

## ARTHUR AND POLLY MAYS CONSERVATORY OF THE ARTS Title I, Part A Parental Involvement Plan

I, Martin T. Reid, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

  
Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Parents were informed and asked for input for the Parent Involvement Plan at the orientation meeting on August 17, 2016. Parents will be informed about Title I programs, Parental involvement Plan and Budget information at the Annual Title I Meeting on September 27, 2016. Parents will be invited to all ESSAC meetings, PTSA and Parent Academy meetings the 4th Wednesday of each Month. Additionally, conference meetings are provided through the counselors. Curriculum Fairs to be announced.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students Individualized Educational Plan (IEP).
2	Parent Academy	Parents will be provided with information regarding School Parent Academy Activities and District Parent Academy Activities.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Meeting	Principal	9/27/16	Number of Participants
2	Connect-Ed Automated Telephone Messages to all homes	Principal	9/26/16	Connect-Ed messages report
3	Title I Annual Meeting Flyers	Principal	9/26/16	Number of Participants
4	New Student Orientation	Principal	8/17/16	Number of Participants

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Parent Academy meetings, EESAC, College workshops, FSA Presentations, Saturday FCAT Camps and PTSA meetings will be held at flexible meeting times which will be rotated. Additionally, staff is available for parent conferences as requested.



## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School's Parent Resource Center	Counselors, Teachers	Provide opportunities for teachers and parents to discuss academic progress and hold discussions on ways parents and school can work together to improve academic performance	On-going throughout school year	Increased achievement on FSA/EOC
2	School's Annual Title I Parent Meeting	District	Allows parents complete access to view and monitor their child's attendance and academic performance	September 27, 2016	Increased achievement on FSA/EOC
3	Parent/Teacher Conferences	Administration, Community Involvement Specialist	Provides resources and activities targeting the improvement of academic achievement	Improvement of academic achievement On-going throu	Throughout school year Increased achievement on FSA/EOC

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty Parental Involvement/Title I Overview	Administration	Faculty Parental Involvement/Title I Overview	Faculty Parental Involvement/Title I Overview	Increased achievement on FSA/EOC
2	College Financial Aid Workshop	Administration/CAP Counselor	Goal Setting/Financial Aid	September 20, 2016	Increased achievement on FSA/EOC

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Improve and enhance the school's Parent Resource Center in order to implement successful and effective parental involvement policies and activities that will increase student academic performance and build the connection among parents,

teachers, and administrators. Expand the Parent Resource Center to provide a wider variety of resources and services that are useful to parents. In order to provide parents with a way to monitor their child's academic performance and attendance from home, parents will be encouraged to register and log onto the Parent Portal. The school will send parents Connect-Ed messages, fliers, and letters to inform them of Parent Portal tutorials offered by the Assistant Principal and Activities Director in the Parent Resource Center.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** At the annual parent meeting, Arthur & Polly Mays Conservatory of the Arts will hold an orientation/overview of the Title I program, the school's curriculum/special programs, and formal assessments used to measure student academic progress. Parents will receive information about the assessment proficiency levels and expected levels of performance. They will be informed of the Code of Student Conduct, Progressive Discipline Plan, and Dress Code/Uniform Policy. Parents will be invited to all PTSA and EESAC meetings held at the school so that parents may be included in the school's decision-making process. In addition, using the Connect-Ed messaging system, parents will be notified about school functions and when students are absent. This will increase and facilitate communication with parents, provide updates on school functions in both English, Spanish and Creole, and eventually lead to an increase in both parental involvement and student achievement. In addition, parents will be informed of the parent/teacher conference procedures. Upon conclusion of the general meeting, parents will be invited to visit their child's teachers to learn more about the subjects they teach, grading policy, classroom procedures and to receive input and ideas on how parents can help at home.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The school will provide timely information of Title I Programs through Title I Meetings, ESSAC Meetings, Curriculum Fairs, PTSA Meetings, Ed Connect Messages, Marquee Messages, Monthly Calendar provided to all students, Web page calendar, Parent Conferences, and Progress Reports.



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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Offer parent meetings in both morning and evening hours. Social Worker to conduct home visits	Administration, Social Worker	Facilitates communication with school and makes it more accessible to a greater number of parents. Strengthens the connection between school and home with the purpose of improving academic achievement	Ongoing throughout the school year

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Annual Meeting	1	154	Awareness of resources should increase student achievement.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meeting	1	42	Data driven instruction and DI will impact student achievement.

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language Barrier	All notices and Ed-connect will be dual language

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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