

JAMES TILLMAN ELEMENTARY MAGNET SCHOOL Title I, Part A Parental Involvement Plan

I, Marla Massi , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Through the parent involvement plan, James Tillman Elementary School will establish a welcoming climate and a culture of collaboration and hard work centered on meeting the needs of our diverse population. This is accomplished by committing to implement effective pathways for two-way communication to ensure a partnership with Tillman staff and families. These pathways include but not limited to agenda notes, phone calls, email, conferences at school and home through home visits, surveys, newsletters, ConnectEds and school website. All pathways will be available in both English and Spanish.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: We believe in involving parents in all aspects of our school. Our parents and SAC have the responsibility for developing, implementing and evaluating the various school level plans, including the SIP and PIP. Membership selection is based on voting results for SAC representation and volunteer commitment for all other parent groups. Parent meetings are held at various times to provide additional opportunities for the involvement of more parents to discuss and carefully deliberate changes that are needed to the PIP. Results of the parent surveys are reviewed by parents and members of SAC to determine needed changes. Parent standard-based workshops and family events are offered at various times to increase parent participation and involvement. Input is gathered during SAC and parent workshops/events regarding how parental involvement funds will be used. Parents who are unable to attend meetings and workshops are still encouraged to provide input through bi-lingual newsletter slips, surveys, notes, student agendas, etc. All input is documented on surveys, newsletter slips, group minutes, SAC minutes, conference notes and agendas.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	The school will coordinate transition programs for students entering the regular public school program. Activities will include parent demonstration lessons and transitioning.
2	Head Start	In collaboration with Head Start we will coordinate transition and choice programs for students entering kindergarten.
3	Homeless	We will work together with Project Heart to provide resources, school supplies and uniforms for homeless students to remain in school.
4	ESOL/Migrant	We will work with our ESOL/Migrant HSL to assist with communication, increase communication and accessibility for non-english

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Standard-Based Workshops	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement in mastery with grade-level standards	2 (1 per semester)	evaluation forms
2	Parent Conferences	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement	on-going	evaluation forms
3	Newsletter	Principal or designee	The mission of Tillman Elementary School Parent Involvement is to provide effective pathways for two-way communication to ensure a partnership with Tillman staff and families in order to work together to educate and develop lifelong learners.	Monthly	evaluation forms
4	Agenda Books	Principal or designee	The mission of Tillman Elementary School Parent Involvement is to provide effective pathways for two-way communication to ensure a partnership with Tillman staff and families in order to work together to educate and develop lifelong learners.	Daily	parent signature
5	Parent Academic Assemblies	Principal or designee	The mission of Tillman Elementary School Parent Involvement is to provide effective pathways for two-way communication to ensure a partnership with Tillman staff and families in order to work together to educate and develop lifelong learners.	Quarterly	parent signatures

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Professional development on PI	Principal or designee	Higher levels of staff understanding of parent involvement correlates to higher student achievement in all academic and social areas	Minimum of 2 times per year	Evaluation Forms

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents will be offered standard-based workshops, events centered around student accomplishments and academic achievements (includes technology and classroom/Fine Arts projects). We will also provide computer and social and emotional support. Examples include invitations to Quarterly Academic Assemblies (Principal, Honor Roll, and Responsible Learner), Monthly Character Luncheons, two Standard-Based workshops based on District Standard Assessments for a specific grade hosted by District Title I staff and Teachers, and Family Academic Night to support grade level academics at school and home. All workshops and events are documented with signatures and evaluation forms which includes a individual comment section.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: During the Annual Meeting, information is presented about Title I, curriculum and academic assessments, and CEP. Parents learn about the school wide program, how to schedule parent-teacher conferences, school choice, and opportunities for participation in decisions related to the education of their child. We also host an open house where parents were invited to visit their child's classroom and meet staff. During visits teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home. This same information will be provided in an information flyer and distributed to parents unable to attend. Opportunities for regular input are provided by our commitment to effective two-way communication pathways which include agendas, surveys, newsletter slips, phone logs, evaluation forms, face to face conferences. All parent comments are requested on a Needs Assessment Survey, newsletter slips, and evaluation forms and are available to be reviewed.

Written communication will be available in English and Spanish Interpreters will be available to all parents to ensure that parents are able to fully participate in their child's education.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school will provide opportunities for full participation in the parent involvement activities including parents with limited English proficiency, disabilities, and migratory children. The parent involvement plan is available in English and Spanish on our school website and in hard copy in agendas and at school. All new enrolling student and families are provided information about our school and Title I information. Written communication will be provided for parents in English and Spanish. Interpreters will be provided. If other languages are needed schools can contact the TI office where a school district interpreter will provide translation options. American Sign Language translation will be available through coordination with Manasota Lighthouse for the Blind and Community Center for the Deaf and Hard of Hearing. We have acquired Connect Ed an automated telephone service. We do messages in both English and Spanish.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Standard- based workshops/Family Events	Principal or designee	Improve parents and their child's education to increase student achievement	Semesters
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Home Conferences as needed	Principal or designee	Improve parents and their child's education to increase student achievement	2x a year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Hispanic Heritage Month/Annual Title I Meeting	1	70	To inform parents of the Title I program and to allow input into the PIP and parent compact.
2	Dad's Take Your Child to School Day	1	28	To welcome male role models and to highlight the significant part they play in school and at home.
3	SAC/Fall Festival	1	50	SAC – To inform parents of after school program, elicit parent input in to the PIP and staff updates.
4	Quarter 1 Award Assembly (1 primary, 1 intermediate)	1	135	To celebrate the accomplishments of students in academics, behavior, attendance and leadership. Parents were also informed of the award criteria (see attached script).
5	SAC/Family Movie Reading Night	1	28	SAC – to present the PIP and compact
6	Holiday Meal/After School Club Performance	1	140	To highlight the students' work from the enrichment club. Parents were informed of how the academics tie into the enrichment program.
7	The 7 Habits of Highly Effective Families	1	11	This workshop provided parents with ways to support the 7 Habits of Highly Effective Families. Families were informed of strategies that staff and students are learning and how it is tied to the Positive Behavior System.
8	Every Day Counts Reliable Ride	1	8	Parents were informed of the reliable ride program to increase awareness of resources available in order to support increasing and maintaining attendance.
9	ESOL Parent Leadership	1	13	Parents were informed about ESOL requirements
10	National Elementary Honor Society Induction	1	20	To celebrate the accomplishments of students in scholarship, service, responsibility and leadership skills. Parents were also informed of the award criteria.
11	Quarter 2 Award Assembly (1 primary, 1 intermediate)	1	162	To celebrate the accomplishments of students in academics, behavior, attendance and leadership. Parents were also informed of the award criteria (see attached script).
12	Q 3 Award Assembly (1 primary, 1 intermediate)	1	126	To celebrate the accomplishments of students in academics, behavior, attendance and leadership. Parents were also informed of the award criteria (see attached script).
13	Family Math and STEM Night	1	56	To demonstrate to parents the various activities used to demonstrate Math and Science Concepts.
14	The Walking School Bus	1	2	To inform parents of this program and the best way to implement this program in our community
15	Q4 Award Assembly (1 primary, 1 intermediate)	1	130	To celebrate the accomplishments of students in academics, behavior, attendance and leadership. Parents were also informed of the award criteria (see attached script).
16	5th Grade Moving Up Ceremony	1	145	To celebrate the accomplishments of 5th Grade Students

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff Training on Development of the PIP and Compact	2	50	Teachers go over the PIP and Compact with parents to review the expectations and parent involvement activities throughout the year
2	Staff Training on Annual Title 1 Meeting	1	20	To inform parents and faculty of the title 1 program and to allow input into the PIP and parent compact.
	7 Habits and the			Staff training on the 7 habits and how to provide parents with ways to support the 7 Habits of Highly

3	Leader in Me	2	50	Effective Families. Families were informed of strategies that staff and students were learning and how it is tied to the positive behavior system.
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Inability to effectively evaluate last year's parent involvement program due to staff changes.	Will gather information from last year's Parent Involvement program due to transition in leadership. Create transition plan with current and previous team and will keep track of upcoming document.
2	Staff changes impact ability to develop Parent Involvement team.	Recruit and train members of staff for Parent Involvement Team.
3	Lack of consistent philosophy	Train stakeholders in 7 Habits
4	Lack of communication	Will be more consistent making Connect Ed calls to families to inform them of upcoming events.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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