

## **NORTH MIAMI SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan**

I, Mr. Daryl Branton, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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**Signature of Principal or Designee**

**Date Signed**

## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** The staff and administration of North Miami Senior High School believe that all students can learn; therefore, we accept the challenge to teach all students so they may attain their maximum educational potential. It is in this spirit that we would like to align ourselves as full partners with the parents of our students. It is the purpose of both NMSH faculty and the parents of our school to provide our students with an excellent education that maintains the highest academic standards. We want to educate all students to live and work with all people, to think critically, to function in the world in which they live through the use of technology and appreciation of the arts, to possess positive character traits, and to value a democratic society in which they become responsible, productive citizens. Working together, all students will achieve their highest potential.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** North Miami Senior High School believes in involving parents in all aspects of its Title I programs. The EESAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the SIP and PIP. Members of EESAC at NMSHS include parents and members of the community (non-employee) representatives. In addition, all parents were given the opportunity to review the plan and offer their input prior to approval. For the PIP, all parents were given surveys at the end of the school year seeking their input on activities, training, and materials needed to help their child. Results of parent surveys are reviewed by the EESAC to determine needed changes. During the EESAC meeting when the PIP and/or SIP are developed, the committee will decide, with the input from parents how parental involvement funds will be used.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education ACT (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
2	Bilingual Parent Outreach Program (BPOP)	In an effort to increase participation of LEP and/or immigrant families in their children's education, the Division of Bilingual Education and World Languages through the Bilingual Parent Outreach Program offers a series of free informational workshops on various topics at the school.
3	Parent Academy	The Parent Academy works with the school to coordinate transition programs and workshop for parents to educate them on public school programs and resources. Activities may include: coordinated meetings with parents, parent portal workshops, and parental involvement.
4	Saturday Success Academy	Tutoring and enrichment services are provided to students in the areas of reading, mathematics, science, and writing by highly qualified teachers.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required documents	Assistant Principal	August 29, 2016	Copies of agendas, PowerPoint presentation and handouts
2	Developed and disseminate invitations	Designated Administrator and Parent Liaison	August 31, 2016	Flyer with date of dissemination posting on school Website
3	Advertise/publicize event(s)	Parent Liaison	September 23 – September 28, 2016	Posting on school website
4	Develop sign-in sheets	Parent Liaison	September 19, 2016	Sign-in sheets for meeting and individual classrooms
5	Title I Open house	Administrative Staff	September 28, 2016	Sign-in sheets for meeting and individual classrooms
6	Title I Annual Parent Orientation	Administrative Staff	September 28, 2016	Sign-in sheets for meeting and individual classrooms
7	Maintain documentation	Assistant Principal and Parent Liaison	On-going	Title I documentation box housed in Assistant Principal's office

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The leadership and staff of North Miami Senior High School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered three times during the third week of school—once during the day and twice in the evenings. Many of the parents have multiple jobs and work the 3:00 p.m.-11:00 p.m. shift; therefore, the school will schedule all parent meetings twice (1:00 p.m. and again at 6:00 p.m.). In addition, our parent resource center will offer its parenting classes at varying times to include morning and evening sessions. The parent resource center will be open every school day from 8:00 a.m. until 3:00 p.m. for parents to pick up materials and/or meet with parent facilitator. On the first Thursday of every month, the center will also open in the mornings on the first Saturday of each month. The principal will work with the parent liaison to create a flexible schedule to ensure that the center is open at times convenient for parents. The parent liaison will maintain records of parent participation. The schedule may be modified if needed based on parents' participation.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Florida State Standards: Hard Copy of dissemination of materials	Vice Principal	Parents will be provided with grade specific brochures outlining and identifying the SSS and strategies they can use to help their child at home. Information will also be posted on the Districts website at <a href="http://www.dadeschools.net">www.dadeschools.net</a>	August	Posted on the school's website
2	Assessments discussed during individuals conferences	Classroom Teachers	Teachers will conduct individual conferences to discuss each student's assessment results, expectations, and goals for the school year.	August - December	Conference Logs
3	Parent Night Activities; face-to-face meetings	Vice Principal	Content specific sessions will be provided for parents. Information will include grade level proficiency, strategies parents can use at home, and assessment methods.	September	Sign-in sheets, handouts, agendas, and presentation materials
4	Individual Conferences regarding Technology and access to the Parent Portal	Parent Liaisons	Parent Liaisons will provide individual help to parents in how to log-in and access the Parent Portal.	On-going	Sign-in sheets, handouts, agendas, and presentation materials
5	Small group classes for GED Preparation	Adult Education Department	Parents will be offered the opportunity to participate in GED prep classes offered during night school.	Quarterly	Attendance rosters
6	College Fair	CAP Advisor	Provided parents and students with a forum to interact with admission representatives from a wide range of postsecondary institutions to discuss course offerings, admission and financial aid requirements, college life in general, and other information.	On- Going	Sign-in sheets, handouts, agendas, and presentation materials
7	Miami-Dade County Health Department	Designated Administrator	Offer faculty, staff, parents and students a multitude of health screenings that are extremely informative and potentially life-saving.	October	Sign-in sheets, handouts, agendas, and presentation materials
8	Academy Advisory Boards	Lead Teachers	A council of non-governing industry representatives that meets at least once a year to be informed of the school's status and its plans for the future.	September - June	Sign-in sheets, handouts, agendas, and presentation materials
9	Science Fair	Designated Administrator	To stimulate an active interest among young people in the several fields of scientific study and to give public recognition to talented students by sponsoring and promoting expositions of science projects developed and built by students	December	Sign-in sheets, handouts, agendas, and presentation materials
10	Honor Roll Breakfast	Administrative Staff	Students are recognized at a breakfast for the outstanding academic achievement.	Quarterly	Program booklet

11	Career Academy Fair	Lead Teachers	To provide parents and students an opportunity to learn about career academies	March	Sign-in sheets, handouts, agendas, and presentation materials
12	Ring Ceremony	Activities Director	Juniors of North Miami Senior High School will become the new Seniors to dominate the school. Students and relatives of the junior class will gather together to displays the pride and achievement.	April	Program booklet
13	Award Ceremony	Activities Director	Parents and Student prize-winners are presented with their awards at a ceremony to celebrate their outstanding achievement in athletics and academics.	May	Program booklet
14	Graduation	Activities Director	Seniors are recognized for their achievement of having completed the requirements for high school graduation.	June	Program booklet
15	Senior Parent Night	Administrative Staff	Parents are informed of graduation requirements and expectations for senior during the school year.	January	Sign-in sheets, handouts, agendas, and presentation materials

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parental Involvement: A monthly newsletter will be distributed to teachers that includes information on the value of parental involvement; Distribution of Materials	Assistant Principal with Parent Liaison	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement.	Quarterly	Sign-in sheets, handouts, agendas, and presentation materials
2	Professional Development Plan	Assistant Principal with PD Liaison	Provide training to staff based on a needs analysis and programs identified on the school improvement plan to address deficient indicators for the school as measured by the results from the FCAT Assessment.	August	Sign-in sheets, handouts, agendas, and presentation materials
3	Implementation and coordination of parental involvement program; Train the Trainer	Assistant Principal with Parent Liaison	Improve the ability to work with parents.	September	Sign-in sheets, handouts, agendas, and presentation materials
4	Building ties between home and school; Train the Trainer	Assistant Principal with Parent Liaison	Improve the ability to work with parents.	October	Sign-in sheets, handouts, agendas, and presentation materials

5	Cultural sensitivity; Train the Trainer	Assistant Principal with Parent Liaison	Provide information to staff on the various cultures represented in the school to increase awareness of the various cultures of the students enrolled.	October	Sign-in sheets, handouts, agendas, and presentation materials
6	Communicating and working with parents; Train the Trainer	Assistant Principal with Parent Liaison	Parent liaisons will be provided with a training module to take back to schools in an effort to improve the ability of staff to work effectively with parents.	January	Sign-in sheets, handouts, agendas, and presentation materials

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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** North Miami Senior High School uses the parent resource center to provide training, information, and support to parents and individuals who work with parents. We plan on expanding and enhancing the services provided through the parent information center; resources available for parents; and the hours of operation to include evenings and/or weekends.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** At the annual meeting for parents in September, North Miami Senior High held a general meeting where information will be presented about the Title I programs, the curriculum, and academic assessments. Parents learned about the school wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Upon conclusion of the general meeting, parents were invited to visit their student's classrooms and meet staff. During the classroom visits, teachers provided additional information on the subjects they teach, assessment plans, and how parents can help at home. The same information was provided in an informational packet distributed during the first week of school for all parents unable to attend. Teachers maintained sign-in sheets and provided a copy to the Vice Principal who will also maintain documentation on the dissemination of information, distribution methods, and timelines.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Part of our commitment at North Miami Senior High School, includes providing full opportunities for the participation of parents with Limited English Proficiency (LEP), parents with disabilities, and parents of migratory children through ensuring that all school correspondence and communication are in both English and Haitian Creole, as well as by providing translation services as needed and assistance upon request for those parents with disabilities. In addition, the school will host parent meetings on an array of subject areas through the Bilingual Parent Outreach Program and the PIRC. The school will disseminate information through various sources such as parent letters, flyers, Connect Ed messages, posting on the school's Website, progress report and report cards, informational letters that go along with instructional software and how to implement it at home, Cognitive Tutor and FAIR reports, Reading Plus reports, FCAT results and data interpretations provided by the State's Department of Education, and last but not least, parents and teachers meet to speak to discuss their child's academic progress so that the student's strengths and weaknesses can be addressed. The same information will be provided the following day for all parents unable to attend. Teachers will conference with students who have Progress Monitoring Plans and contact parents regarding strategies either in person or over the phone. Parents will be encouraged to discuss their child's performance with the teacher any time during the school year. Resources and additional information will be found at the school's Parent Resource Center.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the 2014-2015 Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the 2014-2015 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Sunshine State Standards/Next Generation Standards; Hard Copy of dissemination of materials	1	250	Parents will be provided with grade specific brochures outlining and identifying the SSS and strategies they can use to help their child at home. Information will also be posted on the Districts website at <a href="http://www.dadeschools.net">www.dadeschools.net</a>
2	Assessments discussed during individuals conferences	4	250	Teachers will conduct individual conferences to discuss each student's assessment results, expectations, and goals for the school year.
3	Parent Night Activities; face-to-face meetings	2	250	Content specific sessions will be provided for parents. Information will include grade level proficiency, strategies parents can use at home, and assessment methods.
4	Individual Conferences regarding Technology and access to the Parent Portal	2	65	Parent Liaisons will provide individual help to parents in how to log-in and access the Parent Portal.
5	Small group classes for GED Preparation	1	50	Parents will be offered the opportunity to participate in GED prep classes offered during night school.
6	College Fair	1	115	Provided parents and students with a forum to interact with admission representatives from a wide range of postsecondary institutions to discuss course offerings, admission and financial aid requirements, college life in general, and other information.
7	Miami-Dade County Health Department	4	200	Offer faculty, staff, parents and students a multitude of health screenings that are extremely informative and potentially life-saving.
8	Science Fair	1	4	To stimulate an active interest among young people in the several fields of scientific study and to give public recognition to talented students by sponsoring and promoting expositions of science projects developed and built by students
9	Honor Roll Breakfast	3	100	Students are recognized at a breakfast for the outstanding academic achievement.
10	Career Academy Fair	2	250	To provide parents and students an opportunity to learn about career academies
11	Ring Ceremony	1	385	Juniors of North Miami Senior High School will become the new Seniors to dominate the school. Students and relatives of the junior class will gather together to displays the pride and achievement.
12	Award Ceremony	1	300	Parents and Student prize-winners are presented with their awards at a ceremony to celebrate their outstanding achievement in athletics and academics.

13	Graduation	1	467	Seniors are recognized for their achievement of having completed the requirements for high school graduation.
14	Senior Parent Night	1	450	Parents are informed of graduation requirements and expectations for senior during the school year.

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2014-2015 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parental Involvement: A monthly newsletter will be distributed to teachers that includes information on the value of parental involvement; Distribution of Materials	10	3	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement.
2	Professional Development Plan	7	125	Provide training to staff based on a needs analysis and programs identified on the school improvement plan to address deficient indicators for the school as measured by the results from the FCAT Assessment.
3	Infusing Technology into the Curriculum: Discovery Learning, Edmodo	1	30	Provide information to staff on the various ways technology can be used in the delivery of instruction to assist with increased student achievement
4	Communicating and working with parents; Train the Trainer	1	2	Parent liaisons will be provided with a training module to take back to schools in an effort to improve the ability of staff to work effectively with parents.

## Barriers

Describe the barriers that hindered participation by parents during the 2014-2015 school year in parental involvement activities. Include the steps the school will take during the 2014-2015 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Access to technology in the home	Providing parents with access to computers at the school site, provide HP tablets to all 9 <sup>th</sup> Grade World History students and/or provide assistance for obtaining computers for in home use through grants and/or programs (LINK)
2	Parents have limited knowledge and understanding of information with descriptions and explanations of the curriculum in use at the school.	Hold a family dinner and academy fair at times that are convenient to our parents.
3	Parents have limited understanding of student data and how they affect teaching and learning.	Provide workshops to teach parents about how the school uses assessment data to improve the quality of instruction and increase student achievement.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2014-2015 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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