

## **SOUTHWEST MIAMI SENIOR HIGH Title I, Part A Parental Involvement Plan**

I, Carlos A. Diaz , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

### **Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** We serve all stakeholders by building the intellect and ethics of our students so they may be productive members of society.

### **Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the



planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** In order to increase student achievement at Southwest Miami High School we encourage parental involvement through EESAC meetings, PTSA meetings, DAC meetings and class sponsored night meetings.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Adult Education	Offer night school courses for credit recovery, promotions, remediation and grade forgiveness.
2	Nutrition Plan	Implement nutrition requirement stated in the District Wellness Policy

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent Orientation	Administration	August 2016	Parental Logs
2	Open House	Administration	September 2016	Parental Logs
3	EESAC Meeting	EESAC Chairperson	Ongoing 2016-2017	Agenda, Minutes, Sign in sheets
4	PTSA Meetings	PTSA President	Ongoing 2016-2017	Agenda, Minutes, Sign in sheets
5	DAC Meetings	Title I Administration	Ongoing 2016-2017	Agenda
6	PAC Meetings	Title I Administration	Ongoing 2016-2017	Agenda

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The school offers meetings such as: EESAC Meetings, PTSA Meetings and school sponsored student/parent nights. Most meetings are held in the afternoon to accommodate those parents who work. Meetings will also be held in the morning for those who are unable to attend. Our social worker, will conduct home visitations if necessary.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work



with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Academy Workshops	CIS	FSA	Ongoing 2016-2017	Parental sign in sheets
2	Enhance the Parent Resource Center	CIS	To receive information on outreach programs, parental involvement strategies.	Ongoing 2016-2017	Parental sign in sheets
3	Expand the resources available to parents	CIS	Academic Awareness	Ongoing 2016-2017	Parental sign in sheets
4	MDCPS Parent Portal	District	Student attendance and academic awareness	Ongoing 2016-2017	Increased achievement and attendance
5	PAC Meetings	Title I Administration	Parent Resources	Ongoing 2016-2017	Parent Logs
6	Parent Literature	CIS	Parent Resources	Ongoing 2016-2017	Increase achievement in standardized test scores

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parental Involvement Workshop for Faculty/Staff	CIS	Academic awareness and support	Ongoing 2016-2017	Parental Sign in sheets
2	CIS Training of Trainers	Principal and CIS	Planning and implementation of effective parental involvement activities that are linked to improving academic achievement.	Ongoing 2016-2017	Increased achievement in standardized tests
3	Title I Administration Annual Procedures Meeting for Principals	Title I Administration and District	Train staff on the implementation of the NCLB act and on methods to increase parental involvement that re linked to academic achievement,	Ongoing 2016-2017	Increased achievement in standardized tests
4	DAC General Meetings	Title I Administration	Assist with planning and implementation with parental involvement throug activities that are linked to improving academic achievement.	Ongoing 2016-2017	Increased achievement in standardized test scores

## Other Activities



Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The Parent Resource Center is readily available for parental use during school hours. Technical support is also available through the parent portal. Monthly meetings throughout 2016-2017 will be held to support parents in participating in the education of their children in order to assure student success.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Southwest Miami High School utilizes Connect Ed messages, informational flyers, the school website and the school marquis to provide parents with important and critical information dealing with Title I Parent Involvement as well as upcoming events and activities.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** All written information sent to the parents is available in multi-languages. Also, information in various languages is posted on the school website. Parents can ask for a translator in conferences and meetings.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent Academy Workshops/PTSA	CIS/PTSA President	Parental Involvement	Ongoing, 2016-2017
2	Maximizing parental involvement and participation in their children's	Home Visits	Social Worker	Parental Involvement	Ongoing, 2016-

	education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				2017
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	ESSAC Meetings	EESAC Chair	Community Involvement	Ongoing, 2016-2017

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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Academy workshops	9	310	FSA
2	Enhance Parent Resource Center	1	935	To receive information on outreach programs, parental involvement strategies.
3	Parent literature	4	3000	Parent resources
4	Title I administration Parental Involvement Activity Report	42	2873	Academic Awareness
5	EESAC Meeting	5	120	To involve parents in the development and review of the SIP
6	School Site Parental Resources	1	935	Provide parents with important information related to child's education

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parental Involvement Workshop for Faculty/Staff	1	150	Academic awareness and support
2	CIS Training of Trainers	3	2	Planning and implementation of effective parental involvement activities that are linked to improving academic achievement.
3	Title I Administration Annual Procedures Meeting for Principals	1	1	Train staff on the implementation of the NCLB act and on methods to increase parental involvement that are linked to academic achievement.
4	DAC General Meetings	2	2	Assist with planning and implementation with parental involvement through activities that are linked to improving academic achievement.

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)  
[Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Low attendance at meetings.	Provide more time to announce meetings and send messages via connect ed and backpacks.
2	Language barriers	Provide translation of all materials sent home

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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