

PINES LAKES ELEMENTARY SCHOOL
A School-wide "Title I" School
2016 - 2017 Parent Involvement Plan

Mission Statement

Preparing the next generation to be problem solvers and innovative thinkers through S.T.E.M. project based learning.

Involvement of Parents

Pines Lakes Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the monthly SAC meetings, parents will be provided information regarding the school's "Title I" budget allocation, including professional development and parent involvement funds. Parents will be encouraged and allowed to provide input into the decision-making process of all "Title I" activities related to the school and the development of "Title I" documents. An annual evaluation will be conducted using surveys completed by parents, staff, and students. Results will be analyzed to evaluate the effectiveness of the school's "Title I" Parent Involvement Plan.

Coordination and Integration

Pines Lakes Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| Count | Program | Coordination |
|-------|--|---|
| 1 | Individuals with Disabilities Act (IDEA) | Supplemental instructional support provided by the school will be discussed with parents during the annual review of the IEP and at parent/teacher conferences. |
| 2 | Pre-Kindergarten | Pre-Kindergarten teachers will conduct 2 conferences to discuss specific learning needs of students and their academic progress. |

Annual Parent Meeting

Pines Lakes Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

| Count | Activity/Tasks | Person Responsible | Timeline | Evidence of Effectiveness |
|-------|--|---|--|--|
| 1 | Distribute public meeting flyer. | Principal and Micro Tech | June 13, 2016 - August 19, 2016 | Flyer/ School Website/Parent Link |
| 2 | Advertise Pines Lakes Annual Parent Meeting via school website. | Principal and Micro Tech | June 13, 2016 - August 19, 2016 | School Website Flyer |
| 3 | Advertise Pines Lakes Annual Parent Meeting on portable signs in school parking lot. | Principal and Title 1 Liaison | June 13, 2016 - August 19, 2016 | Photo |
| 4 | Announcement: Marquee and Parent link | Administration and Head Custodian | First week of school August 15-19, 2016 | Photo Parent Link Report |
| 5 | Title 1 Teacher Sneak-A-Peak | Administration/Title 1 Liaison/ Media Specialist to broadcast | June 13, 2016 - August 19, 2016 | Sign-In Sheets |
| 6 | Parent Link Report/Announcement of Open House | Principal | September 13, 2016 | Sign-In Sheets |
| 7 | Title I Open House | Administration Title I Liaison Teachers | September 21, 2016 | Agenda Sign-In Sheets School Website |

Flexible Parent Meetings

Pines Lakes Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Pines Lakes Elementary will schedule meetings at various times during the day and evening to better accommodate parents. At the annual "Title I" Public Meeting, parents will be informed of the school's participation in the "Title I" program and how to become more involved in the reviewing and revising of the annual "Title I" Parent Involvement Plan, "Title I" Compact, "Title I" parent trainings and additional parent involvement activities. Teachers will hold conferences with individual parents to discuss student progress, test scores, and explanations of the processes/interventions utilized in the classroom to assist students in reaching achievement goals. Parents will be asked for discussion/input of how they can support these efforts and will be given suggestions for coordinating school/parent efforts. An explanation of homework, grading, promotion criteria, and school wide and district assessment systems will be presented at each conference. Curriculum based "Title I" Parent Involvement Family events will be held to familiarize parents with standardized testing and offer guidance to parents for assisting their child at home. To encourage attendance students will receive an incentive if their parent attends a "Title I" event.

Building Capacity

Pines Lakes Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

| Count | Content/ Type of Activity | Person Responsible | Correlation to Student Achievement | Timeline | Evidence of Effectiveness |
|-------|-------------------------------|---|---|------------------|--|
| 1 | Curriculum and Instruction | Classroom Teachers | Parents will be provided grade specific activities and strategies to explain grade level standards. Bilingual guides to student success will be provided. | Ongoing | Signed conference and interim report forms. |
| 2 | Parent Conferences | Classroom Teachers | Teachers will conference with parents a minimum of two times each year to review daily performance and achievement data results. | Ongoing | Signed conference and interim report forms. |
| 3 | First Quarterly STEM Showcase | Administration/Title1 Liaison/coaches/ Teachers | Parent involvement with students helps to increase their academic success. | October 26, 2016 | Flyer, marquee, parent-link, school website, Agenda and sign-in sheets |

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|----|---|--|--|---------------------|---|
| 4. | Chorus Performance | Administration Lead Teachers Reading Coach | Recreational | December 6, 2016 | Flyer Marquee Parent link; School website; Agenda; Sign-in sheets |
| 5. | Second Quarterly STEM Showcase | Administration Lead Teachers | Parent involvement with students helps to increase their academic success. | January 19, 2017 | Flyer Marquee Parent link; School website; Agenda; Sign-in sheets |
| 6. | Third Quarterly STEM Showcase | Administration Lead Teachers | Parent involvement with students helps to increase their academic success. | March 16, 2017 | Flyer Marquee Parent link Agenda Sign-In Sheets Evaluation Forms |
| 7. | Recognition Assemblies | Administration and Guidance Counselor | Support of Student Achievement | Ongoing | Flyer; Marquee; Parent link; Agenda; Sign-in sheets |
| 8. | Recognition Assemblies for Pk-2 nd grade students. | Administration and Guidance Counselor | Support of Student Achievement | End of the year | Flyer; Marquee; Parent link; Agenda; Sign-in sheets |
| 9. | Recognition assemblies for Reading Across Broward and Accelerated Reader | Administration and Guidance Counselor | Support of Student Achievement | End of the year | Flyer; Marquee; Parent link; Agenda; Sign-in sheets |

Staff Training

Pines Lakes Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| Count | Content/Type of Activity | Person Responsible | Correlation to Student Achievement | Timeline | Evidence of Effectiveness |
|-------|---------------------------------|---------------------------------|--|-----------------|------------------------------|
| 1 | Teacher Tips for Conferences | Administration/ Team Leaders | Support of Student Achievement. Fosters a strong teacher-parent relationship. | September, 2016 | Sign-In Sheet |

Other Activities

Pines Lakes Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Pines Lakes Elementary will inform parents of the District Parent "Title I" resources available to them as well as the location of the "Title I" office. In addition, Pines Lakes Elementary will provide parents with current "Title I" information, procedures, meetings via the school website. Any copies of parent resources distributed by the District "Title I" office will be available in the front office.

Communication

Pines Lakes Elementary will provide parents of participating children the following [Section 1118(c)(4)]:

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Pines Lakes Elementary will provide information about "Title I" programs in a timely manner using various methods of communication including website, flyers, marquee, newsletters, parent link, Twitter, etc. Information about Title I Programs, academic programs, Next Generation Sunshine State Standards, Florida Standards, grade level expectations, and academic assessments will be shared during the Open House/Annual Title I meeting, at parent conferences, at SAC and SAF meetings, and at parent request. Classroom teachers will discuss the school's curriculum, procedures, grade level standards, criteria for promotion, and statewide assessments during Open House. The "Title I" Liaison and administration will explain components of the "Title I" Program and provide parents with the opportunity to ask questions at the Open House/ Annual "Title I" Meeting. Florida Standards Assessment and other assessment data will be shared through the school e-newsletter, school website, and at SAC meetings.

Accessibility

Pines Lakes Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Pines Lakes Elementary will provide the Parent Involvement Plan (PIP) in English and Spanish. Parents will be provided notification of the plan and where it is available in the school newsletter and on the school website. All correspondences regarding parent meetings will be distributed in the above two languages as well to increase parent participation. Translators will be available at all parent meetings and upon request.

School-Parent Compact

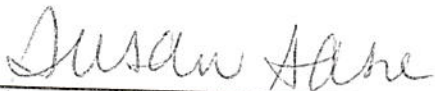
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

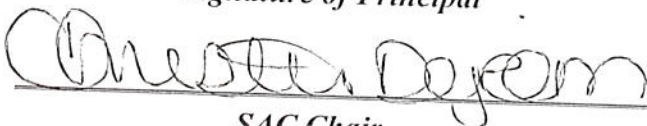
This plan was adopted by the school on May 6, 2016 and will be in effect during the 2016-2017 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2016.



Signature of Principal



Date



SAC Chair



Date

SAC Co-Chair

Date