

## DANTE B. FASCELL ELEM. SCHOOL Title I, Part A Parental Involvement Plan

I, M. Denise Ferrarone , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** It is the mission of Dante B. Fascell ES to create, maintain, and grow the lines of communication and involvement between its administration, instructional and non-instructional staff, and its parents, as there is a direct link between student success and parental involvement.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** During the 2016-2017 school year, DBFE's EESAC Chair will review and discuss the SIP draft to all EESAC members (including parents) at the October EESAC meeting. A portion of the presentation will include a description of how Title I funds are allocated and used. PAC representatives will be present to review the Title I Parental Involvement Plan. The EESAC committee will review any information that will take effect during the 2016-2017 school year.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	The Title I office and the VPK office will work together to coordinate a transition program for students entering the regular public school program. Activities may include: coordinated meetings with parents, VPK teachers and Kindergarten teachers to discuss the specific learning needs of students, joint parent meetings to discuss transitions.
2	Individuals with Disabilities Education Act(IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the student IEP.
3	Parent Academy / Bilingual Outreach Program	Various workshops will be offered throughout the school year to include subjects such as the FSA Testing, Reading, and Bully Prevention.
4	Open House	Provide information to parents on school year expectations and how parents can help their children.
5	Annual Title I Parent Meeting	Provide information to parents regarding Title I.
6	Informational Volunteer Meetings	Parents will be provided with an opportunity to learn about becoming an official school volunteer.
7	FDLRS	FDLRS will provide a minimum of two parent workshops: Parenting a Child with Special Needs; Parenting Styles. The sessions will be provided in Spanish and translated into English for those who need it.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House	Principal	9/14/2016	sign-in sheets, minutes, agenda, survey
2	Title I Annual Meeting	Principal	9/14/2016	sign-in sheets, minutes, agenda

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Based on a needs-assessment survey, provided to parents at the start of the 2016-2017 school year, Dante B. Fascell Elementary (DBFE) School will design Title I-related meetings, projects, and workshops to meet the needs of our parents. DBFE will also provide information to parents regarding all activities; said activities will be held at various times that meet our parents scheduling needs. The Parent Resource Center will maintain informational pamphlets of the meetings for those parents/guardians who are unable to attend. DBFE's CIS will also provide brochures and other informational materials through the Parent Resource Center and home visits (when necessary). The CIS is also available to assist parents with any questions or concerns they may have.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Parent Involvement Monthly School Report	Principal, CIS	It provides training, information, and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement	Monthly	as evidenced by increase in standardized test scores; monthly reports
2	Workshop, Training, Activities; face-to face meetings	Principal, Assistant Principal, reading leader	Content specific sessions will be provided for parents. Information will include grade level proficiency, strategies parents can use at home, and assessment methods.	September 2016 through May 2017	Sign-in sheets, handouts, agendas, and presentation materials
3	Individual conferences regarding Technology and access to parent portal, as well as other school-related resources.	CIS	CIS will provide individual help to parents in how to log-in and access the Parent Portal.	Ongoing throughout the year	Sign-in sheets
4	Volunteer Orientation	Administration	Workshop will give parents the opportunity to better understand the process to becoming a school volunteer.	September 26, 2016	Agenda; Workshop PowerPoint
5	Open House	Administration	Will provide parents the opportunity to meet child's teacher face-to-face and understand the	September 14, 2016	sign-in sheets

			expectations they must meet throughout the academic year.		
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## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff/Faculty meetings - How to Build a Better Parent/Teacher Relationship	Administration and CIS	Improve the ability of staff to work effectively with parents; set clear goals of parental involvement with faculty	On-going	Sign-in sheets, handouts, agendas, and presentation material; parent feedback
2	Implementation and coordination of Parental Involvement program	Administration and CIS	Improve the ability of staff to work effectively with parents.	On-going	Sign-in sheets, handouts, agendas, and presentation material

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The Parent Resource Center at Dante B. Fascell Elementary School maintains an open-door policy. Parents/guardians and the community can walk in and sign-out any material, training programs, books and resources, at any time, in order to enhance a student's at-home learning experience. Furthermore, computers are also readily available to parents so that they may access school-related resources, such as the Parent Portal. Our CIS is available to speak with parents during the school day and assist them with any needs they may have.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** During the 2016-2017 school year, Dante B. Fascell Elementary School will communicate with parents and guardians through monthly newsletters, Connect-Ed messages, flyers, phone calls, and conferences with the teachers, as well as by

conducting workshops and home visits. We have also implemented a Facebook page, Twitter, and Instagram account, as well as school blog, to reach parents via social media/online channels. The PAC representatives are invited to our EESAC meetings to inform, plan and make decisions related to the education of the children.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** During the 2016-2017 school year, DBFE will provide a translator/sign-language interpreter at meetings and workshops, as well as conferences with the teachers, if necessary. Written translations will also be provided on flyers, notices, newsletters, and any other school-related documents, such surveys that are sent home. The Parental Involvement Plan, along with home visits and phone calls are also available a parent/guardian's native language. For parents who are deaf/hard-of-hearing, an interpreter will be requested through the Americans with Disabilities Office (ADA).

Our CIS will conduct a home visits to those parents lacking a mode of transportation, if requested, in order to provide any needed information.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Provide face-to-face opportunities for parents to assist them in becoming effective parent leaders. This will be embedded through PTA and other school-sponsored events.	Administration and CIS	Improve the ability of parents to participate in decision-making activities and volunteer more frequently.	September 2016 through May 2017

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting	1	56	Provide parents with an opportunity to understand the Title I program and provide input as desired.
2	Open House	1	401	Provided parents an opportunity meet with their child's teacher(s) in order to understand the expectations needed throughout the 2013-2014 school year.
3	Family STEM Night	1	59	Provide parents with opportunities to learn more about STEM.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff/Faculty meetings - Working with Room Parents and Volunteers	1	42	Improved the staff's ability to work effectively with parents and set clear goals regarding parental involvement.
2	Implementation and coordination of the Parental Involvement Program	1	42	Improved the ability of staff to work effectively with parents.

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Availability of trainings throughout the day	Offer workshops at various times throughout the school day, as well as after school.

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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