## TAMPA BAY BOULEVARD ELEM. SCHL Title I, Part A Parental Involvement Plan

I, Glenda Rodriguez , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** All Tampa Bay Boulevard Elementary School students will become successful, responsible, life-long learners through effective, rigorous and differentiated instruction designed for 21st century learner. Tampa Bay Boulevard Elementary School believes that positive parent/family and community involvement is essential to student achievement. We encourage all our families to become actively involved in all school activities to increase student achievement. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Election of our SAC team occurs in September. Each member will be elected by stake holder group he/she represents. Fifty percent of SAC team members are parents. During a thorough review of SIP draft, our SAC team will make activity recommendations that will then be added prior to final approval. Parent suggestions will be documented in the SAC minutes. We will maintain a Parent Suggestion Box in the front office which will be monitored regularly to obtain additional recommendations. The Curriculum Leadership Teams will develop parent workshops to assist parents in helping their students with reading, writing, math, and science. The SAC team will make suggestions to aim significant portions of PI funds toward providing support materials for selected activities. Delivery and participation in the selected activities will be monitored by the SAC team during the year. During upcoming meetings, the SAC team will specifically examine the results of the School Climate Perception Survey for Parents. Documentation will be stored in the TASK ebox. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | English Language Learners (ELL) | The ELL staff will coordinate two annual Parent Leadership Council meetings to inform ELL parents about programs offered through the district as well as events and services in the community. Information will include how to receive translation services as well as how to schedule conferences with teachers or staff. The ELL staff will serve on the school’s parent involvement committee |
| 2 | EELP | The EELP program will hold an informational meeting on learning activities for parents to help their children at home. Included are literacy activities to promote academic achievement and activities to help students become independent learners |
| 3 | Head Start | The Head Start Program and HS Social Worker will plan monthly parent meetings. Agendas will involve information on nutrition and curriculum expectations |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop agenda, handouts, and power point presentation that address Title I requirements. | Assistant Principal, Parent Involvement Team | August/September 2016 | Copies of Agenda, handouts, sign in sheets. |
| 2 | Develop and disseminate invitations to parents. | Title I Liaison, Teachers | August/September 2016 | Flyer with date of dissemination, Post on school marquee and in monthly school newsletter. |
| 3 | Develop sign in sheets | Parent Involvement Team | September 2016 | Sign in sheets for meetings and individual classrooms |
| 4 | Distribute Title I brochure and District Parent Involvement Policy brochure to all families in atten | Title I Liaison, Teachers | September 2016 | Copies of comment portion of District PIP that are returned to school and to District PI office. |
| 5 | Maintain Documentation | Assistant Principal/Title I Liaison | September 2016 | Title I documentation box (TASK box) housed in Title I liaison’s office for monitoring purposes. |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** The leadership teams, the Title I contact, SAC and PTA board have collaborated to make arrangements that will provide alternative meeting schedules for planned activities. Parent survey results were reviewed to determine the best times to hold meetings and events. Flexible meetings will be scheduled and held at various times and days throughout the school year. A bilingual interpreter will be available at all meetings. In addition, our Parent Resource Room, Guidance Department, ELL Department, and Media Center are open every school day from 7:30-3:30 for parents to pick up or check out materials. Our ELL resource teacher is available to conduct workshops throughout the school day based on parental needs. Our social worker is also available throughout the day to conduct home visits and work with the parents.  August - Meet the Teachers: 11:00 a.m. - 3:00 p.m.  September - Grandparent Breakfast: 7:30 a. m - 8:30 a.m.  September - ELL PLC meeting: 5:30 p.m. - 7:30 p.m.  September - Title I meeting: 5:30 p.m. - 7:30 p.m.  September- DAC Meeting: 5:30 p.m.-7:30 p.m.  October- Parent Academy: 8:30 a.m.- 10:00 a.m.  October - Character Parade 8:30 a.m.-10:00 a.m.  October - Conference Night: 3:30 p.m. - 7:00 p.m.  October- Fall Festival: 10:00 a.m.- 1:00 p.m.  November- Reading Night: 6:00 p.m.-7:30 p.m.  December- School Wide Winder Music Program: 6:00 p.m.-7:00 p.m.  January - Science/Math Night: 5:30 p.m. - 7:30 p.m.  January - Conference Night: 3:30 p.m. - 7:00 p.m.  April- Conference Night: 3:30 p.m.- 7:00 p.m. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Curriculum and Assessments/ Parent Info Meeting | Faculty and Staff Assistant Principal | Improve achievement scores | August | Survey |
| 2 | Title 1 and NCLB requirements/ Annual Title 1 Meeting | Assistant Principal, Parent Involvement Liaison | All information given supports Family Engagement Plan | September | Survey |
| 3 | ELL Parent Action Meeting/ Ethnic Dinner | Teacher /ELL Resource /Parent Involvement Committee | ELL services/ Building Family/School relationship | September/October | Sign in Sheets/ Survey |
| 4 | Reading Night | Principal, Assistant Principal, Faculty and Staff | Provide information to parents on Common Core Standards and how they can help their child improve in reading | November | Sign in Sheets |
| 5 | Offer Parenting Partners workshop AM/PM to provide strategies that will improve parenting skills in support of student learning/also training parents to assume leadership roles so they can enhance the involvement of other parents. | Parent Involvement Specialist/ Guidance Counselor Trained Facilitator | Provide information to parents on how they can help their children in support of student learning. | October- December | Parent input forms/Surveys |
| 6 | Math and Science Night | Administrators, Faculty & Staff | Provide information to parents- FCAT strategies, tips to improve student achievement and test taking skills | January | Sign in Sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Volunteer Training | ELL Resource | Improve parent involvement | October | Sign in sheets |
| 2 | PLCs will be conducted to improve the ability of staff to work effectively with parents. | Grade level teams, resource teachers and administrators | Improve the ability of staff to work effectively with parents to increase academic achievement. | September-May | Survey |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Our Parent Resource Center will be maintained by the ELL resource teacher with current information regarding community resources throughout the year. It will provide the parents with materials and strategies to help their children at home. Sign in documentation will be filed in the TASK ebox. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** A parent mail out was sent to parents one month prior to 2016-2017 school year providing general information to start the school year as well as an invitation to the "Meet the Teacher Social". The Meet the Teacher Afternoon was held on August 8, 2016. During the Meet the Teacher, parents visited the classrooms and met the teachers in a very informal setting. Dismissal procedures were discussed.  We will also send out letters, flyers, and invitations to our parents to encourage them to attend all informational meetings. Our PTA Executive Board will be working to develop a website that will submit information about upcoming activities as well as informational meetings that may be of interest to parents.  During the third week of school, we held our Open House Night. Parents visited classrooms where the teacher gave parents information regarding the school wide program, curriculum, classroom procedures, assessments being utilized, and how to support their child at home. The parents also received the school district parent handbook which included detailed information regarding our Title 1 School.  Curriculum is explained to parents during Open House Night, content area curriculum nights and state assessment nights. Conference nights are also utilized to explain curriculum and assessments. Personal invitations are sent to parents through phone calls, flyers, and newsletters to invite them to participate in decision making committees such as SAC.  Parent survey will be distributed at the beginning of the year to assess parents' needs. At the end of many activities and meetings we will ask parents to give feedback on how well we are working to make our school a Family Friendly School. A more accessible informational center will be organized in our office to welcome parents and to offer information about our school and services in the surrounding community. Parents will be informed through informational meetings and, monthly new letters about all assessments that our students will take. Bilingual speakers will be available to assist parents who speak little or no English. Parent Link will be used to remind parents about upcoming meetings and activities. The school marquee will continuously display information about important dates, information, and announcements.  The school will monitor the information that was provided to parents through surveys, attendance records and documentation of parent notification included in Title 1 T.A.S.K ebox. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Our school will provide full opportunities for participation using multiple facets of communication. All information will be translated into Spanish by the school's ELL staff. Monthly newsletters will be sent out with information from each grade level, content area, and much more. Parent Link will be used for each parent involvement event and to share any other important/time sensitive information that needs to be delivered. Also, fliers will be sent home with students two weeks prior to an event. In addition, we have an ELL resource teacher that will plan and hold an initial ELL meeting for parents that have students with limited English proficiency. Important school information about behavior plans, conference structures, and communicating with teachers will be discussed. Translators will also be provided for students with disabilities at their IEP meetings. Needs of parents with disabilities will be addressed on as need basis. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Various Training will be held during Parent Academy to allow parents to interact with teachers and other parents. Trainings will be held during school hours. | Resource Team | As parental involvement increases student achievement will increase. Provide information to parents and expectations and how parents can help their children | October and January |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Offer Parenting Partners workshop AM/PM to provide strategies that will improve parenting skills in support of student learning/ also training parents to assume leadership roles so they can enhance the involvement of other parents. | Parent Involvement Specialist. Guidance Counselor Trained Facilitator | Provide information to parents on how they can help their children in support of student learning. | October- December |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\manckk\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\59PYE2TF\fileUploads\294241_2016-2017_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\manckk\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\59PYE2TF\fileUploads\294241_2016-2017_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\manckk\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\59PYE2TF\fileUploads\294241_2016-2017_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title I Annual Meeting | 2 | 122 | Engage families in their children’s achievements. Discuss opportunities available to help our ELL students. Give parents information on how to help their students at home. |
| 2 | ELL-PAC | 1 | 95 | Engage families in their children’s achievements. Discuss opportunities available to help our ELL students. Give parents information on how to help their students at home. |
| 3 | Family Reading/Writing Night | 1 | 86 | Engage families in their children’s achievements. Discuss opportunities available to help our ELL students. Give parents information on how to help their students at home. |
| 4 | Family Math/Science Night | 1 | 43 | Engage families in their children’s achievements. Discuss opportunities available to help our ELL students. Give parents information on how to help their students at home. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Professional Study Day-Reading | 1 | 70 | Improve achievement scores . Improve the ability of staff to work together effectively to improve student performance. |
| 2 | Supervising Para's | 1 | 76 | Improve achievement scores . Improve the ability of staff to work together effectively to improve student performance. |
| 3 | Phonics Training | 2 | 70 | Improve achievement scores . Improve the ability of staff to work together effectively to improve student performance. |
| 4 | Elopement/Wandering Training | 1 | 60 | Improve achievement scores . Improve the ability of staff to work together effectively to improve student performance. |
| 5 | MTSS | 2 | 75 | Improve achievement scores . Improve the ability of staff to work together effectively to improve student performance. |
| 6 | Math Purposeful Questioning | 1 | 70 | Improve achievement scores . Improve the ability of staff to work together effectively to improve student performance. |
| 7 | PLC's | 6 | 70 | Imporve student achievement scores |
| 8 | RTI Overview | 1 | 75 | Improve achievement scores . Improve the ability of staff to work together effectively to improve student performance. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | ELL parents know little or no English (Parents with limited English and limited literacy) | Workshops for teachers (based on materials that were ordered for ELL), Parent Academies monthly. If we can get our parents to feel respected and at the same time respect us, they will feel more open to new ideas and concepts. |
| 2 | Child care for after hous meetings | accept children in meetings or provide area for children |