## MIDWAY ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Ron Nathan, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** The mission of the Midway Parent Involvement Team is to promote school improvement, student performance and parent involvement; to give the community an awareness of the educational artistic as well as social needs of the school, then attempt to find solutions. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Midway will utilize its School Advisory Council meetings, PTA meetings, emails, flyers, newsletters, website and phone messages to solicit parent input, encourage parent involvement, and communicate with parents about opportunities for them to be involved. Midway will also organize a Parent Involvement Team consisting of a diverse group parents from Midway Elementary and have monthly meetings to discuss and plan activities that will enhance and support the parental involvement plan. All meetings are advertised and open to all parents to attend. Each school year all parents are given a Climate Survey to complete and provide feedback for planning of the upcoming parent involvement activities. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Head Start | Information about academic programs and services will be sent home with Midway students, Midway Head Start and daycares the students attend before and after school via flyers, letters and school newsletters. |
| 2 | Title I | Title I Department and Administration oversee clustered sites to provide orientation opportunities for incoming kindergartners and their parents. Title I also provides technical support and professional development for the implementation of best practice parent engagement strategies. |
| 3 | Pre-K | Parents and students in the Pre-K programs at Midway are included in all school activities, Pre-K provides support for parents, students, and staff serving this population |
| 4 | Title III | ESOL provides support for Midway Elementary students and families in the ESOL program. |
| 5 | Exceptional Student Education | The ESSS department provides support for Midway Elementary students and families in the ESE program. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Maintain documentation | Administration | Fall 2016 | Agenda, flyer, and sign-in sheets |
| 2 | Develop sign-in sheets | Administration and Parent Liaison | August /September 2016 | Copies of agendas, handouts, sign-in sheet, parent evaluation |
| 3 | Advertise/publicize events | Administration/District and Parent Liaison | Ongoing | Listed in PTA/School Master Calendar, listed in School Newsletter, posted on School Website, posted on marquee, Syner-voice/ Skyward as available, weekly PTA email blast |
| 4 | Develop agenda, handouts, and/or presentation materials that address the required components. | Parent Liaison | On going | Sign-in sheets for meeting |
| 5 | Hold Annual Title I meeting | Assistant Principal and Parent Liaison | Sept 2016 | Title I folder located in Parent Liaison’s office. Also available electronically and may be mailed when requested. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Midway Elementary offers a flexible number of meetings via the following methods: (1)by offering monthly Parent involvement team meetings at varying times and locations (2)by offering parent-teacher conference times during the school day and before/after school. These conference formats vary to include in-school face-to-face, over the phone, or home visits (3)by holding parent workshops/events at varying times during the day, evening, weekdays, and weekends. Midway Elementary also provides, when reasonable and necessary, transportation, or home visits. All parent involvement events will be advertised in the calendar, newsletter, program flyer, the school marquee, student planners, website, marquee and through Syner-voice/Skyward when available. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Diverse group of Parents with input from teachers, staff and the community. Parent Involvement Team meetings. | Parent Liaison | NCLB, FCAT, FSA, parents will be given reasonable access to staff, opportunities to volunteer and participate in their child's class, and observe classroom activities. | Throughout 2016-2017 school year | Increased parent participation and increased student grades on standardized testing should show an improvement. |
| 2 | Response to Intervention (RTI) Weekly student study meetings | Classroom teachers Resource Teachers, Guidance counselor, Administration, student study team. | Specific information about student strengths and weaknesses with specific strategies to improve achievement for students, parents and teachers. | Throughout the school year. | Agendas |
| 3 | Specific parenting workshops for mothers and children and or fathers and children. | Parent Involvement Team & Parent Liaison, Safe Harbor Administration. | Giving parents specific information about curriculum, Parenting skills and how to work with their children to enhance their growth. | A minimum of twice throughout the school year | Parent Sign in sheets. |
| 4 | Specific parenting workshop/Literacy Night/Musical presentation | Guidance | Skills for successful students supplied | November 2016 | Agenda, Sign in sheets |
| 5 | Academic workshops | Resource teachers | Increased academic progress | ongoing | Agenda, Sign in sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Teacher Conferences | Title I Family Engagement Specialist | Strategies and tools to implement technology into school-parent communication and improve student academic achievement by increasing parent engagement | December 2016 | Improved teacher and staff strategies for research based parental engagement practices to increase student achievement |
| 2 | Share School Parent Involvement Plan with staff | Title I Family Engagement Specialist | Strategies and tools to involve parents in the homework process and improve student academic achievement by increasing parent engagement | March 2017 | Improved teacher and staff strategies for research based parental engagement practices to increase student achievement |
| 3 | Skyward Training | Title I Family Engagement Specialist | Building staff capacity to model the Dual Capacity Building Framework in the creation and implementation of Family Engagement programming | Fall 2016 | Improved teacher and staff strategies for research based parental engagement practices to increase student achievement |
| 4 | Reading | Title I Family Engagement Specialist | Strategies and tools to assist school staff in establishing a welcoming environment for parents and improving student academic achievement by increasing parent engagement | November 2016 | Improved teacher and staff strategies for research based parental engagement practices to increase student achievement |
| 5 | EdInsight | Title I Family Engagement Specialist | Strategies and tools to increase parent involvement and to support and implement the parental involvement plan | Monthly throughout the 2016-17 school year | Agendas, sign in sheets |
| 6 | District Parent Liaison Team meetings/Trainings | District Professional Development team | Familiarize teachers with reading data tracking program | Fall 2016 | Agenda, sign in sheet |
| 7 | Creating a Welcoming Environment | Arts Dept. | Increase student's desire to read | Fall 2016 | Agenda, Sign in sheets |
| 8 | Using Social Media to Engage Families | Technology Dept. | Increase communication between parent and teacher | Fall 2016 | Agenda, sign in sheet |
| 9 | Teachers Involving Parents in Schoolwork | Administration | Increased opportunities for parents and staff to effectively work together to create a positive learning environment for students. | Fall 2016 | Sign-in sheet, agenda |
| 10 | The Dual Capacity Building Framework for Family-School Partnerships | Administration | Improve the ability of the staff to work effectively with parents by providing examples of best practices for parental involvement | September 2016-May 2017 | Parent teacher conference forms, Improved relations with parents and teachers, improved grades/behavior. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Midway Elementary will dedicate a room /area for parent involvement meetings with available books, brochures, pamphlets and miscellaneous supplies, and clothing for students and parents under the direction of the Family Liaison representative. The Midway Safe Harbor will be used as a satellite site for information distribution. Parents will also be encouraged to access the District Title I Parent Resource Center located at the Early Learning Center. Here they will be able to access technology services, a center social worker, food and clothing pantry, and the informational distribution center. The effectiveness will be measured by the amount of booklets given out and requests for more items. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Parents will receive the Parent/Student handbook on the first day of school, which includes all information including the yearly calendar they will need for their child to be successful during the year. Midway will hold an annual meeting where information will be provided about Title 1 programs, curriculum, and assessments. Also included are student led conferences with teachers as the facilitators. Most activities are listed in the calendar, others will be sent as they are created. Teachers will maintain a sign in sheet and provide a copy to the assistant principal or the parent liaison who will maintain a record of dissemination of information, and their distribution methods. All parent involvement events will be advertised in the calendar, newsletter, program flyer, the school marquee, student planners, website, marque and through Syner-voice/Skyward when available. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** The school has on staff bi-lingual employees that will be able to communicate in Spanish (which is the second most spoken language at Midway) and English to Hispanic parents. Additionally, flyers will be sent home in both languages. If needed or requested, telephone messages and flyers will be written in languages other than English. The PIP will be available in the main office for parent review. Midway will also send a brochure copy to all parents that request the PIP and a copy will also be available on the school web-site. Any parent that is in need of special assistance to participate in parental involvement activities is asked to notify the school five days in advance of the school activity in order to accommodate their requests. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check. If the school does not plan to implement discretionary parental involvement activities, check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Providing parents training opportunities through the county Title 1 office via Email and flyers. | Parent Involvement Team, administration, Parent Liaison. | Family Involvement is critical to school success. | Throughout the 2016-17 school year. |
| 2 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Child care is provided at most family involvement events to enable parents to participate in trainings without disruptions. | Family Involvement is critical to school success. | Family Involvement is critical to school success. | Throughout the 2016-17 school year. |
| 3 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | The Parent Involvement team is a diverse group of parents that will provide direction on parent involvement and participates in District and state level training, meetings and workshops. | Parent Involvement Team, administration, Parent Liaison. | Family Involvement is critical to school success.. | Throughout the 2016-17 school year. |
| 4 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Planning sessions with the Parent Involvement team | Parent Liaison, Parent Involvement team, Administration, teachers, title 1 office. | Family Involvement is critical to school success. | Throughout the 2016-17 school year. |
| 5 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Informing business Partners, local faith based organizations, local day care centers, Midway safe Harbor about parent involvement activities at Midway Elementary School | Parent Liaison, parent involvement team, administration, community-based organizations & businesses. | Family Involvement is critical to school success. | Throughout the 2016-17 school year. |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\Kellarba\Downloads\fileUploads\590301_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\Kellarba\Downloads\fileUploads\590301_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\Kellarba\Downloads\fileUploads\590301_2016-2017_uploadCompactEvidence.pdf) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | PTA/Boo-who Breakfast | 1 | 65 | Parent capacity building and increased parent involvement results in increased student achievement |
| 2 | Parent Advisory Team Meeting | 2 | 5 | Parent capacity building and increased parent involvement results in increased student achievement |
| 3 | SAC Meetings | 10 | 10 | Parent capacity building and increased parent involvement results in increased student achievement |
| 4 | Parents Meet Wellness Wednesday | 25 | 100 | Parent capacity building and increased parent involvement results in increased student achievement |
| 5 | Parents' Guide to Exceptional Student Education | 1 | 50 | Parent capacity building and increased parent involvement results in increased student achievement |
| 6 | Community Cluster Consortium | 4 | 25 | Parent capacity building and increased parent involvement results in increased student achievement |
| 7 | Student Led Conferences | 2 | 150 | Parent capacity building and increased parent involvement results in increased student achievement |
| 8 | Monitoring Your Child's Academics | 1 | 50 | Parent capacity building and increased parent involvement results in increased student achievement |
| 9 | Team Seminole Meeting | 2 | 5 | Parent capacity building and increased parent involvement results in increased student achievement |
| 10 | FSA Parent Night | 3 | 120 | Parent capacity building and increased parent involvement results in increased student achievement |
| 11 | First Steps to Home Ownership | 1 | 30 | Parent capacity building and increased parent involvement results in increased student achievement |
| 12 | Curriculum Night | 1 | 90 | Parent capacity building and increased parent involvement results in increased student achievement |
| 13 | Annual Title I Meeting | 2 | 160 | Parent capacity building and increased parent involvement results in increased student achievement |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Marzano and its effect on students and parents | 4 | 210 | increase SA based on positive management |
| 2 | Math-how to help the parent understand their kids homework | 1 | 35 | increase SA based on parents ability to support at home |
| 3 | Reading-understanding reading at home | 1 | 35 | increase SA based on parents understanding of importance of practicing reading at home |
| 4 | Artful Learning-how it changes your child’s thinking | 5 | 175 | increase SA based on use of arts based strategies understanding of concepts |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Over scheduled parents | Offer childcare and meal with trainings |
| 2 | Transportation issues | Coordinate with neighborhood organizations to offer informational sessions in closer proximity to parents' residence |
| 3 | work hours | flexible time events |
| 4 | ED parents | free meal with program, food bank |
| 5 | language | translator used as needed |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |