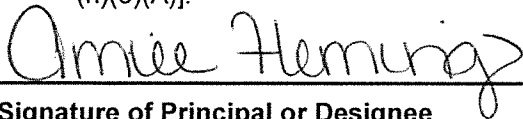


## PAL ACADEMY CHARTER MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Fred Spence , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

6.16.16

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Team Success: A School of Excellence strives to provide a safe and caring learning environment for our students. We aim to empower students and their families so that they develop the necessary tools to overcome obstacles. Through education and cooperative learning we will guide our students to build a strong academic foundation designed for success. Our mission is to develop each student's highest potential with collaboration of teachers and parents, so that they continue their academic careers and thrive in higher education.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** We believe in involving parents in all aspects of our school. Our parents and our SAC have the responsibility for developing, implementing and evaluating the various school level plans, including the SIP and PIP. Parent meetings are held at various times (mornings, afternoon, evenings) to provide additional opportunities for the involvement of more parents to discuss and carefully deliberate changes that are needed to the PIP. Results of the parent surveys are reviewed by parents and members of SAC to determine needed changes. The survey results are also reviewed and discussed with parent workshop groups. Parent workshop groups and family events are offered at various times to increase parent participation and involvement. Input is gathered during parent meetings regarding how parental involvement funds will be used.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Church Leaders	We will work together to publicize school events and share specific information to increase student achievement and parental involvement.
2	Homeless	We will work together with Project Heart to provide resources, school supplies and uniforms for homeless students to remain in school.
3	ESOL/ Migrant	We will work with our ESOL/Migrant HSL to assist with communication, increase communication and accessibility for non-english speaking families.
4	IDEA	We collaborate with our ESE department and ESE teachers to provide and offer supplemental instructional support for parents during the development of the student's iep.
5	Title I	We will collaborate with our Title I resources to maintain compliance and exemplary practices.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop and disseminate invitations	Principal or designee	Fall	Maintain documentation

2	Advertise/publicize event	Principal or designee	Fall	Telephone Log from blackboard connect, copy of flyers sent, screen shots of notifications on schools Facebook page
3	Staff meeting to plan out Open House events and stations	Principal or designee	Fall	Staff Sign In
4	Agenda, Power Point	Principal or designee	Fall	Copies of sign in sheets, agendas, handouts etc.
5	Maintain documentation	Principal or designee	On-going	Evaluation and surveys

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** We provide parent workshops and family events at various times (mornings, afternoons, evenings) and on various days which include academic, social and emotional components. Our funds may provide transportation, child care, and/or home visits for TI activities related to parent involvement. We make every attempt to make information available to parents who are unable to attend the events.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Summer reading with parents "Think Stretch	Cristina Aburto	Higher levels of parent's awareness correlates to higher levels of student achievement	summer	individual feedback
2	Parent Tips Newsletter	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement	Ongoing	evaluation forms
3	Parent Conferences	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement	on-going	evaluation forms
4	Cafe Connect	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement	on-going	evaluation forms
5	Annual Parent Night	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement	Fall	evaluation forms

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil

services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff training on Title 1 basics	Principal or designee	Higher levels of staff understanding of parent involvement correlates to higher student achievement	September	Signed document
2	Staff training on Think Stretch-Summer Reading Program	Principal or designee	Higher levels of staff understanding of parent involvement correlates to higher student achievement	Summer	Sign in sheet and agenda
3	Professional development on Parent Involvement ( based on needs of families)	Principal or designee	Higher levels of staff understanding of parent involvement correlates to higher student achievement	On-going	Evaluation forms

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** We will offer parent workshops for our parents and their child(ren) related to specific topics because higher levels of parent awareness correlates to higher levels of students achievement. Staff and parents will be invited to participate in demonstration lessons. Staff will provide demonstration lessons for parent activities that parents will model with their child so they will be able to duplicate the activities with their child at home. We will also coordinate with the community to provide resources for our families.

The Team Success Parent Involvement Committee (PIC) will meet quarterly to plan above workshops and activities, and also to assign tasks specific to each activity. Flyers will be sent home, blackboard connect phone calls will be made to parents, sign in sheets and agendas will be created for each event and documentation will be maintained in Parent Involvement binder.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** We will hold a general meeting where information will be presented about the Title I program, the curriculum and academic assessments. Parents will learn about

the school wide program, how to schedule parent-teacher conferences, school choice, and opportunities for participation in decisions related to the education of their child. Upon conclusion of the general meeting parents will be invited to visit their child's classroom and meet staff. During visits teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home. Written communication will be available in English and Spanish. Interpreters will be available to all parents to ensure that parents are able to fully participate in their child's education. This includes translation services for deaf and blind parents. Parents will be notified through flyers home, blackboard connect messages to parents, announcements made through schools website and Facebook page.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The school will provide opportunities for full participation in the parent involvement activities including parents with limited English proficiency, disabilities, and migratory children. The parent involvement plan is summarized into a brochure that will be printed in English and Spanish and provided to all parents. Written communication will be provided for parents in English and Spanish. Interpreters will be provided. If other languages are needed schools can contact the TI office where a school district interpreter will provide translation options. The English Language Survey results will be used to determine the number and specific needs for translations into a language other than English. LEA and school personnel will run the Language Survey report to determine any changes based on fluctuations in student populations. American Sign Language translation will be available through coordination with Manasota Lighthouse for the Blind and Community Center for the Deaf and Hard of Hearing. Translation services will be provided as needed. The LEA has acquired Blackboard Connect an automated telephone service. The LEA has acquired FOCUS an online student tracking system available to parents.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those	Cafe Connect	Principal or designee	Improve parents and their child's education to increase student achievement	On-going

	conferences at school [Section 1118(e)(10)];				
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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House/Title I Meetings	6	360	Prepare students and parents for a successful school year.
2	Parent Tips Newsletters	8	490	Higher levels of parent's awareness correlates to higher levels of student achievement
3	Dad Take Your Child To School Day	3	58	Increase male role models participation in the school and at home.
4	ESOL Program & Parent Rights Meeting	1	6	Informing ESOL parents of their rights and ways on how to help their children even when they do not speak the language.
5	English as a Second Language, Adult Basic Education, GED & Importance of Attendance Workshop	3	4	Emphasis the importance for learning the English language, as this will help them help their child(ren) at home.
6	Whole Child Manatee & Ways to help w/Reading at home Workshop	2	41	Equip parent(s) with ways to assist child with Reading at home even if they do not speak or read English.
7	Immigration Community Resources, Citizenship & Whole Child Manatee-KidCare Workshop	2	11	Assist our parents in establishing immigration legalization through community income based resources in order to increase their participation at school, which in return they will be able assist in their child(ren) academic progress.
8	Preparing for FSA testing, Attendance & Project Heart	3	45	Provide parent(s) with online practice resources available for the Florida Standard Assessment and methods they can use at home to help their child(dren) prepare for testing.
9	Where to go for help if my child needs a summer program, & Behavioral Health Services	3	56	Make available summer resources information to parents at low to minimal cost per student in hopes to continue family engagement.
10	Parent Involvement Plan Review, Parent Compact Review with Families, Parent Workshop Think Stretch S	5	75	Offer parent(s) the Think Stretch Summer Resource Workbook they can use at home to help their child(dren) preserve on to concepts learned during the year. Gathered parent feedback in the PIP Questionnaire and Parent Compact. Parents purchased books for their child(dren) summer reading.

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff training on annual meeting	1	25	Higher levels of staff understanding of parent involvement correlates to higher student achievement
2	Professional development on Parent Involvement Think Stretch Reading Summer Program	1	25	Higher levels of staff understanding of parent involvement correlates to higher student achievement

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Child care	Provide child care during events
2	Translation	Provide different times for different population we serve

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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