

## HIGHLY INQUISITIVE AND VERSATILE EDUCATION (HIVE) PREPARATORY SCHOOL Title I, Part A Parental Involvement Plan

I, Carlos Gonzalez , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Our mission is to engage students in challenging, innovative, interactive and technology-rich learning experiences that allow them to reach their maximum potential, both academically and socially. Our goal is to motivate and inspire our students to achieve academic excellence, while nurturing each child's potential and abilities so that every student can experience success.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** H.I.V.E Preparatory will conduct its primary Title 1 Parents meeting with a focus on involving the parents in the planning and implementation of the Title 1 program. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children. Bi-monthly parent meetings will be agreed upon for the purpose of ongoing adjustments and updates.

H.I.V.E Preparatory will work with its schools to ensure that the required school-level Parent Involvement Plan meets the Title I requirements, and include, as a component, a school-parent compact.

H.I.V.E Preparatory will involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parent involvement is spent.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

| count | Program                       | Coordination  |
|-------|-------------------------------|---|
| 1     | Workshop Meetings             | Parents meet bi-monthly with Mr. Gonzalez and Mrs. Zequeira to discuss the current student data, instructional strategies, and parental at-home strategies. |
| 2     | Parental Development Meetings | Parents attend workshops conducted by Mr. Gonzalez and Mrs. Zequeira providing information on parental involvement at school and at home.                   |
| 3     | Parent Academy                | Title 1 program that focuses on improving the family unit and academic success. Meets monthly at the school site.   |
| 4     | PTO Development               | The school will work with the PTO to increase the level of service activities and fundraising programs through monthly meetings.                            |
| 5     | Community Service Projects    | Middle school students will plan, implement, and monitor semester-long community service projects that focus on school and community needs.                 |

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

| count | Activity/Tasks | Person Responsible        | Timeline   | Evidence of Effectiveness              |
|-------|----------------|---------------------------|------------|--|
| 1     | Advertising    | Mr. Gonzalez, Mrs. Suarez | Aug - Sept | Notices, calendars, Parent Survey      |
| 2     | Agenda         | Mr. Gonzalez, Mrs.        | Sept       | School's Title I Participation, annual |

|   |                |  |     |   |
|---|----------------|--|-----|---|
|   |                | Zequeira                                 |     | accountability, tutoring opportunities, Parents Right-To-Know                             |
| 3 | Annual Meeting | Mr. Gonzalez, Mrs. Suarez, Mrs. Zequeira | Oct | Sign-in Sheet   |
| 4 | Follow-up      | Ms. Zequeira                             | Oct | Parent Survey Results, PowerPoint will be available in website and parent resource center |

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Bi-monthly parent workshop meetings will be held on Fridays between 5:00 pm and 7:00 pm. These meetings will focus on school accountability as well as parental involvement.

Parent & Teacher Conferences will be held on Mondays or Thursdays beginning at 7:00 am or 3:45 pm.

All requested parent meetings or conferences will be evaluated individually in an effort to allow for the most available time and location.

Title 1 funds may provide for child services (aftercare, before care) during the timeframe in which any of these meetings may take place.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

| count | Content and Type of Activity      | Person Responsible      | Anticipated Impact on Student Achievement   | Timeline   | Evidence of Effectiveness   |
|-------|-----------------------------------|-------------------------|---|------------|---|
| 1     | 10 Volunteer Hours Required       | Mr. Gonzalez            | Parents must complete all 10 hours within the school building during school hours.  | Aug - June | Graph comparing academic and behavior success with amount of hours completed. |
| 2     | 9-week Projects                   | Ms. Zequeira / Teachers | Standards driven projects that require parental assistance  | Oct - June | Teacher-made rubric   |
| 3     | Parent Resource Center            | Mrs. Suarez             | Parental resources related to academic success and parental involvement   | Aug - June | Parent sign-in sheet  |
| 4     | District Professional Development | Mr. Gonzalez            | Develop teachers and staff on best practices in involving parents within the instruction  | Aug - Sep  | Parent & Teacher Surveys  |
| 5     | LEA Workshops                     | Mr. Gonzalez            | Provide full opportunities for the participation of parents with children with limited English proficiency and parents with students with disabilities. | Aug - June | Parent Surveys  |

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## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

| count | Content and Type of Activity             | Person Responsible | Anticipated Impact on Student Achievement  | Timeline   | Evidence of Effectiveness   |
|-------|--|--------------------|--|------------|---|
| 1     | District-wide Professional Development   | Mr. Gonzalez       | Focus is on parental and community involvement within the school and instruction | Aug- Oct   | Parent & Teacher Survey, Parental Involvement Tracking, Student Correlation |
| 2     | Parental/Community Involvement Committee | Mrs. Suarez        | Increase parental involvement and parental decision making                       | Aug - June | Parent Surveys  |
| 3     | Consultant Workshops                     | Mr. Fox            | Provide administration and teachers/staff improve parental involvement           | Aug        | Teacher Surveys   |
| 4     | CIS Training                             | Mrs. Suarez        | Involve community into school program  | Oct - June | Workshop agenda and follow-up   |

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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Classrooms and classroom teachers are made available to parents thirty minutes prior to the start of each school day. This enables for daily communication and feedback.

Bi-monthly workshop meetings allow for data driven communication between the reading coach, director and parents; providing for specific instruction being used at the school and specific advice to be used at home.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Monthly Title I parent meetings will be made available at varied times to

provide for updated Title I and school accountability information.

The school compact will be modified during the initial Title I parents meeting and will be addressed throughout any subsequent meetings.

Bi-monthly workshop meetings will provide for student specific instruction and data to be made available to all partners involved. This will allow for curriculum, instructional materials, progress monitoring and assessment, and strategies to be discussed and analyzed.

Parent committees (ex: PTO, EESAC, Fundraising) will be discussed, advertised and conducted regularly.

Administration and Teachers are trained yearly on making themselves available and how to conduct themselves during informal meetings and conversations with parents and community members.

A school-wide effort to improve advertising/recruiting of parental involvement programs will be accomplished through meeting agendas and web-based initiatives.

A PTO section within the school's phone app will be created.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** H.I.V.E Preparatory will provide information about Title I programs and it will be provided in a timely manner, using various methods of communication (phone app, newsletter, website, meetings). Information about Title I programs, academic programs, Common Core Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Title I Information Meeting, parent conferences, as well as any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the Common Core and types of assessments used to measure student progress during workshop meetings. Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. Parents who qualify will be notified of tutoring options also.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

| count | Activity  | Description of Implementation Strategy   | Person Responsible | Anticipated Impact on Student Achievement | Timeline |
|-------|---|--|--------------------|---|----------|
| 1     | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other | Teachers and Administration are available for conferences between 7:00am and 6:00 pm | Mr. Gonzalez       | Parental Involvement                      | Aug-June |

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  | educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; |  |  |  |  |
|--|--|--|--|--|--|

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### **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement                                    |
|-------|------------------------------|----------------------|------------------------|--|
| 1     | Reading Under the Stars      | 3                    | 325                    | increase student fluency by encouraging reading aloud with students at home. |
| 2     | Family Math Night            | 1                    | 500                    | increase math content knowledge through family related math activities.      |

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement   |
|-------|------------------------------|----------------------|------------------------|---|
| 1     | Middle School Transition     | 1                    | 120                    | Increase student achievement through the teaching of organization skills and parental involvement tips. |

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

| count | Barrier (Including the Specific Subgroup)                       | Steps the School will Take to Overcome   |
|-------|---|--|
| 1     | Time for ESOL parents required to attend meetings and workshops | Meetings will be held at varied times throughout various days of the week  |
| 2     | Lack of variety in functions of meetings and workshops.         | ED parents have a wide variety of skills and talents, but the workshops offered by the school were limited. The EESAC and PTO will create a committee that will survey parents' ideas. |

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

| count | Content/Purpose | Description of the Activity |
|-------|-----------------|-----------------------------|
|-------|-----------------|-----------------------------|