

FLAMINGO ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Ileana R. Sotolongo, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9/29/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Flamingo Elementary School is to build the school's and parent's capacity for increased parent/family involvement and participation.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Flamingo Elementary School will:

-Actively involve parents in planning, reviewing, and in the development of the Title I School-Parent Compact, and our school's Title I Parent Involvement Plan (PIP).

-Invite parents to our school's Parent Resource Center in order to disseminate information regarding available programs, their rights under No Child Left Behind and other community services as needed.

-Conduct an Annual Title I Orientation Meeting to inform parents of their rights to know and be involved. Disseminate other documents and information regarding Title I activities in order to comply with Title I policies and procedures.

-Conduct an initial Title I Parent Survey, as well as, other surveys to determine specific needs of our parents. Schedule workshops accordingly through the Parent Academy (TPA) and Neighborhood Resource Center (NRC) with flexible times to accommodate our parents based on survey results.

-Develop the Title I Parent Involvement Plan jointly with parents. Submit the online Title I Administration Parental Involvement Monthly School Report by the 5th work day of each month as documentation of compliance with NCLB Section 1118. Additionally, the M-DCPS Title I Parent/Family Survey is made available annually online by the Title I administration and can be accessed during the month of May.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title III	Utilize Title III funds to supplement and enhance the programs for English Language Learners (ELL) and immigrant students by providing tutorial programs before and/or after school and parent outreach activities.
2	Jessie Trice Community Health Center	Offer a coordinated level of school-based healthcare which integrates education, medical and/or social and mental health services onsite.
3	Voluntary Pre-Kindergarten (VPK) and Title I Program	Offer a variety of activities to transition students into our regular kindergarten program.
4	The Parent Academy (TPA)	Provide parents with workshops on a variety of topics.
5	"Healthy Me Program" by Citrus Health, Inc.	Offer weekly lessons on self-awareness, self-esteem, substance abuse, and bullying prevention.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Orientation Meeting	Administration/CIS	September 20, 2016	Sign-in sheets, agenda, and presentation materials
2	ConnectEd Messages	Administration/Community Involvement Specialist	Before each activity/meeting/program	ConnectEd Report of Successful Contacts
3	School Parent Center Conference/Resources	Community Involvement Specialist	Throughout the year	Parent Center Visit Form
4	Individual Parent/Teacher Conferences utilizing Title I Parent Compact	Classroom Teachers	Throughout the year	Attendance Roster and Parent Compact Input

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Flamingo Elementary School offers a variety of meetings and workshops at flexible times to accommodate higher parent participation. Educational Excellence School Advisory Council (EESAC) meetings are held monthly at 2:15 p.m. in the afternoon; The Parent Academy workshops and general Parent Teacher Association (PTA) meetings are held monthly at 6:00 p.m. School Parent workshops addressing standardized tests and strategies to assist students at home are offered in the evenings and in the Winter on Saturday mornings at 9:30 a.m. Child care during workshops/meeting are offered as needed as well as transportation to meeting held outside of the school. American Sign Language accommodations are also offered as needed.

Parents are also encouraged to attend the Parent Advisory Council (PAC) meetings held two times a year at 9:00 a.m. and the District Advisory Council meetings offered twice a year from 7:00 p.m. to 9:00 p.m. in various schools throughout the district.

The Community Involvement Specialist (CIS) conducts home visits when needed throughout the school year at various times in order to accommodate parents' schedules.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section

1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Pre-K/Kindergarten Parent Orientation	Administration/CIS	Presentation about curriculum program, Title I Program, and parent involvement	August 19, 2016	Sign-in sheets, agenda, and presentation materials
2	EESAC Meetings	EESAC Members	Develop/Review and/or Approve SIP and PIP, make budget decisions to support both plans	September 2016 -May 2017	Sign-in sheets, agendas, handouts, and presentation materials
3	Title I Resource Fair/Open House	Administration/CIS/Teachers/Local Community Representatives	Information about MDCPS, grading system, grade level specific requirements and Parent Portal log-in instructions handouts	September 14, 2016	Sign-in sheets and handouts
4	Florida Standards, Standardized Tests Parent Meeting, and Parent Role Workshops	Administration & The Parent Academy/ CIS	Importance of testing, Florida standardized tests, and the role parents play in preparing their students for testing	October 2016- February 2017	Sign-in sheets and handouts
5	School TPA Workshops	The Parent Academy Presenters/CIS	Presentations on FL Standards, Science Projects, reducing stress over tests, technology, etc.	October 2016-May 2017	Sign-in sheets and handouts
6	Presentation for Parents of Students with Disabilities	SPED Teachers/CIS	Presentation on tips and strategies on how to make their child succeed in school	October 2016	Sign-in sheets, agenda, handouts, and participation certificates
7	Training and certification of school volunteers through the School Volunteer Program	School Volunteer Liaison	Training, screening, and certification of parents in order to serve as school volunteers and thus assist in the classrooms	Throughout the year	Parent Center Visit Log and School Volunteer roster and sign-in sheets
8	Title I DAC/PAC Representatives	Community Involvement Specialist	Serve as liaison between the	Throughout the year	District and Region sign-in

			DAC and the PAC; the EESAC, and the school		sheets, agendas, and flyers
9	Book Fair/Family Literacy Night	Media Clerk, Selected Teachers and Community Involvement Specialist	Storytelling sessions and book sales based on students' independent reading level	December 2016	Sign-in sheets, agenda and handouts
10	Individual conferences regarding Technology and access to the Parent Portal, Student Portal, and Community Portal	Community Involvement Specialist	Assistance with parent log-in and access to the Parent Portal, Student Portal, and Community Portal	Throughout the year	Parent Center Visit Log
11	Title I Annual Orientation	Administration/CIS/EESAC Chairperson	The Title I Program, Parents Rights to Know, School-Parent Compact, PIP, SPAR, etc.	September 20, 2016	Sign-in sheets, agenda and handouts

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Parent Communication/Conferences	Administration/IPEGS Presenters	Frequent and on-going communication with parents to ensure student success in school	Throughout the year	Teachers' communication logs/notes
2	School/Parent Compact Training and School Volunteer program overview and Training	Community Involvement Specialist	Development of Parent Compact, and PIP	August 20, 2016 - September 20, 2016	Parent Compact Development/Parent Compact Log, Title I orientation minutes.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Flamingo Elementary School houses the School Parent Center by the main entrance to the school. The School Parent Center is furnished with three computers with Internet access, tables, chairs, and shelves with resources available that promote and assist with both parent literacy and student achievement in school. The Community

Involvement Specialist's office serves as an extension of the School Parent Center. The CIS plays an integral role in the planning, facilitating, and communication of all parent meetings/workshops/activities. She utilizes the ConnectEd Message system frequently to advise parents of upcoming events/activities. In addition, she often makes parent calls and provides home visits for parents unable to attend school meetings. The CIS also provides individual School Volunteer and Parent Portal Training.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Flamingo Elementary School notified all parents of the school's participation in the school-wide Title I Program through the following methods: 1) the Title I Notification letter, 2) the Annual Title I Meeting, 3) Open House, 4) individual parent conferences, 5) Multi Lingual Flyers, and 6) ConnectED Messages. The Parent Student Handbook, which is posted online and available in the main office, contains information about the curriculum program, the various assessments, intervention criteria, grading policy, and parent communication procedures and through the Title I School-wide Plan Summary 2016-2017 brochure. This information was also discussed during the Annual Title I Parent Orientation and Open House Night. The school sends home flyers and ConnectEd messages prior to all PTA, EESAC, Family Nights, Parent Workshops, as well as, individual teacher-parent conferences to involve parents in their children's education and provide a forum for their suggestions.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All parent meetings/activities at Flamingo Elementary are conducted both in English and the parents' home language, Spanish. All written communication, parent calls, and ConnectEd messages are provided in both English and Spanish. We offer interpreting services for individual parent conferences with monolingual English speaking teachers. An ASL interpreter will be provided upon request.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Certified School Volunteer Training	District Level Training	Increase parental participation, which in turn affects student achievement	Throughout the year
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Schedule and inform parents regarding meetings, workshops and activities at convenient times, conducting telephone calls, home visits when needed. etc.	Administration and Community Involvement Specialist	Empower parents to be able to better assist their children at home	Throughout the year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PreK/Kindergarten Parent Orientation/VPK Selection	6	100	PreK and Kindergarten Program Selection Process, Curriculum and Procedures
2	EESAC Meetings	10	13	SIP, PIP, System Accreditation, Title I Budget, School Concerns
3	Title I Resource Fair/Title I Annual Orientation Meeting	2	237	Provided information about Title I, PAC, DAC, SPAR Report, EESAC, PIP, Parent Compact, SIP, etc.
4	Open House Night	1	760	School/Classroom Expectation, Policies, and Procedures
5	School TPA Workshops	8	81	Bullying Prevention/Safety, Building Reading Skills, System Accreditation, Internet Safety, Homework Tips, Test Anxiety-Managing Stress
6	Title I DAC/PAC Meetings	4	0	District Level PIP, Neighborhood Resource Centers, DAC Talk Newsletter, Community Awareness Days, etc.
7	Book Fair/Family Literacy Nights	2	184	Promote Literacy, Story Telling Activity
8	School Parent Meetings	1	59	Grade Level Expectations, System Accreditation, Promotion/Retention Requirements, Technology Expectations
9	Parent Center Visits/CIS Individual Conferences	195	195	Parent Resources, Parent Portal Training, School Volunteer training and recruiting, Online lunch application, etc.
10	Honor Roll/Awards Assemblies	15	1444	Recognition of Student Academic Achievement, Citizenship, and Attendance

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meeting	1	45	Provide information about Title I, PAC, DAC, TPA, School Parent Compact, PIP, SPAR, and SIP updates

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental

involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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