## S. A. HULL ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Angela Lott , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** S. A. Hull Elementary is committed to providing high quality educational opportunities that will inspire all students to acquire and use the knowledge and skills needed to succeed in this culturally diverse world. Our goal is to create a partnership between the school, families and community in order to help all students reach high levels of academic and social achievement. We will attempt to accomplish this by communicating with more parents, providing helpful articles and tips for helping their child/children, offering workshops or being sure that they are aware of available workshops in the area. All of these things will encourage and help parents to be a part of their student's educational process which will promote student success. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** S. A. Hull held the "Parent Involvement Plan" meeting on August 12, 2016 at 1:30 p.m. The Administrators, Faculty and Staff members and all interested parents/guardians comprised the meeting audience. The school's "Welcome-Back" letter was used to advertise the event. The meeting was held to allow parents an opportunity to participate in the development of the "2016-2017" Parent Involvement Plan, to discuss the appropriation of Title I funds, and to discuss the Parent School Compact. In addition, we hope to encourage parent involvement at the school by informing parents about Title I programs and resources. The evaluation forms will be used to plan workshops and determine parent needs. Minutes from the meeting will be recorded and all parent comments and suggestions will be documented. In addition to requests made by parents, S. A. Hull will host eight additional meetings to provide parents with resources and suggestions on how to help their child/children succeed academically. The evaluation forms were used to determine the effectiveness of the programs the school provides. Parent comments and suggestions will be used to modify and improve the Title I Parent Involvement Plan. The Parent Involvement Plan will be posted on the school's website and a copy will be available in the front office upon request. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title I Pre-K | Debbie Fannin, Title I Pre-K Teacher, will coordinate activities to inform parents on ways to help their child/children at home. In addition, monthly parent workshops will be held for parents of Pre-K students. |
| 2 | IDEA | Waquita Nelson-Pearson, ESE Teacher, will provide parent training on FSA (Florida Standards Assessments) and FCAT 2.0 in Science for parents of ESE students. Parents will be provided with accommodations and modifications that are allowed on state assessments that can be used during the school day and homework activities. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | The Annual Title I Parent meeting was advertised on the marquee, school's website, and messenger sys | Title I Parent Liaison: Torra Talbott | September 12, 2016 through September 15, 2016 | Parent attendance at Annual Meeting/Sign In Sheets |
| 2 | The Principal and the Title I Liaison modified the district provided Power Point presentation | Title I Parent Liaison: Torra Talbott | September 13, 2016 through September 14, 2016 | Changes in Power Point |
| 3 | The Title I Liaison developed sign in sheets, agendas, and evaluation forms for the Annual Meeting. | Title I Parent Liaison: Torra Talbott | September 13, 2016 through September 14, 2016 | Sign in sheets, agendas, feedback forms |
| 4 | The Annual Meeting will be held August 15, 2016. | Title I Parent Liaison: Torra Talbott | September 15, 2016 | Attendance at Annual Meeting Sign in Sheets |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent meetings will be scheduled to promote programs that will provide parents with resources and information on helping their child/children succeed academically. S. A. Hull may provide Title I funds for transportation, child care or home visits related to parental involvement as needed. The PIP meeting was held at 1:30 p.m. on August 12, 2016. Additional morning meetings will be held in the Title I Parent Resource Room from 8:00 a.m.to 9:00 a.m. Evening meetings will be held from 6:00 p.m.to 7:30 p.m., and afternoon workshops for Pre-kindergarten will be held monthly from 1:45 p.m. to 3:00 p.m. The Title I Parent Resource Room will be open for parents throughout the school day. Child care will be provided at morning and evening meetings. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Blended Learning Programs, FOCUS, and One View | Principal: Angela Lott and Assistant Principal: Torra Talbott | 100% of parents in attendance will register for their FOCUS account and learn about the Blended Learning programs (i-Ready and ACHIEVE 3000). | October 6, 2016 | Attendance Log and Feedback from surveys |
| 2 | FSA (Florida Standards Assessments) ELA | Administrators and Reading Coach: Margarett Roberts | 95% of parents in attendance will review test item specifications and will practice sample reading and writing questions, which will be similar to questions on the FSA-ELA assessment. | November 17, 2016 | Attendance Log and Feedback from surveys |
| 3 | Holiday Program and Holiday Review Packet | Administrators, Music Teacher, Art Teacher, and TEAM-UP | 100% of parents in attendance will be able to see academic performances, which incorporate art and music. | December 15, 2016 | Attendance Log and Feedback from surveys |
| 4 | FSA Math Night | Administrators and Math Coach: Girleaner Rouse-Mingo | 95% of parents in attendance will review test item specifications and practice math sample problems in order to learn how students will be required to solve problems on the FSA assessment. | January 19, 2017 | Attendance Log and Feedback from surveys |
| 5 | FCAT 2.0 Science Night | Assistant Principal and Science Lead Teacher: Melissa Younge | 95% of parents in attendance will participate in a science demonstration that will show them the types of questions/activities and processes that their child/children should use to complete the FCAT 2.0 Science Assessment. | February 9, 2017 | Attendance Log and Feedback from surveys |
| 6 | School-wide Data Chats | Administrators and Teachers | 100% of parents in attendance will be provided data based on grades, formative assessments, attendance, behavior, and Blended Learning Programs. | February 23, 2017 | Attendance Log and Feedback from surveys |
| 7 | Family Game Night | Administrators and Teachers | 100% of parents in attendance will participate in educational games in order to assist their child with preparing for the state assessments (FSA and FCAT 2.0 Science). | March 9, 2017 | Attendance Log and Feedback from surveys |
| 8 | Ways to Stay Sharp Over Summer Parent Meeting | Administrators, Coaches, and Reading Interventionists | 100% of parents in attendance will agree to keep a record of their child’s summer reading. | May 18, 2017 | Attendance Log and Feedback from surveys |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Children Are Our Business Faculty In-Service on Early Dismissal Training Days. This workshop will provide faculty and staff with ways to make parents feel welcomed and wanted in the school. The training will include office staff, paraprofessionals, teachers, and custodians. | Angela Lott, Torra Talbott, and Margarett Roberts | Improve the ability of staff to work effectively with parents to increase student achievement. | October 26, 2016 | School Climate Surveys and Staff Sign-In Sheets |
| 2 | What Do Parents Want? Faculty In-Service on Early Dismissal Training Days. This workshop will include ways to survey parents to gain a better insight in ways they would like to be helped at the school level. | Angela Lott, Torra Talbott, and Margarett Roberts | Improve the ability of staff to work effectively with parents to increase student achievement. | December 14, 2016 | School Climate Surveys and Staff Sign-In Sheets |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** S. A. Hull has a Title I Parent Involvement room. The room contains materials for parents to check out and use with their child/children at home. Also, parents will have access to a computer and printer. Additional materials will be added to the parent resource room throughout the year. The Title I Parent Liaison is in charge of checking in and checking out materials and monitoring the use of the resources in the room. The parents were introduced to the parent resource room at the PIP Title I meeting, August 12, 2016. The room will be opened to all parents daily from 8:00 a.m. to 3:00 p.m. Parent surveys will be used to evaluate the effectiveness of the Title I Parent Resource Room. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** The Parent Link will inform parents of all upcoming Title I Parent Involvement events. The school's website will have a calendar of Title I events. All parents will receive invitations and/or reminder notices to the Title I programs. Also, the events will be posted on the school's marquee. The parents will receive home school communication from District Title I office regarding the Title I programs. The school's newsletters will be sent by the school containing information about upcoming Title I events. Teachers will send progress reports and quarterly report cards informing parents of their child's progress. Parents will receive information regarding grade level expectations and assessment measures at a Title I Parent Night meeting. Additionally, S. A. Hull Elementary School will, with the assistance of the District Title I office, schedule an annual meeting to inform parents of the services available through the Title I Office and provide parents with a Title I Resource Guide. Parent input will be vital to the formulation of the school's Title I Parent Involvement Plan. Eight additional workshops will be offered during the school year. The additional training we provide parents with grade level curriculum and expectations, the forms of academic assessments (DAR, CGA's, FSA's, Science FCAT 2.0, I-Ready, and ACHIEVE 3000) and proficiency levels each student is expected to meet. The topics addressed in the workshops will include Available Parent Resources, Annual Parent Meeting, Blended Learning Programs, Focus, One View, FSA (Florida Standards Assessments) Math and ELA with Writing, Holiday Program, Holiday Review Packet, FCAT 2.0 in Science, FSA's Game Night, School-wide Data Chats, and Staying Sharp Over Summer. Minutes from all Title I meetings will be recorded to document parent involvement and input. Evaluations/surveys will be used to determine the effectiveness or satisfaction of the programs offered by the school. The Parent Involvement Plan will be posted on the school's website. A copy of the "PIP" will be available in the front office and available to parents upon request. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Parent notifications and reports will be provided in the parent's native language. TransAct and Florida Department of Education Resources will be used to provide these translated notifications. We will provide full opportunities for the participation of parents with children with limited English proficiency through the district ESOL, and parents with disabilities through the ESE department. The Title I Parent Liaison will be responsible for maintaining a log of all information provided to parents. The school guidance counselor will insure that migratory children/families will be provided the opportunity to attend/receive school/parent meeting information and reports. The "Home Language" survey was distributed to parents in the "Welcome Back" packets on August 15, 2016. The returned surveys indicated that the only other language was Spanish (one family). If other language translations are needed later in the school year, then funds will be made available. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\talbottt\Downloads\fileUploads\161691_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\talbottt\Downloads\fileUploads\161691_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\talbottt\Downloads\fileUploads\161691_2016-2017_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Annual Meeting | 1 | 148 | 100% of parents in attendance gained a better understanding of Title I activities/ programs provided by the school district. |
| 2 | Blended Learning and Challenging Math Problems | 1 | 37 | 100% of parents in attendance developed awareness about Blended Learning and Challenging Math Problems |
| 3 | FSA (Florida Standards Assessment) Math Night | 1 | 28 | 100% of parents in attendance reviewed test item specifications and practiced math sample problems in order to learn how students would be required to solve problems on the new assessment. |
| 4 | Holiday Program and Holiday Review Packet | 1 | 100 | 100% of parents in attendance were able to see academic performances, which incorporated art and music. 100% of parents in attendance were able to provide academic support to their child/children in ELA, Math, and Science. |
| 5 | FSA (Florida Standards Assessment) ELA and Writing | 1 | 23 | 100% of parents in attendance reviewed test item specifications and practiced sample reading and writing questions, which were similar to practice questions on the assessment. |
| 6 | FCAT 2.0 Science Night and Family Game Night | 1 | 117 | 100% of parents in attendance participated in a science demonstration that showed them the types of questions/ activities and processes that the children were required to use to complete the FCAT Science Assessment. 100% of parents in attendance participated in academic activities designed to prepare their child/children for the Florida Standards Assessments and the FCAT 2.0 Science assessment. |
| 7 | Ways to Stay Sharp Over the Summer-Parent Meeting | 1 | 150 | 100% of parents agreed to keep a record of their child's summer reading. |
| 8 | Focus Registration and Science Fair | 1 | 46 | 100% of parents in attendance learned about FOCUS and the Science Fair |
| 9 | School-wide Data Chats | 1 | 66 | 100% of parents in attendance received information regarding attendance, discipline, grades, i-Ready, ACHIEVE, and other formative assessments. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Children Are Our Business (Faculty In-Service on Early Dismissal Training Days) | 1 | 21 | Improve the ability of staff to work effectively with parents to increase student achievement. |
| 2 | What Do Parents Want? Faculty In-Service on Early Dismissal Training Days. | 1 | 21 | Improve the ability to work effectively with parents to increase student achievement. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Single parent/working families (all subgroups) | S.A. Hull will provide extended opportunities and flexible meetings to assist our single working parents with opportunities to attend parent involvement trainings. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |