

FT. MCCOY SCHOOL Title I, Part A Parental Involvement Plan

I, Michael Hearn , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Our primary mission at Fort McCoy School is to find ways of enhancing each child's learning opportunities. We strive to work collaboratively with parents and families to nurture a love for learning and to help our students become lifelong learners. We believe that each child should be given opportunities to achieve and be successful and understand active participation by parents and family will help promote this success. We will work together to establish effective family-school partnerships. School and home must also work together to help ensure our students will achieve and succeed. We are committed to ongoing, two-way, meaningful communication to help facilitate mutual understanding and to stimulate student success.

Fort McCoy School is committed to the success of students. We will work together with parents to monitor the effectiveness of our Parental Involvement and Title I Programs

and to provide excellence in education. This policy will be promoted by the administrators, principals, and other school staff as we seek active participation by our parents.

Involvement of Parents

Our school has a School Advisory Council (SAC) and a Parent Teacher Organization (PTO) consisting of parents, community members, and school staff. All parents are encouraged to become members of the SAC and PTO. Information about these groups is sent out to families by School Newsletters, SkyLert phone messages, email, and REMIND text messages.

Members of the SAC will be determined by the balanced representation of the ethnic, racial, and economic community served at Fort McCoy School. More than 50% of the SAC are parent (non-employee) representatives.

The SAC meeting reviews and makes revisions to the School Improvement Plan, the Parent Involvement Plan and the School Compact each year. SAC members will have input on how Title I and Parent Involvement funds should be used at Fort McCoy.

The Local Education Agency (LEA) has a District Parent Involvement Review Committee. School Advisory Council (SAC) chairpersons from each of the Title I schools and other involved parents along with School Parent Liaisons, Community Leaders, Title I Parent Involvement staff, and Title I Instructional Support Personnel make up this committee. The DPIRC brings recommendations to our school to help in planning for meaningful family engagement and parent involvement opportunities.

Coordination and Integration

Program	Coordination
Federal Nutrition Programs	Guidance identifies families in need and coordinates "Food 4 Kids"—a weekend food backpack program providing nutrition supplements.
Violence Prevention Programs	Fort McCoy School is a Positive Behavior Support School and utilizes school-wide expectations to support harmonious relationships.
Homeless	Guidance identifies all Homeless/Migrant students; coordinates with MCPS liaison to meet entire families' physical, social, and academic needs.
Title I, Part C: Migrant	The administration will contact the Migrant Department of Grants & Federal Programs office. This office will provide academic support to the students and help families with resources they may need.
Title I PreK Program	Fort McCoy will provide information about HIPPY to our parents of Pre K students. We no longer have an onsite Head Start program.
Title II	Staff and faculty members participate in district professional development opportunities.
Title III	The administration will coordinate with Grants & Federal Programs, ESOL Department to identify students. ESOL paraprofessionals are placed in our school to provide students with the appropriate academic support that they need to progress in learning a second language.
HIPPY Program	Home Instruction for Parents of Preschool Youngsters (HIPPY) is a parent involvement and school readiness program. HIPPY offers free home-based early childhood education for three, four, and five year old children working with their parents as their first teacher. The parent is provided with a set of developmentally appropriate materials, curriculum, and bookds designed to strengthen their children's cognitive skills, early literacy skills, social/emotional and physical development. Representatives from this program will hand out flyers at Open House and parent events and can be contacted by interested families in our school.

Individuals with disabilities education act (IDEA)	Fort McCoy coordinates with the ESE, Student Services Department of MCPS. Supplemental instructional support is shared with parents as they are invited and attend their child's IEP meetings. Teachers and staff will follow the MTSS policies and processes.
Title I Part A	Our school receives Title I funds based on free and reduced lunch counts. Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous state standard expectations. Staff development as well as Parental Involvement Trainings and Workshops will be coordinated with Title I, Part A.
Voluntary Pre-Kindergarten Program/Public Preschool	Title I coordinates with the Early Learning Coalition, and schools in order to provide parents and caregivers helpful information and steps for enrolling their children in Florida's Voluntary Pre-Kindergarten programs. VPK and (ESE) VPK classrooms are established in schools based on school and community needs.

Annual Parent Meeting

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda and establish date for Annual Informational Meeting. Obtain power-point template.	Administration	August 2016	Power Point, Agenda, Flyer
2	Send flyer home to parents, SkyLert message	Administration	August 2016	Flyer, Skylert message
3	Annual Parent Meeting	Administration	August 30, 2016	Sign in Sheets, parent evaluations
4	Maintain Documentation	Administration	August - ongoing	monitoring documents uploaded to school's jump drive ISP uploads to Federal Programs Portal

Flexible Parent Meetings

Response: Fort McCoy School teachers and administration will ensure that family engagement workshops and meetings are offered at flexible times for parents and families.

- The school's scheduled open house and the Annual Title 1 Meeting are held in the evening. This allows many of our working parents to participate.
- Parent Training and Family Engagement Workshops are presented in the evening. Refreshments or a light meal is provided at each of these trainings/workshops. This allows busy parents to participate without missing work or having to prepare a meal for the family before coming to a school event. Childcare is also available for those who are in need of this service.
- We are hoping that by moving SAC/PTO meetings to a time that will coincide with the release of students, we will have an increase in parent attendance. This will be voted on during the first SAC meeting in September.
- Student award ceremonies are presented during the school day at a variety of times on a quarterly basis.
- The Media Center is open before and after school hours for parents to participate in the book fair and use the school computers, when needed.
- Pre-Kindergarten classes present parent programs during the school day.
- Parent-Teacher conferences are scheduled at various times, convenient for parents and families as well as for teachers.

Building Capacity

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Web-based Info trainings	Teachers	Assisting parents to navigate the parent access, student desktop/access, and other helpful websites.	August, October, December	Agenda, Sign in sheet, Parent Surveys
PreK Parent Workshops	PreK teacher	Affords information to parents about content that students are learning and how to assist them at home.	Quarterly	Agenda, Sign in sheet, Parent Surveys
Academy classes grades K-2	Administration, District Parent Involvement Staff	Targeted students will receive additional curricular and personnel support to improve reading levels. This includes Action 100 which includes parents in their daily reading activities.	Ongoing	Reading log, Parent Evaluations
Math Nights	Parent Liaison, math coach	By helping parents to learn strategies for solving real world mathematical applications, students in grades 3-8 will increase their mathematics scores on FSAs and LEOCEs.	November	Agenda, Parent sign-in sheet, Parent Evaluations
District Family Engagement Workshop	Administration, District Parent Involvement Staff	Parents will gain knowledge of Florida State Standards in Reading, Writing and Mathematics. Parents/families will become more engaged with students' school work and involved in students' home work/practice. Scores in RWAs, FSAs, and LEOCEs will show an increased level.	November	Agenda, Parent Sign-in sheet Parent Evaluations
21st Century Grant supported tutoring & enrichment	Principal, coordinator	Students and parents will gain exposure to curricular standards through afterschool and summer tutoring programs and related family engagement activities.	Summer and throughout the year	Agenda, Parent sign-in sheet, Attendance forms, Parent Evaluations

Staff Training

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Progress Monitoring/MTSS	District/ Principal/ Assistant Principal	Student Scores on District Learning Checks will increase.	August 2016-June 2017	TNL reports/Teacher sign-in sheets Teacher documented Intervention. Copy of PMP Schedule Parent Signatures on the PMP paperwork.
Pre-SAT meetings	Student Assistance Team	Optimizing student achievement. We will pre-identify students who need interventions	Ongoing/as needed throughout the year	Copy of scheduled meetings

		to improve performance. Effective home/school communication.		
School wires Teacher webpage Training	Mr. Brady and Ms. Woerner	Effective parent and student engagement. Keeping parents aware of classroom goals and assignments, therefore, increasing completion of homework, resulting in better understanding of content. Student achievement should increase.	August	Teacher Evaluations
Parent Education trainings	Parent Liaison	Liaison will share with teachers effective measures to build parent involvement in their child's education to help improve academic achievement.	Quarterly	Parent Evaluation Surveys
School Parent Liaison Trainings	Administration, District Title I Parent Involvement Staff	There will be an increase in parent involvement/family engagement. Students' scores on FWAs, FSAs, LEOCs will increase.	Quarterly trainings	TNL Report, Sign in sheets
Skyward Trainings	Teachers/gladiators	Teachers will be able to effectively record grades and keep accurate attendance in order to identify problem areas for students.	August 2016	Sign in sheet, evaluations
Parent Portal	Principal/Assistant Principal	Student Scores on District Learning Checks will increase.	August 2016-June 2017	Teacher sign-in sheets Parent Portal report (number of parents registered)
Identifying the Gifted Child	Guidance Counselor/Teachers	Teachers will identify gifted traits in students, communicate with parents and identify potential students for gifted screening.	ongoing	Teacher sign-in sheets, Agenda (Number of referrals for the gifted program will increase.)
Positive Family Communication/Effective Conferences	Administration, Title I Parent Involvement Staff	Student performance on FSAs, RWAs, and LEOCs will increase.	November, 2016	75% of parents will attend one parent conference. Conference Night Flyer/Schedule Sign-in sheets

Other Activities

Each parent will receive a Calendar of Events which provide important dates for parent involvement throughout the school year.

Meet the Teachers for Kindergarten parents allows parents to set expectations for the successful beginning their school career.

A Parent-School Compact will be given out at the beginning of the school year that will outline expectations for parents, teachers, and administrators. Teachers will use/review (revise if needed) this Compact in discussions with parents concerning their child's progress.

Extracurricular activities (volleyball, track, drama, band/chorus, FFA, basketball, cross country) allows parents and families to gain a better understanding of the programs available at Fort McCoy School and enhance their appreciation of the arts and special areas.

Each child is expected to have a planner that allows for written communication between the teacher(s) and parents. Planners will be updated daily with academic notifications.

District Parent Surveys dates will be advertised on our school's Marquee, website and by sending a note home in a timely manner. Parents will also receive information on the use of school computers, if needed.

Volunteer & Mentor Appreciation Program - At the beginning of the year {September} recruitment and training will be offered to potential volunteers and mentors by the Dean of Students. At the end of the year there will be a recognition program to celebrate their service and commitment by the administration team. Teacher input surveys are collected in May to gauge the effectiveness of the program.

The Title I Parent Resource Center on Wheels will visit the school campus 4 times during the school year. Notification of the date of the visit(s) of the Title I Resource Center on Wheels will be sent out via newsletter, SkyLert calls, and noted on marquee/website for all parents/families.

Parents and families will be encouraged to visit the District Title I Parent Resource Center and our teachers will utilize the Teacher Check Out program that the Center offers.

Home School Connection Newsletters will be sent home monthly (Beginning Reading - Pre-K-2, Science + Math-3-5, Middle Years - 6-8) and a link will be shared on the school's website.

Our school will hold an Orientation Day in August 8, 2016, to increase parent awareness of the school and teachers' goals and expectations.

Our school will recruit additional SAC and PTO members to help research available resources, school needs, and establish a year-long plan.

"Safe Halloween" will allow students and parents to enjoy trick or treating in a safe atmosphere, while being able to interact with staff members. (October, 2016)

Christmas Craft night will allow parents to be involved in holiday craft making with their children. At this time we will offer another opportunity for parents to learn more about the websites and how to access their Parent Portal.

By Grade level, teachers are involved in family engagement activities:

- o Kg=Merry Read along-parents join students for breakfast, story, and ornament making; Spring into Science-garden planting in the butterfly garden.

- o 1st=March Leprechaun Trap Night

- o 2nd=Christmas Breakfast and a make and take to go along with story

- o 3rd=Quarterly newsletter to parents and daytime joint project with parent and child

- o 4th=surveying the parents to find out their needs to assist their child and they will act upon those results

- o 5th=Thanksgiving Feast with STEM activity
- o 6th=Technology trainings and informational trainings (listed in building capacity)
- o 7th & 8th=REMIND 101-a texting and emailing app where teachers and parents can communicate concerning student activities and homework. This is included in a newsletter home to parents.

Communication

Our school will share timely information about the Title I programs including a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Initial information will be shared during the Title I Annual Meeting held in August 2016.

Teachers, counselors and other school personnel will maintain regular contact with parents through personal calls, phone texts, and emails in an attempt to reach parents who do not or cannot participate to seek input and increase involvement.

Home visits are provided by Social Services.

Parent Training and Family Engagement Workshop information will be distributed to parents via flyers, by utilizing the SkyLert telephone calling system, and the Remind Me app. Events will also be advertised on our school's marquee.

Power-point presentations will be available to parents/families who could not attend the District Trainings and Family Engagement Workshops.

All school information is disseminated through a quarterly newsletter, the schools SkyLert calling system, as well as mass parent letter mailings. This is inclusive of those parents who did not attend planned events to ensure they receive all information.

Parent conferences and parent portal are effective ways to communicate their child's progress or behavior concerns.

All school information is presented to families in a language that they may easily understand (free from jargon, educational acronyms) and translated to their native language.

Accessibility

Our facility is ADA accessible. Parents with disabilities are regularly invited to all parental involvement events and family engagement workshops. If support is needed to accommodate a disability, appropriate arrangements will be made.

Translators for those in need of assistance with Spanish and/or American Sign Language are available upon formal request, as well as informally, through our bi-lingual staff members. Phone calls using the SkyLert messaging system will be provided in English by the principal and may translated upon request.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Provide a lunch for our friends at the VFW home.	Dawson	Helps our young people learn to communicate with an older generation. It teaches them service, patriotism, and social skills.	November 2016
Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Good News Club meets weekly at our school.	Administration/ Good News Club representatives.	Students will become more engaged in school work. Behavior referrals will decrease.	Throughout the 2016-2017 school year, starting in October.