

## IDYLLWILDE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Robert Navarro , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Idyllwilde Elementary is committed to provide excellence in education to all students through the combined effort of school staff, parents, students and community. We have high expectations for academics and behavior and strongly encourage parent participation in planning, conferencing, assisting, supporting students, parent activities and the development of the Parent Involvement Plan. Parental involvement increases students' academic achievement. Parental involvement is key to our students' success. Only by working together can our students have the greatest chance for success in their academic futures. Idyllwilde's goals for our students include: high academic expectations

in reaching the Florida State Standards and high behavioral and career expectations via our SOAR and AVID programs.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Idyllwilde's School Advisory Council (SAC), which meets monthly, will provide parental review, planning and improvement of the Title I program. All attempts are made to solicit SAC members who represent the racial/ethnic makeup of the school population via email, Dividend sign-up, and direct invitation. In addition to parents on SAC, input from various parents regarding the Parent Involvement Plan and School-Home Compact is solicited via the Parent Involvement Input Form and the SCPS 5 Essentials survey during the spring. Response are compiled to make recommendations for the upcoming year's Title I program, Parent Involvement Plan, and School-Home Compact. The Parent Involvement Plan, School-Home Compact, and Parent Involvement Input Form is available on the school's website and in the Parent Involvement Display area in the front office. The online survey is sent to all parents and is also publicized on the school web site so that any parent can complete the online survey with paper copies available upon request. The School-Home Compact, which is signed by parents, students, teacher, Principal and Assistant Principal is distributed to all students/parents in the back-to-school packet. All Parent Involvement activities provide an evaluation form (English and Spanish) to gather input from parents to improve future Parent Involvement activities. Recruitment of parents to participate in the District Parent Advisory Committee (DPAC) occurs at the Title I Annual Meeting, at Dividend Sign-Up, and direct parent invitation. These parents attend District Parent Engagement meetings to give input at the District level as well as to Idyllwilde to plan and develop our Parent Involvement Plan, Home/School Compact and Activities.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	1. VPK and ESE Pre-K	Classes are on school campus and are part of campus. On-going support by guidance, school psychologist, etc. for parent conferences, parent trainings, and parent activities.
2	2. ESOL – Title III	Three full-time ESOL teachers on campus work in small groups with students and with teachers to provide assistance to ELL students and families.
3	3. Summer School RSL Camp K,1,2	Students registered for KG by June from identified low SES areas will be invited to attend a 2-week transition summer program taught by KG teachers at the school to ease transition into school.
4	4. ESOL District Office Title III	Provides interpreters for teachers/staff to use for phone calls/conferences with ELL parents. Communicate/disseminate information regarding district training to ELL parents.
5	5. Families in Transition (FIN)	Provide coordination with FIN to assist families with housing issues to overcome obstacles in order to attend parent conferences and school activities.
6	6. Title I District Parent Trainings	A large number of Parent Engagement Trainings are held at the District office on Saturdays and evenings including childcare/food with various

		topics (homework help, Common Core Standards, FSAreading/writing/math, Dad's Day off, Finding a job, etc.)
7	7. Title IV Safe and Drug Free Schools	Attend trainings and implement Positive Behavior Support, Drug, Violence and Bully Prevention education and programs school-wide.
8	8. District Title I Parent Involvement Advisory Committee	Parents are recruited for the District Title I Parent Advisory Committee to attend monthly District meetings along with the Family Liaison.
9	9. Title II Professional Development	Faculty and Staff receive training on how to better serve students of poverty throughout the year.(i.e. Creating a Trauma Sensitive Classroom, etc.)

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Web site- Parent's information page: Title I Annual Meeting, Choices office, parent involvement,	Title 1 Coordinator, ETF	All year	Parent Evaluation form
2	Parent Resource Display - Information – Title I Plan, Parent Involvement Training, etc.	Title 1 Coordinator	All year	Stock Parent Resource Display as needed
3	Annual Title I Meeting - Power Point presentation, Title I Parent Involvement Plan brochure, etc.	Principal/Teachers/Title 1 Coordinator	Notice sent home 1 wk. prior to meeting. Oct. 1st (day and night session)	Copies of agenda, parent evaluation form
4	School Newsletter	School Administrative Manager	Monthly	Copy of October newsletter
5	Marquee	Paraprofessionals	every week	marquee

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** 1. Meet the Teacher occurs on an evening prior to school opening so that parents and students can locate their teacher/classroom. It is scheduled in the evening from 5-7:00 pm to accommodate working parents.

2. Parent conferences are available to parents between 7:30 -8:15 a.m. during teachers' plan times and after school hours to accommodate working parents.

3. Transportation is provided by the Social Worker for parents to attend parent conferences, student study meetings as needed before, during, and after school.

4. The school Social Worker makes home visits to families with no transportation or phones to get signatures or provide communication from teacher.

6. Students without transportation can be transported by Social Worker when missing the bus or illness when parent is without transportation as needed.

7. District parent training (Computer Literacy, Writing, Reading, Math, Homework Help, etc.) are held in the evenings and on Saturdays.

8. Child care and/or food are provided for parent involvement training/activities in the evening in order to remove obstacles for parents' participation.

9. School-based FSA ELA, Math and Science Parent Training, Book Fair Family nights, etc. are held in the evenings to accommodate working parents.

10. SAC and PTA meetings are held in the mornings prior to school day or in the evenings depending on parents' preference.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting - Requirements of Title I, Parents' Right to Know, Parent Involvement Activities, Parent Input into Parent Involvement Plan, etc.	Administration	Increased Parental Involvement correlates to higher student achievement	Oct. 6(day and evening sessions)	Parent evaluation form
2	Curriculum Nights	All Faculty/Staff	Increased communication with parents regarding academic, behavioral expectations correlates with higher student achievement	8/30, 9/1	Parent evaluation form
3	Books and Lunch Parent Activity	Media Specialist	Encourage parent/student reading at home	2 times a year during lunches	Parent evaluation form
4	Book Fair Family Night	Media Specialist	Increased parental involvement in their child's reading is correlated with higher achievement	Oct. 6 and April/May TBD	Parent evaluation form
5	Student-led Parent Conference	Teachers, Administration	Teachers, parents and students work towards strategies to increase achievement	Jan/Feb	Parent evaluation form
6	STEM NIGHT/Science Nights	Title 1 Coordinator	Parents learn strategies to help their student improve their Science skills	October and March/April	Parent evaluation form

7	Breakfast and Books	Title 1 Coordinator/Media Specialist	Increased parental involvement in reading with child correlates with student achievement	October and April/May	Parent evaluation form
8	Parents as Partners Family Game Night	Title 1 Coordinator	Increased parental involvement and strategies to help students in working with others, reading and math skills, etc.	March/April	Parent evaluation form
9	Outreach Team traveling to neighborhoods in the community	Principal	Increased parental involvement and training on how to help students improve in reading	2 times throughout the year	Parent evaluation form

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Math, ELA, Science, assessment, etc. to assist parents in understanding their child's academic progress. Professional Learning Communities	Principal/Family Liaison	Expains additional support/staff/training/parent involvement from Title I funds/resources	Sept. of each year	Sign-in sheets, Teacher Learning Logs
2	AVID	AVID team	Teaching organizational skills and college readiness skills correlates with higher student achievement	8-10 session/year	Sign-in sheets, Teacher Learning Logs
3	Title I Faculty meeting	Math, ELA coaches and District Coaches	Provides support/training to all teachers to meet academic needs of every student, implement interventions for success.	Weekly PLC's	Sign-in sheets, Teacher Learning Logs
4	Understanding Students of Poverty	Administration/Team Leaders	Improve School-wide understanding of poverty and how to best meet their needs	PLC's and PD's	Sign-in Sheets, Teacher Learning Logs

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** 1. Monthly School Newsletters are sent to inform parents of important dates and school/parent activities.

2. Student Planner is sent home daily with communication from both parent and teacher to monitor progress and increase parent involvement.
3. PTA meets monthly and is open to all interested parents. PTA sponsors many activities through the year to support the students and teachers at the school.
4. School Advisory Committee (SAC) meets monthly to provide parent input to the principal.
5. Dividends is a volunteer program for parents and community members to help in classrooms or for activities occurring at the school.
6. Family nights at Business Partners (Pizza Hut and PDQ, etc.) occur monthly to allow parents, students and teachers to spend fun time together.
7. Transportation for parent conferences and student study is provided to any parent without transportation.
8. Home visits by Social Worker for parent conferences, signatures on ESE/parent conference forms.
9. Information regarding community assistance for families is disseminated to all parents during Thanksgiving/holidays and for community resource fairs.
10. Parent Training sponsored by community agencies are advertised and promoted via newsletters and flyers.
11. Field Day is held in May - Parents assist with field events and serving lunch to students.
12. Parents are invited to have lunch with their student(s) at various times.
13. Parents are invited to chaperone field trips each year.
14. Kindness Cottage provides food for families in need.
15. Uniforms are provided for families who need help with uniforms.
16. Shoes provided by Rack Room Shoes "Shoes That Fit" are available for families who need help with shoes for their children.
17. Parent Resource Display provides brochures, Parent Involvement information and Resources in the front office. Parents can view items on school web page as well.
18. Parents have Skyward access through parent portal for grades, progress reports, attendance, etc.
19. Parent notification via phone call-out system, email, text message, website, etc. of parent activities.
20. A Gift For Teaching and The Foundation for Seminole County Public Schools provides supplies/backpacks for students in need.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Curriculum Night ( 8/30/16 and 9/1/16) presents information about Florida Standards, assessment, core curriculum, academic assessments, progress monitoring, and parent involvement activities at the school and District.

In addition, a Title I Annual meeting (2 sessions - day and evening, Oct. 6, 2016) provides parents information about Title I i.e. explaining the Title I Program, Parent Rights to Know, Parent Involvement, etc. Notice of the meeting occurs with notice sent with students, newsletter, website, marquee.

A beginning of the year packet sent home with each student includes the School/Home Compact that the Principal, Assist. Principal, teacher, student and parent signs.

Grade level teachers communicate with the parent daily using the planner concerning homework, how parents can assist in their child's education at home and any other concerns.

Throughout the year, parents/guardians are notified about upcoming assessments through parent conferences, grade-level newsletters, and school newsletters. Proficiency levels and expectations are shared with parents/guardians during conferences. Core curriculum is research-based and correlates to the Florida Standards.

Teachers are required to have a minimum of 1 parent phone or face to face conference at the beginning of the year.

Sign-in sheets and parent evaluation forms are collected for documentation and to get parent input for ways to improve our Parent Involvement activities.

Parents can access information about Title I, Parent Engagement Activities, Parents Right to Know, PIP, SPAR, in the Parent Involvement Display or Title I Binder in the front office and on the school website.

Parents, who have requested access and have shown proper I.D., have access to student grades through the Skyward Parent Information System.

The School Advisory Committee meets monthly to work on school improvement. School-wide academic progress and interventions are shared with the members of the committee.

Idyllwilde has Facebook, and email and call-out system, and website as vehicles to notify parents of parent activities and training.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** · Idyllwilde provides staff as translators for ELL parents for parent conferences and phone conferences.

· Written/electronic communication to parents is provided in Spanish or parents' native language when possible (request for note for absence, truancy meeting letter, notices for parent trainings, School-Home Compact, etc.)

· District ELL office provides Optimal Phone Services (translators) in any language for teachers/staff to communicate with parents.

· American Sign Language interpreter is provided as needed for parents who have a hearing disability.

· Headphones/interpreter is provided for ELL parents attending parent training sessions at school site.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Transportation is provided to parents to attend parent conferences.	School Social Worker	Attending parent conference provides communication and elicits parental support for academic concerns.	On-going during the year.
2	Adopting and implementing model approaches to improving parental	Provide childcare and food for evening parent trainings	Administration, Math, Reading, Writing Coaches	Parent Involvement and parent trainings have a positive impact on	Provided at parent trainings



	involvement [Section 1118(e)(11)]; and			student achievement	
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Coordinate with Tuskawilla Sheperds to provide weekly food pantry for FIN and other families	School Social Worker and Church volunteers	Adequate food for students correlates with higher achievement	On-going all year

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Curriculum Nights - Teachers share curriculum standards, assesment info and how parents can assist	1	142	Increase parent invovlement in student's education
2	Picnic and Paperbacks 9/29/15	1	95	Provide input and planning for Title I program
3	Title I Annual Meeting/AVID 10/1/15	2	12	Provide input and planning for Title I program
4	Book Fair Family Night	1	190	Teach parents skills to help their sudent academically
5	Parents as Reading Partners 11/4/15	1	70	Teach parents skills to help their sudent academically
6	Breakfast and Books 12/9/15	1	102	Teach parents skills to help their sudent academically
7	Parents as Reading Partners 2/03/16	1	30	Learn personal skills to become confident and self-sufficient
8	Student Led Conferences 1/28/16	1	421	Teach parents skills to help their sudent academically
9	Nifty Numbers Parent Math Training 5/12/16	1	197	Teach parents skills to help their sudent academically
10	Earth Space Science Parent Training 3/15/16	1	80	Teach parents skills to help their sudent academically
11	Breakfast and Books 5/11/16	1	203	Learn personal skills to become confident and self-sufficient
12	Book Fair Family Night 5/12/16	1	112	Teach parents skills to help their sudent academically
13	Conference Night at the Boys and Girls Club	1	6	Teach parents skills to help their sudent academically
14	Gross Science Family Night	1	190	Activites with teachers, parents and students to encourage parent involvement

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Cultural Relevance/AVID training	9	68	Teachers learn strategies to help engage parents in their child's academics and build relationships with parents

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Working parents unable to attend trainings during the day	Provide training both daytime and evening
2	Non-English speaking parents may not attend parent trainings due to language issues	Provide interpreter for parent trainings
3	Parents have no transportation	Provide transportation to parent conferences/Student Study meetings

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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