

LOUISE S. MCINNIS ELEM. SCHOOL Title I, Part A Parental Involvement Plan

I, Alba Perez , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: McInnis Elementary believes our students' academic and social success depends on parents/families becoming involved in their children's classrooms and extra-curricular activities. Parents, teachers, and students work together to promote student achievement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: McInnis promotes meaningful parental involvement by involving parents in all aspects of its Title I programs. The School Advisory Council is instrumental in this goal with parents comprising 51+% of the total membership. All parents at McInnis are given the opportunity to review our School Improvement Plan, Parent Involvement Plan and School-Parent Compact to offer input before approval. Input from parents as to how the parental involvement funds will be used is instrumental in the school programs that are planned for the school year. The following list describes how McInnis involves our parents in the Title I decision-making:

Scheduled SAC meetings where Title I policies, funding decisions, and school programs are discussed.

The school invites parents to attend 'Meet the Teacher Day'. A SAC booth is set up to give parents information and a schedule for all SAC and PTA meeting dates.

Parents are provided information during Curriculum Nights, Parent Workshops, and School Events which focus on how they can help their children with their school work and improving their school performance. Exit surveys are available for parents to fill out after each session.

Results of the Title I Parent Survey are reviewed by SAC to determine needed changes.

All parents are invited to the Annual Title 1 Parent Meeting and are provided with information about Title 1. Parents are able to provide input on parent activities they would like to participate in. Parents also are given the opportunity to provide input on the School-Parent Compact, School Improvement Plan & Parental Involvement Plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the student's IEP.
2	Title I Part C	Parent support is offered through migrant services such as translations and food assistance programs.
3	Title X, Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, community resources, and transportation.
4	Title III	Additional support and resources provided by the school will be discussed with parents during the LEP committee meeting. The District ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently progress monitor the ELL students to identify specific needs, target intervention/enrichments to ensure the appropriate pathway toward graduation.

5	Title I, Part A	Supplemental Tutoring before and/or after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FSA (Florida Standard Assessment) data.
6	Title II	The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.
7	VPK (Volusia Pre-Kindergarten)	VPK staff and kindergarten teachers coordinate plans as they transition students to kindergarten.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Plan Open House/Title I Annual Meeting date and activities	Principal	September 2016	Date set on school calendar
2	Advertise annual meeting: Connect Ed message, Marquee message, Parent Invitations	Asst. Principal	September 2016	Number of attendees, Annual Title I Survey
3	Develop agenda, handouts, and/or presentation that addresses the required components	SAC Chairs; Parent Liason; Asst. Principal	September 2016	Copies of agendas, PowerPoint presentation and hand-outs, Annual Title I Surveys

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Our monthly SAC meetings are held at 4:30 pm to accommodate parents' schedules. Parents attending with children feel welcome to do so as we have child care during the meetings. Meeting agendas are kept to one hour.

Informational pamphlets are provided and made available for parents in our front office throughout the day. Parents may also use our Media Center facility to use and check-out materials before, during, and after school.

Input for the School Improvement Plan, Parent Involvement Plan and School-Parent Compact is solicited from parents. We schedule input sessions in the afternoons and evenings and have the Plan available for viewing in the school office during office hours.

Meet the Teacher is scheduled during the day. Open House/Annual Title I Meeting, Math Night, Science Night, and Reading Night are held in the evening.

Parent/Teacher conferences are arranged on a flexible schedule.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Research for Science Fair; Test Readiness	Administration, School based Title I Staff and Fifth Grade Team	Parents will be provided Guidelines for Sci. Projects	September 2016	Student science projects are scored with a rubric; test scores will show mastery.
2	Reading, Math, and Science Curriculum Nights	Administration, School Title I Staff, SAC Co-chairs	Parents will gain knowledge of academic readiness.	Ongoing through May 2017	Parent exit card
3	Reading Skills; Parents-to-Kids program in English and Spanish	Teacher/Facilitator	Parents are provided strategies to communicate the importance of reading to their children.	ongoing through May 2017	PTK Parent Survey & PTK Parent Pre/Post Test
4	Science Fair Backboard Night	Administration and Fifth Grade Team	Parents and students will complete Science experiment backboards in preparation for District Science Fair.	October 2016	Student science projects are scored with a rubric.
5	Book and Blanket Day	Administration; Title 1 Parent Contact	Parents will read to students during the day to promote literacy	January 2017	Parent Participation Sign In
6	End of Year Pride Assembly	Administration; Guidance Counselor	Parent support of Student Achievement	May 2017	Parent Participation Sign In
7	ESOL Parent Meetings	Administration; ESOL Teachers	Parents will be provided with information regarding the ESOL program	On-going through May 2017	Parent Participation Sign In
8	Parental Involvement Workshops	Administration; Title 1 Parent Contact	Fun-Filled Academic Activities to increase students' academic achievement with parent involvement.	Various sessions until May 2017	Parent Participation Sign In and Workshop Parent Survey

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Sharing of Title I Programs at faculty meeting	Title I School Staff	Teachers will be provided with examples of programs being used to increase parent involvement.	November 2016	Sign-in sheets, agenda.
2	Title I Family Involvement presentation at a Faculty Meeting	Administration	Improved communication between teachers and parents	November 2016	Sign-in sheets, agenda

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: A Title I Parent Contact is appointed by the principal. The Parent Contact assists parents throughout the year to find educational materials and resources. Our Parent Center has materials and resources that parents can check out to use with their children at home. Workshops are planned during the school year for parents to learn ways they can help their children at home. We will utilize Sign-In/Check-Out Sheet, Workshop Exit Cards and Workshop Parent Surveys to demonstrate the effectiveness of the workshop. At least nine SAC and PTA meetings occur during the school year. Child care is provided.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Two Annual Title 1 Parent Meetings are held to describe Title I, curriculum, parent involvement, and expectations. Parents receive brochures/booklets with information on parent rights and how to communicate with the school. An informational Power Point is shown in English and Spanish as reasonably possible.

The School-Parent Compact is sent home with parents with expectations for parents, students and the school.

The school newsletter includes a section highlighting Title I programs. Title I updates are included in each SAC meeting.

First Day Take Home Packets with information about school programs, Title I publications, and opportunities are distributed to promote parent involvement.

A membership drive for PTA is organized. A PTA table is present at Meet the Teacher and Open House to encourage parents to join.

Parent /Teacher Conferences to discuss curriculum, assessment, grading, student progress, etc. are held by individual teachers throughout the year with flexible meeting times. Parents of students not meeting grade level expectations are invited to participate in PST meetings to discuss how the parent and the school works together to support the student's progress.

Students involved in testing receive parent letters for the purpose of notifying parents of the actual testing dates.

Parents are given timely information about school meetings, programs, and announcements through Connect Ed, school newsletter, and displayed on the marquee. All forms of communication are provided to parents in English and Spanish as reasonably possible.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: School information is provided in English and Spanish whenever possible (As Spanish is the predominant second language at McInnis). Connect Ed messages continue to be in English and Spanish. Notes, newsletters and other communication to parents are in the parents' native language if needed. Native language translators are present at LEP Parent/Teacher conferences, and translate information over the phone. The Home Language Survey is filled out for all incoming students to help determine the language needs of the student. The Parents-to-Kids program is offered yearly in English and Spanish. Our Migrant Education Program communicates and provides support to migrant families throughout the year. Parents of students in the ESOL program or ESE program are provided information at IEP and/or ESOL annual meetings on a yearly basis. McInnis is handicapped accessible and parents with special needs are accommodated.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parents-to-Kids Literacy Program provides literacy training for parents to help their children learn to read.	Parents-to-Kids Facilitator	Provide information on how parents can help their children with reading.	ongoing through May 2017
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	The Parent Center provides parents/guardian a location where they can utilize reading materials and enhance opportunity to participate computer literacy.	Title I contact	Provide information, materials and resources on ways to help parents/guardians with their child's academics	twice a week through May 2016

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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