

BOCA RATON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Renee Elfe , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118 (a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Parent Involvement Program at Boca Raton Elementary promotes an on-going working relationship between the school and the community to ensure that every parent not only has the opportunity to utilize, but is made aware of the numerous programs that are made available here at the school. Engaging all vehicles of communication, including phone, email,

social media services including Twitter and Pinterest, flyers and our business partners, and our own app. Boca Raton Elementary looks to continue a positive relationship that empowers our community, our families and children.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Here at BRES, we use a variety of modalities to communicate with our parents: Edline, ParentLink callouts, the school's marquee, multilingual flyers, etc. These tools are used to notify parents of monthly SAC meetings and other school functions; to plan and review our Title I program and the School Improvement Plan (SIP). Voting SAC members are nominated and voted-in by the general SAC body. Each meeting minutes are recorded to document input from parents. At the end of the year, follow-up surveys will be provided to parents to submit comments and suggest changes regarding the prior school year and future meetings. Parents are also informed about the Title I budget through the Title I Parent Annual meeting. One new approach we are using is social media, with the inclusion of both Twitter and Pinterest, as well as Remind, Class Dojo, and our own School App, to better engage and inform our parents.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Jewish Family Services	Big Pals Little Pals program
2	City of Boca Raton Police Department	Community resources for parents
3	Kindergarten Morning at BRES	Helping parents prepare their child for success in kindergarten (through Q&A, materials and curriculum expectations)
4	Open Lab Workshops	Provide access to the computer lab for evening parent workshops
5	Florence Fuller	Child Development Centers (VPK and After school programs)
6	Pearl City CATS	After school care, transportation
7	Literacy Night	In celebration of Literacy Week, we promoted the importance of reading and did read alouds modeled for parents
8	FCAT Night / Technology Night	Grades 3-5 did a powerpoint presentation of the curriculum and introduced test taking strategies and reviewed free resources available online
9	CHOICE Open House	Parents are given information about the CHOICE application process and a tour of the school.
10	Meet & Greet	All families are invited to come to the classrooms and meet the teachers before school starts.
11	Curriculum Night	Teachers meet parents in their classrooms and give curriculum information for that grade level that include Title 1 Compact, SwPBS, and more.
12	Donuts with Dads	An opportunity for fathers to spend quality one on one time with their child
13	Muffins with Moms	An opportunity for mothers to spend quality one on one time with their child
14	Code.org	

		A week of coding, we give parents an opportunity to sign parents up to free programming instruction
15	Khan Academy Demonstration	One evening will be devoted showing parents the benefits of Khan Academy, for not only math, but other facets that may benefit parents

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School marquee	Office Staff	August/September 2016	Attendance
2	Multi-language Invitational flyer	Parent Liaison	August 2016	Attendance
3	Parent Link Call out	Head Secretary	September 2016	Attendance
4	Annual Meeting: What is Title I, School Choice, Afterschool Tutoring, "Rights of Parent" AYP	Assistant Principal	September 14, 2016	Sign-in Sheet
5	Edline Page	Technology Resource Teacher	September 2016	Attendance
6	Presented in Various Languages	Assistant Principal	September 2016	VodCast
7	Social Media	Assistant Principal	September 2016	Retweet
8	Parent Survey	Title I Contact	September 2016	Attendance Surveys

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We have SAC, Curriculum events and PTA meetings in the evening from 6:00 pm, we also conduct Student of the month breakfast/parent informational meeting for parents and students in the mornings. We also conduct SAC Meetings and other trainings, out in the community.

Satellite Meetings will be held at Pearl City and Florence Fullers campus so that parents who can't make it to Boca EI can still participate. We also will hold some PTA General Assembly meetings at 7:15 A.M. so parents who work late may attend.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's

academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Literacy Night	Media Specialist	Provide parents with strategies to support their child's reading achievement	October 2016	Sign in sheets
2	Family Information Technology Nights	Administrative Team	Provide parents with information related to school technology, FSA, strategies to improve their child's performance and to build stronger school-family relations	November 2016	Attendance
3	Kindergarten Awareness Day	ESE/Kindergarten Team	Provide parents with strategies to use to prepare students for kindergarten	May 2017	Attendance
4	Develop Parent Resource Center	Parent Liaison and Media Specialist	Create a professional resource area in the Media center, populated with curriculum resources for parents check-out or use	January 2017	Number of visitors
5	Student of the Month Breakfast	Guidance and Choice Coordinator	Allow parents the opportunity to celebrate their child's success through a monthly, motivational breakfast for parent and child (Breakfast is held three times a year 3 monthly winners at a time).	December, 2016 - May, 2017	Attendance
6	Blessings in a Backpack - Food for Families Drive	Choice Coordinator	Build stronger family-school relationships by meeting a need of some of our families	September 2016- May 2017	Number of Families served
7	Open House	Instructional Staff	Provide information to parents on expectations and how parents can help their children	August 2016	Attendance
8	Choice Open House	Choice Coordinator	Provide information to parents on expectations and how parents can help their children	November 2016	Attendance
9	Meet the Teacher Day	Principal	Provide for teacher-parent interaction and establish lines of communication	August 2016	Attendance

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Focus on Family Involvement	Choice Coordinator	improve the ability of staff to work with parents	October 2016 -May 2017	Sign-in Sheet
2					Sign-in Sheet

	Family-School Involvement Presentation to Staff	Choice Coordinator	explain the importance of family involvement to staff; to increase participation	October 2016 - May 2017	
3	Diversity / Sensitivity Training	Safe Schools	improve staffs ability to empathize with and understand our student population	December 2016	Sign-in Sheet
4	All Pro Dads	PTA	ensure male figures are more involved in students' lives	September 2016 - May 2017	Sign-in Sheet

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Our Parent Resource area will be set-up in our media center. Our strategy is to inform parents to the best of our ability as to our programs, the needs of the children and opportunities here at the school. Information will be posted on the school's marquee, on Edline, on the parent section of the school's website by the School Choice Coordinator in a consistent manner, providing updates weekly, or earlier if circumstance warrants. The principals' secretary will be in charge of drafting and distribution of the Principal's newsletter, in coordination with the principal and assistant principal. We will work through the SAC to arrange times that our media center will be open to offer access to the Parent Resource Center. If possible, we will work with our Parent Volunteers to arrange for supervision, maintenance of the resources, sign-in sheets and follow-up evaluations/suggestions for improvement of the resource area. In addition, our Senior volunteers received training and work in classrooms as listeners and/or readers to small groups of students.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The Title I Annual Meeting (September 14, 2016) was used to discuss with parents the requirements of BRES being a Title I-A school. Parents were able to complete post evaluations to provide input.

Curriculum events are held throughout the year to provide parents with current information on:

student assessments in Reading, Math and Science; proficiency levels, and pupil progression, including FSA, Common Core aligned and NGSS Standards.

SAC meetings are held monthly for parents to formulate suggestions and to participate in educational decisions. Including, remediation, enrichment activities; family-fun activities; fund raising; and staff appreciation.

Teachers use Student Agendas for daily communication with parents and students. Along with emails, in-person conferences and phone calls.

The Parent Link voice call out system is used as needed to communicate timely information to parents and now include the ability to send text messages to parents, for quicker more clear and efficient communication.

Parent-Teacher conferences are held as needed to communicate classroom expectations, student academic performance and parental concerns, conferences are held a minimum of three times a year.

Edline is used to keep parents informed about specific classroom news, curriculum, instructional materials and home-school resources.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: For our hearing-impaired parents we send communications via text-messages. All levels of communication will be sent out in the languages applicable to BRES, including translations by our Spanish CLF and Creole CLF, as well as any documents made available through the district in Portuguese. We also provide choice seating during our parent events and elevator access for our wheelchair bound parents.

We have a language facilitator for our Spanish-speaking parents. In addition we have a Portuguese speaking staff member on campus to provide translations as needed. They will participate in IEP/LEP meetings, conferences and other school events, as well as parent needs as they arise throughout the day, such as making contact regarding a sick child.

Boca Raton Elementary will use multiple approaches to contact parents who speak a language

other than English. We provide print communication translated into both Spanish and Creole, trying to ensure that information is available to parents considering fluctuating student population. Boca Raton Elementary will ensure that If other languages are needed, the school will send the material to the Title I office for the Palm Beach County School District will be contacted to provide the translations. We have designated a parent liaison to help be a further bridge between school and parents.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Donuts With Dads	2	200	Direct parent engagement to ensure students are at school consistently and on time
2	Muffins With Moms	2	350	Direct parent engagement to ensure that students are at school consistently and on time
3	Technology Night	1	20	Present uses and access of technology including specifically Khan Academy and iStation
4	FSA Night	1	75	Discuss sample questions and elements of the upcoming FSA
5	Literacy Night	1	80	Expose parents and students to appropriate books to increase reading levels

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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