

RUBEN DARIO MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Mission of Rubén Darío Middle Community School Parental Involvement is to create partnerships amongst the school, families and community in order to educate parents by providing them with the skills necessary to help their children achieve academic success.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Ruben Dario Middle Community School will engage parents in monthly parental workshop focusing on child-rearing skills, understanding child and adolescent development, and parental home learning strategies and support, which set home conditions that support children's academic performance. School counselors and team leaders will provide parental support through conferences and monthly workshops.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
2	Title III	Supplemental tutorial services provided to ELL students.
3	Title I Part A	Supplementary services are provided throughout the school year to ensure students requiring additional remediation are assisted through after-school and Saturday tutorial programs.
4	Title II	Supplemental funds are utilized for training to certify qualified mentors for the New Teacher (MINT) program and training for add-on endorsement programs.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and

the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Overview	Assistant Principal	September 20, 2016	Parents will receive an overall orientation of the school's programs, including Title I.
2	Prepare handouts and resources for parents	Assistant Principal	Starting August 2016 and on-going	Parents will review and use resources provided
3	Develop agendas for presentation	Assistant Principal	August 2016 and on-going	Parents will receive copies of agenda and power point
4	Advertise events	Assistant Principal	August 2016 and on-going	Posting of meetings on the school website calendar and sending Connect Ed Messages
5	Develop and collect sign-in sheets	Assistant Principal	August 2016 and on-going	Sign-in sheets will be collected throughout the school-year.
6	Maintain documentation	Assistant Principal and CIS	August 2016 and on-going	Maintain Title I box documentation.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Ruben Dario Middle Community School will offer monthly parental workshops on an array of topics. Workshops will be scheduled at different times during the day, alternating between morning and evening sessions in order to encourage parent participation. Additionally, the CIS will conduct home visits in order to reach parents that cannot attend school meetings.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Prepare school data handout for first meeting	Assistant Principal/Parent Academy Liaison	Enable parents to understand school grade and FCAT reports	September 2016	Parent will receive pertinent information regarding school data.
2	Provide ELL workshop	Assistant Principal/Parent Academy Liaison	Parents understand the need of ELL and how to assist in the home	January 2017	Parents will learn how to help their children at home.
3	Informational meeting about the student/parent	Assistant Principal/Parent Academy Liaison	Parents will be able to monitor child's academic progress	September 2016	Parents will be able to monitor child's progress.

	portal				
4	Parent workshop on becoming more involved	Assistant Principal/Parent Academy Liason	Parents will learn how to be more involved in their child's education.	September 2016	Parents will be more actively involved.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and working with parents	School Leaders	Provide teachers with strategies on effectively working with parents	By the end of November 2016	Sign-in sheets and agenda
2	Implementation and coordination of parental involvement	School Leaders	Improve the ability to work with parents	By the end of November 2016	Sign-in sheets and agenda

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Ruben Dario Middle Community School will enhance the Parent Resource Center by maintaining up to date resources and provide parents with access to computers and printers in order for parents to learn and utilize the student/parent portal.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The administration at Ruben Dario Middle Community School utilizes Connect Ed. for telephone messages and email communication on a weekly basis to disseminate information to parents. Parents receive information varying from lunch procedures, absences and academic progress. Additionally, a monthly calendar is posted on the school's website with pertinent meeting and activity dates.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Documentation sent home to parents from Ruben Dario Middle Community School is in both English and Spanish. Additionally, Connect Ed messages are recorded in both English and Spanish. The administration will review Connect Ed message reports to accurately verify message delivery. In addition, the school's marquee will be utilized to display relevant school activities and information. Teachers will conference with students who have Progress Monitoring Plans and contact parents regarding strategies. Resources and additional information is available at the school's Parent Resource Center.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Conduct home visits in order to reach parents that cannot attend school	Administration	Keeping parents informed about child's academic progress	On-going throughout the school year.
