

ATWATER ELEMENTARY Title I, Part A Parental Involvement Plan

I, Kirk Hutchinson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To involve and educate our parents through parent involvement and training activities so they are equipped to support their children and our school as we strive for excellence in academics and character.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: All of our parent involvement activities will be advertised and held on a regular basis in several languages. As appropriate, parents will be able to RSVP to the events. At the conclusion of the event, each parent will be given the opportunity to complete a survey pertaining to the effectiveness of the event. Additionally, our Parent Involvement Committee will meet to review the feedback and alter our Parent Involvement Plan as needed. The Parent Involvement Committee will also make recommendations pertaining to the use of our parent involvement funds. Opportunities for parents to volunteer will also be available at parent involvement events.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Resource Center	Developed in conjunction with the District's Parent Involvement Facilitator and the Atwater Elementary Parent Involvement Committee
2	Parent Newsletters/Training Materials	These items will be sent home regularly from the school in the form of a flyer, as part of the newsletter, or via ConnectEd., Remind, Vroom, web page, social media, and email
3	Parent Website Resources	As a link on our school website, we have included many parent resources and school-created instructional videos to help parents work with their children at home.
4	Parent Education Nights	Periodic training sessions for parents will be scheduled and conducted by school personnel.
5	Referral to Community Agencies	Referrals will be provided by our school guidance counselor and social worker.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Annual Meeting Agenda	Parent Involvement Committee	September & ongoing	Completed Agenda
2	Advertise the Title I Meeting	Kirk Hutchinson	September & ongoing	Meeting flyer, marquee, social media

3	Arrange for Transportation as necessary	Parent Involvement Coordinator & Troy Yeager	September & ongoing	Log of transportation arrangements/receipts
4	Hold the Title 1 Parent Meeting	Kirk Hutchinson	September	Sign-in Sheets and Parent evaluations
5	Display meeting presentation	Parent Involvement Coordinator	September	Copies of minutes with additions or omissions

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We will offer parent/teacher meetings before, during or after school, parent activities before, during, and after the school day, and parent/teacher training after the school day. Childcare and transportation will be provided when necessary. We also have our school social worker, teachers, if needed, & guidance available for home visits.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	ESOL Parent Night	ESOL Coordinator	Equip ESOL parents to help their children at home	October 2016 & ongoing	Parent sign-in sheets and survey results
2	Open House Attendance Presentation	Kirk Hutchinson	Information on the relationship between attendance and school achievement	September 2016	Parent Sign-in sheets
3	Family Science Night	Atwater Science Team/ Parent Involvement Committee	Help with science fair projects; training in the scientific method	September/October 2016	Parent Sign-in sheets and survey results
4	Pro Kids Family Night	Vicki Stonestreet	Guidance topic	September 2016	Parent Sign-in sheets and survey results
5	Publix Scavenger Hunt	Parent Involvement Committee	Using math in every day life	November/December 2016	Parent Sign-in sheets and survey results
6	Family Cultural Night	Parent Involvement Committee	Create awareness and appreciation of different cultures	January 2017	Parent Sign-in sheets and survey results

7	FSA Night	Parent Involvement Committee	test preparation strategies for parents and students	February 2017	Parent Sign-in sheets and survey results
8	Painting Parties	Parent Involvement Committee	teaching parents how to incorporate arts into the academic curriculum to increase student success	Fall and Spring 2016-17	Parent Sign-in Sheets
9	Specials Showcase/Family Safety Night	Specials teachers/PI committee	Importance of the arts in education	April 2017	Parent Sign-in sheets and survey results
10	Periodic Book Fair Nights	Atwater Staff	Families can check out additional media books for home use	September 2016-May 2017	Parent Sign-in sheets
11	Parent Lending Library	Vicki Stonestreet	Informational resources for parenting	September 2016-May 2017	Sign-out sheets with the number of parents utilizing the lending library
12	Parent Recognition/Parent University	PIC and Kirk Hutchinson	Recognize parent achievement and support of continuing education	Spring 2017	Sign-in sheets
13	PTO family events	Parent Involvement Committee/PTO/PBS	Information on grade level reading	Fall & Spring 2016-17	Sign-in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Parent Involvement Training	Kirk Hutchinson	The staff is trained on how to foster positive relationships between parents and teachers, to communicate regularly & respectfully, working with parents to increase academic and social growth, and provide support services for families within special needs.	September 2016 - May 2017	Staff Meeting Agendas, sign-in sheets, parent feedback forms, and Climate Survey Data

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The school will maintain a parent lending library, will include parent resources on our school website, and will include monthly newsletter updates regarding our school, programs, and opportunities for parent training. The school also offers Family Fun Packs to students at the primary grades to take home. At home the students teach the parents the language and reading skills learned at school. This actively engages both parents and children in the learning process reinforcing skill acquisition for the student and provides parents with more information on the learning occurring at school. The school website provides parents and students with links to educational, state, and district information to help with parenting, school updates, PIP documents, and educational sites to support involvement and learning. The school newsletter also provides meeting dates, school and district information, and useful resources for families to find information and support.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Notification will be provided through announcements in our school newsletter, on our school website, through teacher contact, via phone messages, multiple flyers, and displayed on our marquee within seven to 30 days of the event. Additional communication will be used to remind the parents of the event and dates as needed. Records of communication are recorded on classroom logs, fliers are kept in a binder, and a log is also kept of all Connect Ed communication. When possible, all communication and materials are translated.

Assessment information and expectations are provided to parents through quarterly report cards, bi-quarterly progress reports, and through teacher communication. Copies of this information are kept at the school, and parents are notified the information is coming home. Additionally any parent or school family concerns are encouraged to be discussed with the teacher, administration, at a PIP meeting, or at a SAC meeting. Parents are notified of these meetings through the previously mentioned methods.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Notification will be provided through announcements in our school newsletter, on our school website, through teacher contact, via phone messages, multiple flyers, and displayed on our school marquee. Flyers and phone messages will be translated. A school-wide ESOL night will also be held for our parents with limited English proficiency. We will provide interpreters for this event.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Regularly scheduled and advertised meetings for periodic parent trainings	Atwater Staff	Training in reading and math strategies to help students' academic growth	September 2016-May 2017
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Utilizing the school social worker, teachers, and guidance counselor to schedule before/after school parent/teacher conferences to take place at school, home, or a neutral site	Classroom teachers, guidance counselor, and social worker	Will enable teachers to communicate with parents to share strengths/needs of each student and assist with securing necessary resources	September 2016-May 2017
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Implementation of key components to program including varied meeting times, parent resource centers, parent trainings, and online materials	Parent Involvement committee	Will enable parents to receive resources via a variety of media and programs and foster their child's academic growth	September 2016 – May 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic

achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Science Night	1	180	Training to help students and parents with science fair
2	All-Star of the Month Award	8	800	Involves parents in supporting students' social and academic achievement
3	ESOL Parent Involvement	1	3	Equips ESOL parents to help their children at home
4	FSA prep night	1	80	Provides strategies to support success on FCAT
5	Parent/Child Painting Party	1	60	Connecting art with curriculum subject
6	Media Night/ Book Fair Night	2	200	Additional media books for home use
7	ProKids Show/Annual Meeting	1	300	Information on guidance topics and Title I
8	Specials Showcase	1	200	Promotes arts awareness
9	Stonecrabs Reading Rewards Nights	1	25	Supports reading skills and comprehension
10	Tech Night	1	30	Training in IReday reading and math
11	Food Pantry	18	180	Training in cooking, nutrition, and making food available to bring home
12	Family Conference Night	1	300	Sept/Oct conferences to support academic achievement
13	All-Star Academy Tutorial Program	290	75	Boosts academic achievement
14	History Night	1	100	Teaching the importance of US History and good citizenship

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff Parent Involvement Training	1	60	The staff is trained on how to foster positive relationships between parents and teachers, to communicate regularly & respectfully, working with parents to increase academic and social growth, and provide support services for families with special needs.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	The time of events (all groups)	Create flexible times, offer childcare, and provide transportation if needed
2	The interest level of each event (all groups)	Survey parents to find the likelihood of attending the events, use post-surveys, and use student data to drive events
3	The subject covered is not in the home language of all who attend (ESOL families)	Provide interpreters when needed or interpretation of all materials
4	Economical concerns (all groups)	Provide Title I funds for family needs such as gas, food, etc.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Pro-Kids Show -Families learned the importance of character building for their children
2	Building Capacity of Parents	Specials Showcase - students exhibit that included music, art, PE and STREAM. Parents were given information about incorporating art in other subject areas