

AMERICAN SENIOR HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Francisco Garnica, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee:

Date Signed:

11/10/16

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: American Senior High School believes that parental involvement is essential to student achievement and therefore encourages family participation in educational planning opportunities. In the spirit of the District/School/Family and Community partnerships, this plan seeks to strengthen the collaboration among parents, guardians, staff, school, the community, and the District by providing parents involvement in decision-making as members of school-based planning teams, local parent groups, and District-wide committees. Increasing training opportunities for parents that assist them with effective strategies and practices for supporting their children will strengthen this partnership.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: American Senior High School believes in involving parents in all aspects of its Title I program. The EESAC has the responsibility of developing, implementing, and evaluating the various school level plans. Approximately 20% of the EESAC representatives are parents. In addition, all parents will be given the opportunity to review this plan and offer their input prior to approval. All parents will also be given surveys seeking their input on activities, training, and materials needed to assist them with their child. Results of parent surveys will be reviewed by the EESAC to determine needed changes. During the EESAC meeting, when site plans have been devised, the committee will decide, with input from parents, how the parental involvement funds will be utilized.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	NAF/Small Learning Communities/Career and Technical Education	The SLC Coordinator will work with the District's School of Choice and Parental Options office, the National Academy Foundation, and key site personnel (i.e., Literacy Leadership Team) to coordinate Parent Orientation meetings and career academy workshops for both freshmen and returning students on the various career academies offered at American Senior High School.
2	Title I, Part A	Services are provided to guarantee that students requiring additional remediation are assisted through afterschool programs or summer school. Parents are notified of these services through the school's website, flyers, and automated parent phone calls using Connect ED. Parents are also afforded opportunities to conference with staff and attend informational meetings on these services. The District coordinates with Title II and Title III to ensure that staff development needs are provided so that they may better address student learning needs and educate parents about at-home support strategies.
3	Title I, Part C Migrant	Services are provided to support migrant students and parents. The District Migrant liaison coordinates with Title I, and other programs, and conducts a comprehensive needs assessment of migrant students to ensure that their unique needs are met. This includes, but is not limited to, parenting strategies for safeguarding the migrant students' success at the school site.
4	Title II	MDCPS is a Title II District that uses supplemental funds to improve basic education as follows: (1) training for ad-on endorsement programs such as reading, gifted, and ESOL; and, (2) release time for Professional Development Liaison. The training given to teachers prepares them to better assist parents at workshops, conferences and/or orientations.
5	Violence Prevention Program	At American, our TRUST counselor focuses on counseling students to solve problems related to drug and alcohol abuse, stress, suicide, isolation, family violence and other common teenage crises. As part of this counseling service, parents are

included when appropriate and referred to outside agencies if necessary.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and presentation materials	Administration; CIS; District Support	August	Copies of agendas and handouts
2	Develop and disseminate invitations/flyers	CIS; Administration	August	Flyer with date of dissemination posting on school website and school marquee
3	Advertise event	CIS; Administration	August	Posting on school website; Connect ED
4	Develop sign-in sheet	CIS; Administration	August	Sign in sheets for Parent Resource Fair, trainings, and classrooms
5	Maintain documentation	CIS; Title I Support	August	Title I documentation box housed in the main office will be shared with District Title I Office

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Since it is our sincere belief that parental involvement is integral to student success, we will offer parent meetings on a flexible schedule. Data obtained from parent surveys and attendance rosters will be used in decision-making pertaining to the scheduling of these meetings. For example, our annual Title I meeting and Parent Resource Fair will be held on the same evening as our Open House to encourage greater participation from our parents. Furthermore, since some of our parents are stay-at-home parents, we will schedule our EESAC meetings immediately after school to encourage greater participation by both the parent and their child. Additionally, the parent center will be open daily from 8:00 AM to 11:30 AM for parents to pick up materials or visit with our part-time Title I Community Involvement Specialist (CIS).

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PTA/PTSA Meetings	PTSA Chair; administration	Parents receive information on an ongoing basis on curricular and extracurricular activities and are encouraged to provide feedback on existing efforts. They are also solicited for input regarding school-wide programs and initiatives.	Monthly	Attendance records
2	EESAC Meetings	EESAC chair; administration	Parents will receive monthly updates about issues impacting student achievement and measures needed to provide appropriate in-home support. Parents are also encouraged to play an active role in decision-making, affecting all aspects of the school program.	Monthly	Attendance records

3	Individual conferences regarding student progress	Student Services; administration	Student services personnel, with the assistance of the CIS, will provide information to parents about logging into the Parent Portal and will be provided student histories.	Ongoing	Sign-in Logs
4	Advanced Academic Orientation	Curriculum AP; Leadership Team	Parents will receive information on the AP, Dual Enrollment, and AICE programs and how they can provide appropriate in-home support for the students taking the required exams.	Spring	Attendance records
5	Title I Parent Resource Fair	CIS; Admin; Literacy Leadership Team	Teachers and club sponsors will set up table displays and information booths on the various curricular and extracurricular offerings at American Senior High School. Parents will be provided brochures, newsletters, and flyers on events and offerings.	September	Attendance records
6	Parent Portal Training	Test Chairperson; Community Involvement Specialist	Parents will receive training on how to access their child's online records and how to monitor their academic progress in all classes.	August	Attendance records
7	Freshmen Orientation	SLC Coordinator; CIS; administration; Activities Director	Parents will be provided with specific information regarding the various career academies and other academic programs available to freshman at American Senior High as well as the requirements to ensure a successful high school career.	August; January	Attendance records
8	Sophomore Orientation	Sophomore Class Sponsor; CIS; administration; Activities Director	Parents will be provided with specific, pertinent, and time-sensitive grade-level information that will facilitate their child's sophomore experience and ensure success.	October	Attendance records
9	Junior Orientation	Junior Class Sponsor; CIS; administration; Activities Director	Parents will be provided with specific, pertinent, and time-sensitive grade-level information that will facilitate their child's junior experience and ensure success as they transition into their final year of high school.	October	Attendance records
10	Senior Orientation	Senior Class Sponsor; CIS; administration; Activities Director	Parents will be provided with specific, pertinent, and time-sensitive grade-level information that will facilitate their child's senior year and reiterate the graduation requirements they have been exposed to on a yearly basis. In addition, parents will receive information on the various activities that are a part of senior year, such as graduation.	October	Attendance records

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Synergy Institute	PLST Team	Participants will gain a better understanding of the cognitive demands as we transition from FCAT to FSA. Additionally, they will have an opportunity to develop a comprehensive action plan and learn about various strategies and practices to build collaboration with all stakeholders.	Summer	Payroll Documentation; PD records
2	Technology Integration	Lead teacher; administration	Teachers will attend trainings, by department, where they will receive a plethora of technology resources, programs, and strategies to enhance	September	Payroll Documentation; PD records

			their lessons and teaching. Teachers will share these resources with parents at Open House.		
3	Title I Reading Coach Trainings	Title I Office; PD Liaison; Reading Coaches	Reading Coaches will receive instruction on FLDOE updates, progress monitoring and assessment, and research-based reading programs. They will also receive information on involving parents and keeping them informed of students' literacy needs.	Ongoing	Payroll Documentation; PD records
4	Security Personnel Training	District; School Police; Security Personnel	Attendees will receive information on maintaining a safe and orderly environment for students, staff, and parents. This information will be shared with parents as they visit the school and policies are enforced regarding their movement on campus.	Fall	Payroll Documentation; PD records
5	Title I CIS Training	CIS; Administration; District Title I	CIS will attend training on increasing parental involvement through workshops, written communication, fairs, etc.	Ongoing	Payroll Documentation; PD records
6	District Dept Chair Trainings	District; Leadership Team; Administration	Department Chairs across the curriculum will attend trainings where they will receive FLDOE and District updates, strategies for increasing rigor, and recommendations for garnering parental support of classroom efforts.	Fall	Payroll Documentation; PD records
7	District Student Services Personnel Training	Student Services; Administration; PD Liaison	Student Services personnel will receive training on graduation requirements and strategies for keeping parents informed about the most effective strategies for supporting teens.	Ongoing	Payroll Documentation; PD records
8	TRUST Counselor Training	Administration; District; TRUST Counselor	Parents will receive information on how to provide in-home support for students struggling with abuse or other problems—problems which can adversely impact student performance in school.	Fall	Payroll Documentation; PD records
9	Florida Standards Assessment	EESAC; Leadership Team; Administration	Attendees will receive information on the transition from FCAT to the FSA and pertinent requirements for calculating the high school grade. This information will be shared with parents on the website and during Open House.	Fall	Sign-in rosters

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: American Senior High will conduct other activities to encourage and support parents to be more active participants in the education of their children. We will: (1) enhance our parent information center; (2) expand the resources available to parents; and (3) devise more celebratory/performance activities/events to encourage parent attendance after hours.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At the annual parent meeting in September, American Senior High will hold a general session

where information will be presented about the Title I Programs, the curriculum and academic assessments. Parents will learn about curriculum offerings, graduation mandates, and assessments. Parents will also learn about the school-wide program, parent-conference request procedures, and opportunities for participating in decision-making regarding the school program. Upon the conclusion of the general meeting, parents will be invited to visit their teen's teachers and participate in a parent survey at the end of the meeting. During the classroom visits, teachers will provide information on class content, performance expectations, and how parents can support classroom efforts at home. The same information will be provided in an informational packet distributed the following day for all parents who were unable to attend. Teachers will maintain sign-in sheets and provide a copy to the administration and the CIS for the Title I files.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: In keeping with our commitment to parental involvement, American Senior High will provide ample opportunities for the parents of Limited English proficiency students (LEP), parents of students with disabilities (SWD), and parents of migratory children, to receive correspondence and communication in both English and Spanish to stay abreast of the various activities and academic requirements of the school site. Additionally, the school will disseminate information through various sources such as parent letters, flyers, Connect ED messages, website postings, progress reports and report cards, information pertaining to using instructional software at home, FAIR Reports, Reading Plus reports, FCAT/FSA results and data interpretations provided by the FLDOE, and parent conferences with staff regarding students' progress and needs. Parents will also be encouraged to discuss their child's performance with student services and instructional personnel throughout the school year. Resources will also be made available at the Parent Resource Center.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	Participate in the planning, revision and implementation of the School Improvement Plan through EESAC.	EESAC; CIS; administration	All tested areas for state accountability on the 1600 point scale -- FCAT/FSA performance, AP/AICE performance, and graduation rate.	August 2016; May 2017
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Participation in District/Local PTSA/PTA workshops	PTSA President and PTSA; administrative liaison; CIS	Increase parental involvement in both curricular and extracurricular activities by monitoring student participation and academic progress	Ongoing
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating	Individual parent conferences regarding student academics and behavioral performance	Student services; administrators; teachers	Graduation requirements; progress monitoring	Ongoing

children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];				
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Freshman Orientation	1	549	Parents and students were given an introduction to American including curricular offerings, parent portal assistance, school policies and a host of parent tips to help with student transition
2	Title I Annual Parent Meeting	1	1647	Parents were given an opportunity to review the Title I School-Parent Compact and were informed about the Title I program at American.
3	Sophomore & Junior Parent Night	1	110	Parents were well informed regarding Senior Activities/Events, their child's academic status, testing updates and scholarship opportunities.
4	Senior Parent Night	1	376	Parents were well informed regarding activities, events and their child's academic status, testing updates and scholarship opportunities.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	iCare customer Service Presentation	1	20	Good customer service improved communication which ultimately positively impacts student achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work hours of parents	Schedule flexible times for parental activities (PTSA, EESAC, Orientation meetings, Academy presentations).
2	Language barriers during parent conferences	Provide staff translator for parents who are not bilingual.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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