

## BAYVIEW K-6 SCHOOL Title I, Part A Parental Involvement Plan

I, Miller, Johnnie, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)]

Signature of Principal or Designee

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Educate parents on the importance of partnering with school staff to insure students have an exceptional learning experience.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** In-Service Training: Parents will be given a survey to fill out at the initial meeting to determine the topics they would like to have as an in-service. After the parent surveys are analyzed, workshops will be scheduled and manipulative will be ordered. The Bayview leadership team (Principal, Standards Coach, and Guidance Counselor) with the help of the PTA board members (PTA President, Vice President, Secretary and Parent) and SAC Chair Community Volunteer will analyze surveys to determine the number of Math, literacy, and Science workshops needed. The above-mentioned parents are a cross-section of the student population. PTA board members as well as SAC members are a dependable cross-section of our student body that takes an active interest in the Bayview K-6 School culture.

Information from both surveys will be combined and used as documentation for allocation of resources.

School/Parent Communication Improvement: A broad variety of methods will be used to communicate with parents. The SAC Committee in conjunction with the PTA and school administrators will monitor communications to determine the most effective methods. The will develop a survey to determine on the effectiveness of current school communications and determine what improvements staff can make. The survey will also include information questions regarding the types of resources that they would use to help students in the areas of Math, Literacy, and Science. Parents will also provide input on how funding will be utilized to provide training and support to help them in the education process.

Once the PIP is approved by parents it will be placed on the Website and hard copies made available upon request.

---

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I Autistic Pre K	Parents have meetings to give strategies to work with children at home.
2	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP. Staff will support parents by making sure that they are aware of resources that are available to them.

---

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c) (1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts and surveys	Mr. Miller/Mrs. Finley	September 2016	Collected Parent Survey
2	Newsletters to notify parents regarding annual meeting.	Mr. Miller/Mrs. Finley	September 2016	Parent Sign-in Log
3	Parent Survey	Mr. Miller/ Mrs. Finley	September 2016	Survey collected
4	Develop sign in sheets	Mrs. Finley, Parent Involvement Liaison	September 2016	Sign in sheets collected and filed

5	Maintain documentation	Mrs. Finley, Parent Involvement Liaison	September 2016-June 2017	Title I Parent Involvement Audit Box
---	------------------------	-----------------------------------------	--------------------------	--------------------------------------

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** As part of the SAC Committee Survey, determine the best time for parent meetings or if multiple meetings are appropriate. Survey will include questions to determine if transportation and child care are need for meetings.

Multiple meetings will be planned to include training for make and take projects, teaching parents to assist with homework, effective discipline and positive parenting. Mr. Miller will be responsible to approve overall plan that will be developed by Coaches and teachers, utilizing the assistance of the Parent Involvement Liaison.

The PIP will also work with Teacher's Depot to develop projects for workshops and make & take activities, and work with parents who have volunteered to help during workshops and in the classroom.

Several opportunities will be scheduled for parents during the day and early evening according to parent availability. Flexible meetings will be scheduled: Day 11:00-1:00 evenings 5:00-6:30.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Developing a love of reading in Weekly Reader Workshop	Mrs. Finley/UMC Partner & parents	The parents will learn reading strategies and the types of questions to ask their students while participating in read aloud in K-6 grade classes.	September 2016/May 2017	Sheet signed by parents on the number of books read & time spent on flashcards
2	Saxon K-2/Achieve 3000 3-6 grades Workshop	Mrs. Parenteau, Reading Coach	This session is designed to introduce parents/guardians to our Blended Learning Program, Achieve 3000 and our new Phonics Program, Saxon Phonics AND provide support to parents/guardians for reinforcing the	November 17, 2016 9:00-11:00	Parent Survey Parent Sign-in

			content learned through these programs at home.		
3	Bayview Math Mania Morning	Mr. Chatmon, Math Coach	Parents/Guardians will observe Duval Math Concepts in action and learn strategies for supporting their child at home with Math Homework, test prep, etc.	March 9 12, 2017	Sheet signed by parents, feedback survey
4	Building Schema Workshop	Mrs. Parenteau, Mrs. Matthews	Parents/Guardians will observe Duval Reads Concepts in action and learn strategies for supporting their child at home with Homework, test prep, AND learn strategies for reinforcing and building vocabulary at home!	January 12 2017	Sheet signed by parents, feedback survey
5	FBI) Families Being Involved in Writing Workshop	Reading Coach	Learn how to keep your child excited about writing	January 26, 2017	Parents attending workshop/feedback survey
6	212° Science Workshop	Mrs. Rock, Mrs. Neman. Litzie/ Ms. Hylton, Jernigan, Pohlig Teacher	Learn How to Keep your child excited about Science at school and at home	March 15, 2017	Parents attending workshop/feedback survey
7	FSA/FSAA/BDI Pre-K assessments for student with disability	Mrs. Thomas, CSS Coach	Parents will be aware of what students are being assessed on.	April 13, 2017	Parents attendance and questionnaires
8	FSA Parent Prep	Mrs. Matthew, AP	Parents will be aware of what students are being assessed on	April 19, 2017	Attendance & questionnaires

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Do's and Don'ts of conferencing with parents	Coach@ Grade Level Meetings	Improve the ability of staff communicating with parents.	Ongoing	Increase Parent Communication

2	Teacher on how to effectively communicate with parents	VP Ms. Matthews /Mrs. Finley Parent Involvement Liaison	Better newsletters & communications with parents	September 2016	Parents responding to newsletters
3	RTI Collaboration	Mrs. Sheppard	Work with parents to insure that students receive appropriate interventions.	August/May 2016-2017	RTI student success
4	Full Service Meetings	Parent Involvement Liaison-Mrs. Finley	Families receive resources to help with students success	September 2016	Families understand resources/questionnaire success

---

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Bayview's Parent Center is located in the Media Center. The parent center provides parents with books and materials. These books and materials can be checked out for home use. Computer access is available for parents to check grade portal and technology websites. Parent Involvement Liaison is accountable to insure that parents have access to the room and materials.

Success will be measured by the number of parents utilizing the Parent Involvement room and take-home materials. Parent Involvement Liaison will be responsible for maintaining and ordering necessary supplies and equipment as well as conducting workshops. Room will be maintained from August 2016 through June 2017.

---

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c) (4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c) (5)].

**Response:** Parents will be provided with Title I information at the annual meeting in August 25, 2016. Parents will be shown a PowerPoint that explains the purpose and benefits of being a Title I school.

Bi-monthly parent newsletters will be generated by the Parent Involvement Liaison, new website will be completed and have a parent involvement page.

Flyers will go home at least one week in advance when there is any type of function at

the school. The school will utilize Duval Connect to provide parents with reminders for functions and other important information.

---

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**At this time, Bayview's doesn't have any parents who require translation at school functions / events. However, in the past Bayview's limited English proficiency families have been provided, by Lutheran Services, parent advocates. The advocates participate in conferences, meetings and phone calls between classroom, teachers and home. Thus keeping the lines of communication open between home and school.**

**Parents with a lack of education skills needed to understand the new generation Sunshine State. Principals and teachers will notify the Parent Involvement Liaison of any resources that are needed in languages other than English.**

**The school newsletter is written in school friendly language and goes home via the agenda. The school newsletter gives tips to parents about raising children as well as upcoming events. We will also use TransACT, a district provided resource for translating parent documents. The school will monitor whether parents are receiving information in the language they understand by viewing Genesis and the Home Language survey.**

**Translators will be provided for parents with ESL. Parents with any disabilities will be provided with adequate support services and/or resources to attend meetings and workshops.**

---

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	At SAC meetings, PTA meetings and the parent survey form the annual title 1 meeting will provide ideas for training.	Mr. Miller, Principal	Staff development	August and September 2016-2017
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that	Parent workshops at grade level performances.	Reading Coach/Math Coach	If parents know the reading strategies then parents can practice strategies at	Sept 2016-May 2017

	training [Section 1118(e)(7)]; and			home with children.	
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTA and SAC meetings and grade level performances.	Principal/VP	The more parents understand the curriculum the more help they will be to their children's education.	Sept 2016-May 2017
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Meetings will be both in the AM and PM.	Principal/VP	The more involved a parent is in his/her child's education the more successful children will be in school.	Sept 2016-May 2017
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parents come to see their children perform. Parent workshops were done before grade level performances.	Principal/VP/Parent involvement Liaison	The more strategies parents know the more they practice these strategies at home.	Sept 2016-May 2017
6	Developing appropriate roles for community-based organizations, in parental involvement activities (Section 1118(e) (13).	Have business partner contracts with local churches & businesses	Principal/VP/Parent involvement Liaison/PTA officers/SAC	Develop a pool of tutors and support personnel for teachers. Help families with food and other resources.	Sept 2016-May 2017

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

---