	Student Achievement

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Ormond Beach Elementary has a Parent Resource Center that is open to families daily from 7:30 am to 2:30 pm. Parents can check out books and educational materials to be used at home. Ormond Beach Elementary holds numerous family activities throughout the year to encourage families to take an active interest in their child's education. "Meet the Teacher" and "Open House" are held in August and September. At these events, parents meet teachers and learn about curriculum and

expectations for the year. Parents are encouraged to volunteer in the classroom and to join PTA. Information on Title I programs are shared at the Open House using brochures and an informational DVD. Ormond Beach Elementary hosts the "Parents to Kids" literacy program for families every year. In Fall and Spring, Ormond Beach Elementary hosts two Academic Family Math/Science Nights. Ormond Beach Elementary hosts numerous activities centered on the arts, athletics, and holiday celebrations. These events are well-attended by parents and help build community and connection at our school.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Information about Title I programs is provided through newsletters, booklets/brochures, and an informational PowerPoint shown during the September 15th meeting. The Title I Parent Involvement Plan brochure and Title I booklet are sent home with each student via backpack. Curriculum and assessment information is shared by teachers at Open House, during parent teacher conferences, and through newsletters. State Assessment information is sent home to parents via backpack and is also available on our website. Parents may provide input to the school via parent input forms, parent surveys, interim reports, and student report cards. Parents are given timely information about school meetings, programs, events and announcements through Connect Ed phone messages, school newsletter, our school website and Facebook, Twitter (#obeistheplacetobe), flyers and marquee display.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Information regarding parent participation is provided to parents via school website, Connect- Ed phone messages, newsletters, Facebook, Twitter, Remind App (text messages), parent/teacher conferences, student backpacks, workshops, and meetings. District information is available in English and Spanish. When requested, the District will provide a translator if school staff are not able to assist. Books and videos in Spanish are available in the school media center. The district or a school based teacher translate information for parents over the phone and at conferences. The Parents-to-Kids program is offered yearly in English. Parents with special needs are accommodated. Ormond Beach Elementary is handicapped accessible.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parents to Kids Literacy Training	Teacher	District and State Assessment reading scores	October 2016

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Science Nights at the Museum of Arts and Sciences	1	80	Reinforce science terms and curriculum
2	Open House	1	244	Provide information and strategies to support the curriculum
3	Publix Family Math Night	1	58	Directly related to CCSS in Math
4	Parent Training - SAC membership training	1	15	Increasing parent knowledge of academic expectations and increase parent participation
5	Parent Technology Night	1	19	Parent Awareness of student achievement
6	Parent to Kid	1	18	Literacy training for parents
7	Career Week	1	18	Parents shared career paths for students to focus on their own possible future careers.
8	Family Game Night	1	108	Building rapport with students, families and community
9	Student Academic Achievement standards and Title I Program Information, Open House	1	8	Provide information to parents on expectations and how parents can help their children

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Student Services on-line training	1	19	State and District requirement
2	PLC/Grade Level Data Meetings	4	19	Strengthen instruction, monitor student progress, provide parent support, and provide intervention recommendations
3	Kagan Workshops	1	28	Strengthen Instruction, monitor student progress, provide parent support, and provide intervention recommendations
4	Technology Training	2	54	Strengthen instruction and parent communication, provide intervention recommendations
5	Behavior Management Training	1	28	Strengthen Positive Behavioral Interventions, provide parent support, and provide intervention recommendations

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation	Teachers will conference over the phone
2	Language	District personnel help with translations.
3	Child care	Parent to Kid/child care provided

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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