CENTER FOR INTERNATIONAL EDUCATION A CAMBRIDGE ASSOCIATE SCHOOL Title I, Part A Parental Involvement Plan

I, Lisa Pizzimenti-Bradshaw, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of
 participating children, the school will submit parent comments with the plan when the school
 submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission statement meets the following criteria:

- · Explains the purpose of the parental involvement program;
- · Tells what will be done;
- · Includes beliefs or values;

- · Is concise and parent-friendly; and
- · Inspires stakeholders to be involved and supportive of the program

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Center for International Education: A Cambridge Associate School believes in collaborating with parents in all aspects of its Title I program. Parents are involved in developing, implementing, evaluating, and revising the school's Title I School-Parent Compact and the Parental Involvement Plan. The EESAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the SIP and PIP. More than 50 percent of the members of the EESAC are (non-employee) representatives. In addition, parents are given the opportunity to review the plan and offer their input prior to approval. Additionally, Annual Title 1 Parent meetings afford parents the opportunity for parental input.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C,

Title II. Title III. Title IV. and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Develop agenda, handouts, and/or presentation materials that address the required documents.	Title 1 Annual Parent Meeting and Open House will take place on September 27, at 6:00 p.m. All parents will be invited.
2	Parents will be invited to Town Hall Meetings with a District set agenda for the event.	The Town Hall Meeting will be announced.
3	Develop a STEAM Bowl for parents and students to attend.	Our Annual STEAM Bowl will take place on November 19, 2016, both students and parents will be invited to this event to showcase a STEAM competition.
4	Develop a Testing Night with handouts that review, FSA/EOC,Graduation Requirements and AICE Diploma	Parents will be invited to a Testing/Graduation/Community Service Informational Session scheduled for January 19, 2017, at 7:00 p.m. All departments and the test chairperson will participate.
5	Faciliate a Workshops on Prevelant Topics that Impact Youth in Today's Society	Contact School Resource Officers to Faciliate Workshops on: Drinking and Driving, Texting and Driving etc.
6	CIE College Night	Both parents and students will be invited to a college informational session on college tour, application process, scholarships and FASA on September 29, 2016 and November 3, 2016 at 6:00 p.m.
7	College Fair	School will fund transportation to take juniors and their parents to college fair at Coral Reef Senior HS on October 19, 2016 @ 6p.m.

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to

demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required documents.	Assistant Principal	September- October	Copies of agendas, PowerPoint presentation and handouts.
	ii leveloned and disseminated	Activities Director/Asst. Principal	September- October	Bilingual Flyers with date of dissemination on school website
3	Advertised/publicized the event	Activities Director/Assistant Principal	September- October	Announcements, website, bilingual flyers, connect-ed
4	Develop sign-in sheets	Activities Director/Assistant Principal	September- October	Sign-in sheets for meeting and individual classrooms
5	Maintain documentation	Assistant Principal	September- June	Title I documentation files house in the main office that will be shared with the District Title I office for monitoring purposes.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The leadership and staff of Center for International Education: A Cambridge Associate School have a strong belief in the importance of

parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Although parental surveys reflect that meetings starting at 6:00 p.m. are more conducive for parents, every opportunity to accommodate parents needs will be addressed for individual conferences. The principal will work with the lead teacher and the assistant principal to create a flexible schedule to ensure that the parent resource center is open at times convenient for parents. The assistant principal will maintain records of parent participation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	lindividual	Student	achievement &	12016_ lune	Increased student proficiency
2	EOC and Testing Procedures	H ADA HADONAR	Increased student	2016-June	Increased knowlege of college preparedness and requirements

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Through connect-ed messages, flyers, PTSA meetings, and parent conferences while utilizing the parent resource center, in order to continue to increase parental involvement at the high school level.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Monthly calendars are generated, sent home and placed on the school's website. Parents are encouraged to participate in school-wide events by means of connect-ed messages, flyers, teacher websites, the school website, Title 1 Resource Center, posted Legislative Updates, PTSA website and the bulletin board and through daily announcements.

At the annual meeting of parents in September, the Center for International Education: A Cambridge Associate School will hold a general meeting where information will be presented about the Title I programs, the curriculum, and academic assessments. Parents will learn about the school-wide program, how to schedule parent-teacher

conferences, and opportunities for participation in decisions related to the education of their child. Parents will be given resources which includes more detailed information on tutorial programs and Saturday School as well as a copy of the Parent Involvement Plan (PIP). Upon conclusion of the general meeting, parents will be

invited to visit their child's classrooms and meet staff. During the classroom visits, teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: At the Center for International Education: A Cambridge Associate School, our commitment includes providing full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students through ensuring that all school correspondence and communication are in both English and Spanish, as well as by providing translation services as needed and assistance upon request for those parents with disabilities. In addition, the school will host parent meetings on an array of subject areas to include testing and graduation requirements. The school will disseminate information through various sources such as parent letters, flyers, Connect Ed messages, posting on the school's Webpage, bulletin boards, progress report and report cards, parent portal, and informational letters that go along with FSA results and data interpretations provided by the Florida State Department of Education, Additionally, parents and teachers will have opportunities to meet and discuss their student's academic progress within the Cambridge Magnet Program so that the student's strengths and weaknesses can be addressed. The same information will be provided the following day for all parents unable to attend. Teachers will conference with students who have Progress Monitoring Plans and contact parents regarding strategies either in person or over the phone. Parents will be encouraged to discuss their child's performance with the teacher any time during the school year. Resources and additional information will be found at the school's Parent Resource Center.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement: \underline{X} Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact. <u>Uploaded Document</u>

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. Uploaded Document

Center for International Education: A Cambridge Associate School Title I Annual Meeting Agenda September 27, 2016 Auditorium – 5:30 p.m. to 6:00 p.m.

Opening Welcome Review of Title I Program

- Community Involvement Specialist
- What is Title I
- EESAC
- Parent-School Compact
- Parental Involvement Plan/Policy

Election of New PAC Representatives and Alternate

Questions/Concerns

Adjourn

Center for International Education: A Cambridge Associate School

Title I Annual Parent Meeting

Minutes

(Auditorium)

Principal: Ms. Lisa Bradshaw-Pizzimenti

Assistant Principal: Ms. Michele Bush

Translator: Ms. Denise Lopez
Date: September 27, 2016

Time: 5:30 pm

Welcome

Meeting called to order at 5:50pm
Introduction of Administrators and Staff by Principal Bradshaw

Ms. Michele Bush - Assistant Principal

Ms. Denise Lopez- Magnet Lead

Ms. Estelle Friedberg - Counselor

Ms. Patrice Bledsoe - Registrar

- Agenda (What is Title I? / Ms. Michele Bush)
 - **1.**Parents were informed that through the Florida Department of Education, funds are allocated to MDCPS based on the number of low income children attending the school.
 - **2.**Title I provides financial assistance to schools to better the quality and resources for a higher quality education for students.
 - 3. Parents were told CIE has approximately received 15,000 dollars in Title I funds for the 2016-2017 school year.
 - **4.**Ms. Bush explained to parents how Title I funds have been used in prior years and plans for funding this school year. Parents were

- also given opportunity to express any suggestions on how to implement using funding this school year.
- **5.**After-School Tutoring and Saturday School has been normally covered through Title I funds and will proceed through the 2016-2017 school year.
- **6.**Parents were informed of the three important documents under Title I, PIP (Parental Involvement Plan), Parent School Compact, and SIP (School Improvement Plan) and how to obtain the documents from the Parent Resource Office located in the main office. Parents were also given opportunity to express any suggestions, corrections, changes and feedback pertaining to those documents. Parents were given a few minutes to review all information. No one responded or had any questions pertaining to the documents presented.
- **7.**In closing Ms. Bush stressed to parents the importance of keeping an open dialogue with their student and teachers. Parents were also provided access to their students MDCPS Portal (Gradebook). The school's counselor is also available for assistance as well as any interested parents who would like to join the CIE PTSA. Open the floor for dialogue, questions. No one responded.
- 8. Meeting was adjourned at 6:15 pm.

TITLE I SCHOOL-PARENT COMPACT 2016-2017 SCHOOL YEAR

The school and parents working cooperatively to provide for the successful education of

agree that:

«Student_Full_Name»

Child's Name

Serving on policy advisory groups such as being the Title I school-parent representative on various Planner, and if necessary contact my child's teacher through email or by contacting the school at Monitor my child's home learning assignments through the use of the Parent Portal and Student Monitoring my child's attendance at school, home learning, and academic progress through the Staying informed about my child's education by reading and responding to all notices from the Becoming involved in developing, implementing, evaluating, and revising the school's parental Sharing the responsibility with the school for my child's improved student achievement. Communicating with my child's teachers about his/her educational progress and needs. Describe the ways in which parents of students at Center for International Education will Participating, as appropriate, in decisions relating to my child's education. THE PARENTS/GUARDIANS WILL: Promoting positive use of my child's extracurricular time. Support our children's learning in the following ways: committees, advisory councils, etc. Volunteering in my child's school. school or the school district. support their children's learning, by: use of the Parent Portal. involvement policy. 305-248-7911. A A A A that enables the participating children to meet the State's student academic achievement standards Interim Progress Reports are: September 22, 2016, December 8, 2016, February 23, 2017, and May 14, volunteer process. Applications can be completed through the portals. More information is available at Provide parents reasonable access to staff. Specifically, staff will be available for consultation with Actively involve parents in planning, reviewing, and improving the Title I Program and the parental Projected dates for report cards are: November 16, 2016; February 14, 2017; April 18, 2017; and June At all times, parents may access their child's grades via the parent viewer on the grade book through Provide high quality curriculum and instruction in a supportive and effective learning environment All staff members can be contacted via e-mail, school website cie.dadeschools.net or by contacting Provide for an annual orientation meeting to inform parents of students in the Title I Program of . Parent conferences are scheduled by parent or teacher request to be held at a convenient time for Hold parent-teacher conferences during which this compact will be discussed as it relates to the Provide parents opportunities to volunteer and participate in their child's class and to observe Provide parents with frequent reports on their children's progress. Specifically, the school will -Parents may volunteer at the school after they have completed and been approved through the individual child's achievement. Specifically, those conferences will be held Center for International Education: A Cambridge Associate School WILL: www.engagemiamidade.net. Parents can also volunteer through PTSA. Offer meetings at flexible time and home visits for parents. Research based focused instructional strategies Access to District-issued devices and resources Saturday review for Florida State Standards OFFICE USE ONLY: «Teacher_Name» classroom activities as follows: the school at 305- 248-7911. After school tutorial program provide reports as follows: their right to be involved. both parties involved. involvement policy. parents as follows: the Parent Portal. A A A A A

CONVENIO DE TÍTULO I ENTRE LA ESCUELA Y LOS PADRES DE FAMILIA PARA EL CURSO ESCOLAR DE 2016-2017

n de proporcionar una educación exitosa a Nombre del niño o niña	LOS PADRES DE FAMILIA O TUTORES HARÁN LO SIGUIENTE:	Apoyar el aprendizaje de nuestros hijos en la siguiente forma: Describa los modos en los que los padres de los estudiantes de Center for International Education podrán apoyar el aprendizaje de sus hijos, tales como: > Supervisar la asistencia a clases de nuestros hijos, su aprendizaje en el hogar y el tiempo que dedican a mirar la televisión. > Involucrarse en el desarrollo, la implementación, la evaluación y la revisión del Compacto de Título I de la Escuela y el Plan de Participación de los Padres. > Promover el uso positivo del tiempo extracurricular de sus hijos. > Compartir con la escuela la responsabilidad en cuanto a mejorar los logras de sus hijos como estudiantes. -Asistir o las reuniones periódicas como Noche Universitaria, para aprender acerca de cómo puedo apoyar los objetivos de la universidad y de la carrera de mi hijo/a. > Comunicarse con los maestros de sus hijos acerca de su progreso y necesidades educacionales. -Ponerme en contacto con el maestros de nui hijo/a por correo electrónico o teléfono para estar al tanto del progreso de mi hijo/a. > Prestar servicios voluntarrios en las clases de sus hijos. > Participar en la toma decisiones en cuanto a la educación de sus hijos si fuse apropiado. -Participar en PTSA y EESAC. > Prestar servicios en grupos que proporcionan asesoramiento en cuanto a la política oficial como representantes de escuelas-padres de familia de Título I en varios comitês, cansejos asesores, etc. > Mantenerse informados en cuanto a la educación de sus hijos leyendo y respondiendo a todos los avisos de la escuela y del distrito escolar. > Supervisar las tareas de aprendizale en casa de mi hijo a través de la utilización del Portal de Padres y	
escuela y los padres de familia trabajando cooperativamente a fin de proporcionar uiente:	LA ESCUELA Center for International Education: A Cambridge Associate School HARÁ LO SIGUIENTE:	Celebrar una sesión de orientación anual a fin de informar a los padres de los estudiantes del Programa de Titulo I de su derecho a participar. Reuniones ofrecidas en horarios flexible y visitas a los hagares para los padres. Involucrar activamente a los padres de familia en la planificación, revisión y mejoramiento del programa de Titulo I y la política oficial en cuanto a la participación de los padres de familia. Proporcionar un programa de estudios e instrucción de alta calidad en un ambiente de aprendizaje sustentador y eficaz que posibilite que los niñas participantes como se consigna a continuación: Estrategios de enseñanza Programa de tutoria este calor Repaso los sóbados de los Estándares del Estado de la Florida Acceso a tabletas enticidos por el Distrito Celebrar reuniones entre padres y maestros (por lo menos anualmente en las escuelas primarias), durante las cuales se discuta este convenio, según el mismo se relaciona con los logros del/de la estudiante. Celebrar reuniones entre padres y maestros (por lo menos anualmente en las escuelas primarias), durante las cuales se discuta este convenio, según el mismo se relaciona con los logros del/de la estudiante. Celebrar reuniones entre padres y maestros (por lo menos anualmente en las escuelas primarias), durante las cuales se discuta este convenio, según el mismo se relaciona con los logros del/de la estador conveniente para ambas partes involucradas Proporcionar a los padres de familia frecuentes informes sobre el progreso de sus hijos. Espectificamente, dichas conferencias se celebrarán en la siguiente forma: - Interim Progress Reports son: 9/22/16, 12/8/16, 2/33/17, 5/14/17, 4/18/17, 6/12/17 - Interim Progress Peports pueden tener acceso a las calificaciones de familia. Específicamente, el personal estaria disponible para consultas con los padres de familia estará disponible para consultas con los padres de familia estará disponible para consultas con los padres de los correa electrónico, página web de la escuela cie dadees pades puede	 Proporcionar oportunidades de prestar servicios voluntarios y participar en la clase de sus hijos a los padres de familia y observar las actividades del aula en la siguiente forma: -Los padres pueden ser voluntarios en la escuela después de applicar y ser aprobado a través del proceso voluntario a través de los portales. Más información estára disponible en www.engagemiamidade.net. Los padres también pueden ser voluntarios a través PTSA.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I

annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	TITLE I Meeting	1	64	Information was given to parents on TITLE I resourses, ways to get involved with the school and monitor student academic progress
2	Open House	1	64	Parents were able to meet their child's teachers and receive information regarding academic expectations for each subject area.
3	CIE Informational Meeting-College Night	1	10	Parents were informed about the new SAT testing format and Financial Aid for college
	Magnet Information Meetings	3	21	Provided parents for potential incoming students about CIE Cambridge curriculum and magnet qualifications
5	SAT/ACT Test Prep Seminar	1	20	Provided information on strategies to help students prepare for the new SAT and ACT exams

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of

parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty meetings	19	11	provided updates, trainings and information on student data, progress monitoring,assessments, Cambridge Curriculum and parental involvment
2	Magnet Meetings	2	8	Staff collaborated on recruitment
3	Using Data to guide lesson planning	1	11	Teachers were trained to utilize student data from the previous school year to drive their instructional planning
4	Best Practices - PLCs	8	9	Teachers met monthly to share best practices across the curriculum
5	Transitioning fom IGCSE to AICE AS/A Level	1	9	Preparing Teachers on how to plan and prepare CIE students for the Cambridge instruction and assessments

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	oungroup)	Steps the School will Take to Overcome
1	Attendance for School-wide activities	Evening Activities and advertise thru flyers, connect-ed, text messages
2	More parental involvment	provide incentives to students for parental involment

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	work with PTSA to provide incentives for students