

KATHLEEN MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Sheila Gregory, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1111(h)(6)(A)].


Signature of Principal or Designee

9/14/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Kathleen Middle School, a family-friendly establishment, is dedicated to partnering with parents for the purpose of improving student achievement. We strive to create opportunities to help families understand school academics, standards, and assessments as well as promote involvement of parents in the decision making process involving school improvement.

At Kathleen Middle School, we strive to provide a secure learning environment for all students to prepare them for the competitive world in which we live. Each student will be empowered to lead and influence the ever-changing diverse, global economy as a

creative and critical thinker.

The PCSB mission statement - to provide high quality education for all students.

The District Title I Parent Involvement Programs in Polk County will strive to build relationships to create real family engagement for every child, every family, every teacher, every day.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Kathleen Middle School will involve parents (through surveys and newsletters) in planning, reviewing, and improving Title I programs which will include decisions regarding parent involvement funds and how they will be spent. A SAC invitational email will be sent in the fall inviting parents to take part in an advisory capacity by providing input/suggestions on the Compact, PIP, and Summary.

Parent Workshops: On 2/15/2016 and 4/4/2016 parents were given the opportunity to give suggestions for developing the Kathleen Middle School Parent Involvement Plan, Summary, and Compact. On 4/19/2016 our committee reviewed the plan and gave suggestions for next year. Sign in sheets and minutes are on file.

The 2016-17 SAC Committee (based on returned survey) will be given the opportunity for input and approval on the following: SIP, PIP, Brochure, and Parent Involvement Funds percentage.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Parents are informed of parent/student rights under the Individual with Disabilities Act when they are notified of and during Individual Education Plan meetings.
2	Title II	Title II Professional development resources are available to Title I schools through Title I funds.
3	Title III	The Title III provides supplemental resources for English Language Learners (ELL) and their teachers in Title I schools, as well as professional learning opportunities for school staff.
4	Building Capacity/Parent Workshops	These informative workshops provide parents with an understanding of curriculum and assessment through instructional strategies/resources for home use.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Invitation: flyers, emails, newsletter, website	Title I Interventionists	August	Evidence of Invite
2	Title I Presentation:e.i. Compact, Brochure, Funds, PIN	Title I Interventionists	August	Agenda/Evaluations
3	Curriculum/Assessments	Guidance/Testing Coordinator	August	Agenda/Evaluations
4	Signage/Evaluation (Barriers addressed based on results)	Title I Interventionists	August	Sign In Sheet/Evaluations
5	Post Annual Mtg. resources on KMS website	Title I Interventionists/Tech.	September	KMS website
6	Documentation	Title I Interventionists	September	Task

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Through support of Title I, Leadership Team, and/or SAC, alternate times will be provided for planned meetings/activities. The Title I Interventionist along with the Administration will notify families regarding upcoming events. Evidence of effectiveness is determined by signage and evaluations. Translation will be provided through Guidance.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	CTE Fall Festival	Elective Teachers	Collage and Career Awareness	October	Sign In Sheet, Evaluation and Discussion
2	Social Studies Culture Night: Holidays Around the World	Social Studies Dept.	Student Displays of Various Cultures	December	Evaluation and Signage
3	Reading/ELA/Book Fair	Reading and ELA Depts.	Awareness of Reading/ELA Curriculum	January	Parent Evaluation of Meeting

			Content through student activities		
4	Math: Pi Night	Math Dept.	Understanding of Pi through student projects	March	Evaluations/Signage
5	Science Night	Science Dept.	Science standards presented through experiments and projects	April	Evaluations/Signage
6	Upcoming 5th Graders	Admin., Grade 6, Support Staff	Parental Awareness of Grade 6 Curriculum and expectations	May	Evaluations/Signage
7	Grade 8 Transition Night	Guidance	Student/Parent High School Transition Awareness	September/February	Evaluations/Awareness of various facets: dual enrollment, financial aid, etc.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Parent Conferencing	Admin/Coaches/Title I	Staff/Parent Relationships	September	PLC Evaluation/Discussion
2	Book Study	Administration	Understanding parents, students, cultural understanding	September - May	Signage/Group Discussion
3	Family Engagement	Admin/Coaches	Better Engagement between Staff/Parents	September - May	Discussion/Evaluation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: KMS established a designated parent area collaborating with United Way allowing computer access to district/school websites, student portal/grades, etc. District Parent Resource Centers (PIRC and PLUG) are advertised in the front office, quarterly KMS newsletters, as well as informational flyers. Signage and comments will be filed on eTASK.

KMS has a strong Agricultural connection with the community with a highly popular yearly banquet.

All activities are published in the KMS Newsletters.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: All parents will be invited to attend the Annual Title I Parent Meeting at which time Title I information will be discussed i.e. Summary Brochure, Compact, PIN, and Title I PI funds. Information will be placed on the KMS website. Additional information will be addressed pertaining to the District PIRC/PLUG, and parent centers. Monthly newsletters will contain up-to-date information/events which will be sent home with students.

Many teachers used the parent communication program Class Do Jo, which keeps parents abreast of grades/behavior through email connection.

Curriculum, Assessments(Florida Standards), and proficiency levels will be addressed with the assistance from Guidance Department.

Parents can monitor student progress through the Parent Portal at <http://www.polk-fl.net>>Parents>Parent Portal. Report cards are sent home every nine weeks: November 1, January 26, April 11, and June 5. Interim reports will be distributed September 15, November 29, February 16, and May 1.

The Florida Standards are up for discussion during Parent Workshops. Parents are also encouraged to contact our Guidance Department at 863.853.6032 with any questions or concerns pertaining to student achievement. The use of the Parent Portal is highly suggested and easily accessible.

Academic Assessments: KMS will follow the District Assessment Calendar. Student

progress monitoring will provide student proficiency levels and expectations.

Opportunities are provided at scheduled parent meetings to formulate suggestions and make decisions relating to their child's education.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: KMS will provide - through newsletters, flyers, surveys, mass emails, Open House, and Parent Resource Centers (PIRC/PLUG) - full participation opportunities in parent involvement activities such as SAC, PIP, Compact, and Summary Brochure. This provision includes interpreters for parents/children with limited English proficiency, accommodations for parents/children with disabilities (which include parent/student rights and building accessibility for those in wheelchairs), as well as migratory status. Expenses for parent activities have adequate funding. Parent suggestions are encouraged.

An interpreter will be available for parents of students with limited English proficiency. Accommodations will be made for parents of students with disabilities which include parent/student rights and building accessibility for those in wheelchairs. Meetings will be scheduled to explain and receive parent input in developing Individual Educational Plans (IEP).

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Academic workshops for parents to aid understanding of child's education	Admin/Department Leaders	Parents will have a better understanding of academics and will reflect better assistance at home	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	8th Grade Parent Night	4	9	Awareness of the various facets of high school transition
2	Math/Science Parent Night	8	76	Math/Science Curriculum
3	Literacy Night/Young Authors	5	61	Poetry, Polk Reads
4	CTE Showcase	4	108	Showcase of student hands-one projects
5	Culture Night	4	200	Nations and Cultures of the World

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Working with Diverse Parents	2	42	Better understanding of diversity

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	Varied meeting times
2	Transportation	Schedule parent workshops during other school activities (i.e. student dances, open house)
3	Lack of home internet service	Parent Resource Centers

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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