

S BRYAN JENNINGS ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Tiffany Outman, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: S. Bryan Jennings Elementary School will establish an open, caring, and safe environment which promotes maximum achievement, while challenging our scholars to meet today and tomorrow as happy, healthy, successful and responsible individuals. Parent Involvement in our school plays an integral role in assisting the academic achievement of each scholar. S. Bryan Jennings Parent Involvement Activities will help parents to work with their children to improve academic achievement at our school.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Parent Involvement Plan was created by SAC and shared with the parents in the Spring of 2016 where parent input was sought at parent meetings. Parents are also encouraged to offer their input regarding all activities through participation in SAC, parent events, climate surveys, or by communication with teachers, staff, and/or administrators.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	SBJ has 2 classes of VPK
2	Title I, part D	Drop-Out Prevention services
3	Title II	technology resources
4	Title X	district social workers provide resources to homeless families
5	IDEA (Individuals with Disabilities Education Act)	Supplemental instructional support is provided in accordance with student IEP per federal law

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	plan meeting for schoolwide curriculum night in fall	Leadership Team	8/23/16	Leadership Team Meetings
2	advertise/publicize event	administration, teams,	9/01/16	newsletter, flyers, Remind, Facebook
3	prepare agenda	Mrs. Outman	9/01/16	power point
4	develop sign-in sheets	committee	9/01/16	sign-in sheet
5	maintain documentation	Cindy Sease	9/01/16	completed sign-in sheets
6	arrange childcare	committee	9/01/16	sign-in/sign-out sheet
7	Spaghetti Dinner	Julie Garrard	9/01/16	Sign-in sheet

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: A series of parent meetings will be offered during the day and in the evening

in an effort to inform and engage parent stakeholders in the academic and social achievement of the their scholars. Child care will be provided at any event in which the children are not engaged with the parent for the purpose of the activity. In addition, administrators and selected staff will participate in scheduling home visits in order to (a) develop school/parental relationships, (b) build stakeholder capacity, and (c) foster a stronger alliance between the school and home in order to establish a framework to enhance student achievement. Parents will be notified of these meetings via the weekly newsletter, the school webpage, Remind, and invitations and flyers.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Orientation/Open House	Outman, Principal	FSS	Sept. 29, 2016	Sign in sheet
2	parent/teacher conferences	Outman, Principal	FSS	ongoing	conference forms
3	2016 Annual Title I mtg/curriculum night	Outman, Principal	home/school connections, FSS	Sept. 29, 2016	Sign in sheet
4	Parent Volunteer mtg.	Hayward, Asst. Principal	FSS	Oct. 7, 2016, ongoing	sign in sheets
5	Wednesday folders	Hayward, Asst. Principal	FSS	ongoing	Signature page
6	interims/report cards	Hayward, Asst. Principal	Home/school connection, achievement	ongoing	Parent Portal
7	weekly newsletter	Love, Teacher	home/school connection, achievement	ongoing	newsletter
8	Math Night	Sease, Curriculum Coach	FSS	Feb. 2017	sign in sheet
9	Literacy Night	Jones, Curriculum Coach	FSS	April, 2017	sign in sheet
10	Holiday Extravaganza	Veniard, Music Teacher	home/school connection	December 2015	photographs
11	Comcast info channel	Hayward, Asst. Principal	school readiness	ongoing	telecast
12	School webpage	Edwards, Lab asst.	home/school connection	ongoing	telecast
13	Curriculum Night	Outman, Principal	FSS	9/29/16	sign-in sheets
14	Jogging Club	Claridge, PE Teacher	FSS, home/school connection	ongoing	participation log
15	Volunteer Breakfast	Hayward, Asst. Principal	home/school Connection	Oct. 2016, Spring 2017	sign in sheets
16	Garden Club	Verniard, music	FSS	ongoing	Participation log

		teacher			
17	field day	Claridge, PE Teacher	FSS	May, 2017	sign in sheet
18	SAC	Hagen, Teacher	home/school connection	ongoing	sign in sheets
19	PAC	Sease/Jones Curr. Coaches	FSS, accountability, home/school connection	9/8/16, Spring 2017	participation log
20	Spelling Bee	Gray, Teacher	home/school connection, SSS/NGS	Spring 2017	sign in sheets
21	Tropicana Speech	Adams, Teacher	home/school connection	Spring 2017	sign in sheets
22	Chorus	Veniard, Music Teacher	Common Core Standards	ongoing	participation log
23	Math Club	Sease, Curr. Coach	home/school connection	ongoing	participation log
24	Clay County Track Meet	Claridge, PE Teacher	home/school connection	May 2017	participation log
25	Homework Club	Outman, Principal	FSS	ongoing	participation log
26	Morning Lab	Edwards, Lab Asst.	FSS	ongoing	participation log
27	Pre-Season Event: Haircuts/ pizza/ school supplies	Hayward	home/school connection	August 4, 2016	Sign in sheet
28	Cook out/ Meet the teacher / Volunteer Rush	Outman	home/school connection	August 12, 2016	Sign in sheet

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Training for Learning Compacts	Administration/Title 1 Coaches	Develop a partnership between families and school to impact student learning by helping families establish a home environment which supports children as learners	Pre-Planning August , 2016	Signed Learning Compacts
2	Implementation and coordination of parent activities	Administration/Title 1 Coaches	Parents will be able to assist in the classroom leading to an increase in student achievement.	ongoing	Sign-in Sheets/agendas
3	Annual Parent Involvement Training	Administration	Teachers will understand the importance of parents as valuable partners in their child's education. Teachers will use the volunteers to increase student achievement in math, reading, writing and science.	Fall 2016	Sign in Sheets/powerpoint

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: S. Bryan Jennings is fortunate to offer a Parent Resource Room for use by the parents. A vast array of materials and equipment are available for parents to utilize in the construction of learning materials for their children. We also encourage our families to visit our school library before and/or after school during open library hours. Additionally, we are striving to enhance our volunteer program, whereby parents are welcomed into our school to work assisting their children, as well as others. To facilitate this, we are offering training sessions for specific volunteer opportunities (such as library volunteers, or working with individual students) so that our parent volunteers are equipped and comfortable with their role. Parents are actively recruited and urged to participate with SAC, as well as district Title I PAC meetings.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Faculty will host a parent night in the first quarter of the school year where parents will have the opportunity to learn about curriculum and assessment. Prior to the curriculum night, the school will host it's Annual Title I meeting, and parents will receive a brief overview of our Title I program. In addition, an overview of the School Improvement Plan and individual results of state and district mandated performance based measures will be sent home to parents. Annually, parents are provided with a student handbook through the SBJ website, which contains information regarding the school's mission statement and policies, along with methods of obtaining additional information about the school and its programs. Parents will be provided a paper copy of the handbook if requested. All parents will be given a summary of the Parent Involvement Plan in the fall and comments will be solicited.

Conferences are scheduled in the first quarter with every family. At this meeting, the Learning Compact is reviewed and signed by the teacher, parent, and student. Information regarding the Parent Portal will also be shared. Parents may request additional conferences to discuss their child's progress and participate in decision making as appropriate to the education of their child. Conferences will be scheduled for all at-risk students to enroll them in the Multi-tiered system of support or develop/update an IEP (individual education plan) as necessary.

To inform our parents about Title I updates in a timely manner, we use our weekly newsletter. These updates are also posted on our school webpage, and the school Display Case as well as notices through Facebook and Remind.

All parent comments and suggestions are taken into account through a variety of resources, i.e., parent involvement surveys, emails to teachers and/or administrators,

notes or phone calls through the office, and sidewalk chats.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: To the extent possible, S. Bryan Jennings will provide written materials in the home language. S. Bryan Jennings will send parent notifications (i.e., phone calls, email) to parents using the In Touch Notification System. SBJ will employ home visits by the school social worker or administration in an effort to reach and inform our parents who have accessibility concerns.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	School Advisory Council	Mrs. Hagen, Teacher	home/school connection, SSS	ongoing
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Curriculum mtgs., literacy night	Jones/Sease Curriculum Coaches, team leader	NGSSS/Common Core	ongoing
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent Volunteer Training	Jones/Sease Curriculum Coaches	home/school connection	ongoing
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	all parent events	Outman/Hayward, Admin.	home/school connection	ongoing

5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent Involvement Training	Hayward, Asst. Principal	home/school connection	fall, 2016
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Business Partners	SAC, Mrs. Outman. Principal	academic/attendance incentives	ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	County Track Meet	1	50	Home School Connection / FSS
2	Art Show	1	500	Home School Connection / FSS
3	Holiday Extravaganza	1	250	Home School Connection / FSS
4	Interims/Report Cards	8	500	Home School Connection / FSS
5	Comcast TV updates	9	500	Home School Connection
6	Tropicana Speech Contest	1	9	FSS / Home School Connection
7	Spelling Bee	1	12	FSS / Home School Connection
8	Field Day	1	6	FSS / Home School Connection
9	SAC/PAC	4	8	FSS / Home School Connection
10	Before/After school Clubs	2	6	FSS / Home School Connection
11	Curriculum Nights	3	500	FSS / Home School Community Connection
12	Jag Journal	30	500	Home School Connection
13	Wednesday Folders	30	500	FSS / Home School Connection
14	Parent Volunteer Meetings	2	20	Home School Connection / FSS
15	Award Ceremonies	19	500	Home School Connection / FSS
16	Annual Title I Meeting	1	121	Home School Connection / FSS
17	Parent Teacher Conferences	500	500	FSS / Home School Connection
18	Open House BBQ Picnic	1	870	Home School Connection
19	Chorus Concerts	4	150	Home School Connection
20	Math Field Day	1	3	FSS
21	Pre-Season Hair cuts/supplies/pizza	1	160	FSS / Home School Connection
22	KinderCamp Parent Meeting	1	18	FSS / Home School Connection
23	Thanksgiving Day Feast	1	96	Home School Connection
24	Dad's bring kids to school /donuts	1	55	Home School Connection

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Focus Contact Log	1	44	Home/School Connection
2	Parent Compact Training	1	27	Home/School Connection
3	Parent Involvement Training	1	27	Home/School Connection

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation	Requesting meetings to be held at school rather than at the district office which is 20 miles away
2	Language	Provide interpreter/written communication in home language

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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