

Seminole Trails Elementary School

Family Involvement Plan

2016 – 2017

Please sign and return this slip to school to verify that you received a copy of the 2016-2017 Family Involvement Plan.

Child's Name _____

Parent Signature _____

Title I Law Requirements	Specific Strategies / Activities	Date of Activities	Tool or Forum used to Measure Success	Person(s) Responsible for Monitoring
Communication	A variety of communication methods are used including: agenda, communication folder, personal notes, family-teacher conference notes, flyers, marquee, Meet the Teacher, School Advisory Council (SAC) Meetings, Parent Teacher Organization (PTO), Parent Leadership Council (PLC) Meetings, Title I Annual Meeting, Curriculum Night, Public Presentation of School Improvement Plan, school newsletters, emails, Edline and Parent Link. Documents are translated in various languages. The Panther Passport will be utilized to encourage families to attend school events.	<u>First Trimester</u> Meet the Teacher, Curriculum Night, Title I Annual meeting, Public Presentation of School Improvement Plan <u>Ongoing</u> Agenda and Communication Folder, Family-Teacher conferences (two per year), SAC meetings, PLC meetings, Newsletter, Flyers, Marquee, Edline	Family involvement surveys and family involvement feedback evaluations will be reviewed. Sign-in sheets and copies of agendas, flyers, newsletters and parent conference notes will be collected and reviewed. Samples will be placed in the audit box for documentation.	Administration Title I Contact
Parenting	Parents are involved in the creation of the School Improvement Plan, School - Parent Compact and the Title I Family Involvement Policy/Plan. Workshops and evening activities such as Families Building Better Readers, Curriculum Night, Florida Standards Night, STEM Night, and Dr. Seuss Night will be provided to increase the capacity of parents in working with their children.	<u>First Trimester</u> Families Building Better Readers and Writers Night, Curriculum Night, Florida Standards Night, New Panther Family Breakfast <u>Second and Third Trimester</u> STEM Night, Dr. Seuss Night, New Panther Family Breakfast	Evaluations of trainings will be distributed and used to improve future trainings. Samples of agendas, handouts and evaluations will be placed in the audit box for documentation.	Administration Title I Contact
Volunteering	Volunteers are recruited to provide specific areas of support for the school (parents are encouraged to volunteer for at least one activity during the school year). Volunteers can receive training at Volunteer Orientation and be recognized at a Volunteer Appreciation breakfast. Select volunteers will be nominated for Volunteer of the Year awards.	<u>First Trimester</u> Volunteer Orientation <u>Third Trimester</u> Volunteer Appreciation breakfast	Volunteer names and total hours worked will be placed in the audit box for documentation.	Administration Title I Contact

Seminole Trails Elementary School

Family Involvement Policy / Plan

2016 – 2017

Title I Law Requirements	Specific Strategies / Activities	Date of Activities	Tool or Forum used to Measure Success	Person(s) Responsible for Monitoring
Learning at Home	Schools will identify areas for improvement through student testing data and the Family Involvement Survey. Grade level and school newsletters will outline opportunities for learning at home. Workshops and evening activities such as Families Building Better Readers and Writers, Curriculum Night, Florida Standards Night, Writing Night, STEM Night, and Dr. Seuss Night will be provided to increase the capacity of parents in working with their children.	<u>First Trimester</u> Families Building Better Readers and Writers, Curriculum Night, Florida Standards Night <u>Second Trimester</u> STEM Night and Dr. Seuss Night <u>Ongoing</u> Grade Level and School Newsletters	Evaluations of the training and the Family Involvement Survey will be reviewed. Samples of agendas, handouts and newsletters will be placed in the audit box for documentation.	Administration Title I Contact
Decision Making	Families will be invited to participate in various committees and organizations such as School Advisory Council, Parent Leadership Council, Title I District Family Advisory Council, Parent Leadership Council and Parent / Teacher Organization meetings.	Ongoing	Minutes from the various committee and organization meetings will be recorded and reviewed. Samples of agendas and handouts will be placed in the audit box for documentation.	Administration Title I Contact
Collaborate with community partners	Seminole Trails Elementary School addresses the School Improvement Plan by adding resources through community partnership with agencies and organizations such as The Palm Beach Sailing Club, Palm Beach Lakes Community High School Teacher Academy, West Palm Beach Rotary Club, Primary Project, Teamwork USA, Big Brothers/Big Sisters, Kona Ice, AXA Advisors, & Mounts Botanical Garden.	Ongoing	Communication with local agencies and organizations will be placed in the audit box for documentation.	Administration Title I Contact