## HAMMOCKS MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Ms. Deborah Leal, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h) (6) (A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**  
  
Parental Involvement Mission Statement (Optional)

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| **Response:** Through a cross curricular, interdisciplinary approach, students will be given the necessary tools and nurturing so they may produce individualized growth and ultimately reach their highest potential. Parent involvement allows us to accomplish this task. |

**Involvement of Parents**  
  
Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Hammocks Middle School will involve parents in the planning and implementation of the Title l Program and extend an open invitation to our school's parent resource center in order to inform parents about available programs, their rights under NO Child Left Behind and other referral services.    Hammocks Middle School will increase parental engagement/involvement through developing (with on-going parental input) our Title 1 School-Parent Compact (for each student); our school's Title 1 Parental Involvement Plan; scheduling the Title 1 Annual Meeting; and other documents/activities necessary in order to comply with dissemination and reporting requirements.    We will conduct informal parent surveys to determine specific needs of our parents, and schedule workshops, Parent Academy Courses, etc. with flexible times to accommodate our parent's schedule as part of our goal to empower parents and build their capacity for involvement.    We will complete Title 1 Administration Parental Involvement Monthly School Reports (FM-6914 Rev. 06-08) and the Title 1 Parental Involvement Monthly Activities Report (FM-6913 03-07), and submit to Title 1 Administration by the 5th of each month as documentation of compliance with NCLB Section 1118. Additionally, the MDCPS Title 1 Parent/Family Survey, distributed to schools by Title 1 Administration, is to be completed by Parents/Family Survey, annually in May. The Survey's results are to be used to assist with revising our Title 1 parental documents for the approaching school year.    Confidential "as-needed services" will be provided to any students in the school in "homeless situations" as applicable by our counselors and social worker.    Additionally, academic and support services will be provided to students and families of the Migrant population as applicable by our counselors and social worker. |

**Coordination and Integration**  
  
Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title l Parent Meetings | Facilitate parental involvement through Title l meetings. |
| 2 | Title l, Part D | Services at Hammocks Middle School are coordinated with district drop-out prevention programs. The District receives funds to support the Educational Alternative Outreach program at our school. |
| 3 | Title ll | The District uses supplemental funds for improving basic education at Hammocks Middle School as follows: training to certify qualified mentors for the New Teacher (MNT) Program, training for add-on endorsement programs, such as Reading, Gifted, ESOL, training and substitute release time for our Professional Development Liaisons (PDL), Ms. Susan Ryan focusing on Professional Learning Community (PLC) development and facilitation, as well as Lesson Study Group Implementation and protocols. |
| 4 | Title lll | Services at Hammocks Middle School are provided through the District for educational materials and ELL district support services to improve the education of immigrant and English Language Learners (ELL). The school uses Title lll funds to implement and/or provide tutorial programs such as HLAP with our paraprofessional Ms. Irizarry and reading and supplementary instructional materials. |
| 5 | Title X-Homeless | The Homeless Assistance Program seeks to ensure a successful educational experience for homeless children at Hammocks Middle School by collaborating with parents, schools and the community. When a student is identified and classified as homeless the school will receive services for that child and his family through working with our guidance counselors and social worker. |
| 6 | Violence Prevention Programs | Hammocks Middle School guidance counselors focus on assisting students in solving problems related to drugs and alcohol, stress, suicide, isolation, family violence and other crises. |
| 7 | Nutrition Programs | Hammocks Middle School adheres to and implements the nutrition requirements stated in the District Wellness Policy. Nutrition education, as per state statue, is taught through physical education at Hammocks Middle School. Hammocks Middle School Food Service Program, school breakfast, school lunch, and after care snacks, follows the Healthy Food and Beverage Guidelines as adopted in the District's Wellness Policy. |

**Annual Parent Meeting**  
  
Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c) (1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title l Parent Orientation | Ms. Deborah Leal | September 2012 | Parent sign-in sheet |
| 2 | EESAC- Title l | Ms. Deborah Leal | Ongoing | Agenda |
| 3 | Title l SES SLP meetings | Ms. Deborah Leal | October 2012 | Parent Sign-in sheet |

**Flexible Parent Meetings**  
  
Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent-teacher meetings will take place twice a week to discuss student achievement and success. Home visits will be provided as by our school social worker. Funds will be utilized as necessary. |

**Building Capacity**  
  
Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title l Administration Parent Involvement Monthly School Report and Parent Involvement activities Report, used to plan the year's parent involvement activities and identify barriers to greater participation. | Ms. Deborah Leal | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. | Monthly | Increased achievement in standardized test scores |
| 2 | Title l DAC Executive Board Meetings | Title l District Director and staff, DAC Chair | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. | Quarterly | Increased achievement in standardized test scores |
| 3 | Title l DAC General Meetings | Title l District Director and Staff, DAC Chair | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. | Quarterly | Increased achievement in standardized test scores |
| 4 | Title l PAC Meetings | Title l District Director and Staff, PAC Chair | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic academic achievement. | Twice Yearly | Increased achievement in standardized test scores |
| 5 | MDCPS EESAC Training | District, Hammocks Middle School | The District makes training available to assist schools in effectively managing their EESAC councils so that parents are fully involved in the development and review of the SIP that links to improving academic achievement. | Monthly | Increased achievement in standardized test scores |
| 6 | School-site Parent Resource Center | District, Hammocks Middle School | Implements programs and activities linked to improving academic achievement | Ongoing | Increased achievement in standardized test scores |
| 7 | Parent Portal | District | Allows registered parents and guardians to monitor their students' attendance and academic performance | Ongoing | Increased achievement in standardized test scores |
| 8 | The Challenging Higher Education in- Our Schools (CHESS) | Title l District Director, Richard Reed | Implements a program and activities linked to improving academic achievement | Ongoing | Increased achievement in standardized test scores |
| 9 | The Title l Orientation Meeting held at Hammocks Middle School | Title l Administration, School Site Administration | Used to understand and implement the No Child Left Behind Act and also to increase academic achievement through parental involvement | September 20 | Increased achievement in standardized test scores |

**Staff Training**  
  
Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title l Administration Monthly Meetings | District Director and Staff | Assists with planning and implementation of effective parental involvement activities that are linked to improving academic achievement | Ongoing | Increased achievement in standardized test scores |
| 2 | Title l Administration Annual Procedures Meeting for Principals | Title l Administration and Schools of Operations | Train the staff on the implementation of the NCLB Act and on techniques to increase parental involvement that are linked to improving academic achievement | September | Increased achievement  In standardized test scores |
| 3 | Miami-Dade County Public Schools | District, Hammocks Middle School | The District makes training available to assist schools in effectively managing their councils (EESAC) so that parents are fully involved in the development and review of the SIP that is linked to improving academic achievement | Ongoing | Increased achievement in standardized test scores |
| 4 | Title l Annual Meeting at Hammocks Middle School | Title l Administration, School Site Administration | To understand and implement the NCLB and also to increase academic achievement through parent involvement | September | Increased achievement in standardized test scores |

**Other Activities**  
  
Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Parents are encouraged to visit the school's Parent Resource Center and will be given the option to attend multiple annual Title l meetings. Hammocks will encourage and support parents through ongoing Connect Ed messages, updates on the school's website (hammocks.dadeschools.net), availability of the Parent Resource Center, announcements on the school's marquee and the Parent Student Handbook disseminated at the start of the school year and available in the school's main office. Parents are invited and encouraged to join the school's PTSA and volunteer at the school. |

**Communication**  
  
Describe how the school will provide parents of participating children the following [Section 1118(c) (4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c) (5)].

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| **Response:** Hammocks will communicate these items to parents through ongoing Connect Ed messages, updates on the school's website (hammocks.dadeschools.net), availability of the Parent Resource Center, announcements on the school's marquee and the Parent Student Handbook disseminated at the start of the school year and available in the school's main office. |

**Accessibility**  
  
Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Hammocks will make these items accessible to parents through ongoing Connect Ed messages, updates on the school's website (hammocks.dadeschools.net), availability of the Parent Resource Center, announcements on the school's marquee and the Parent Student Handbook disseminated at the start of the school year and available in the school's main office. |

**Discretionary Activities**  
  
Discretionary School Level Parental Involvement Policy Components: Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**  
  
Upload evidence of parent input in the development of the plan.

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**Upload Parent-School Compact**  
  
Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**  
  
Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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## Evaluation of the 2011-2012 Parental Involvement Plan

**Building Capacity Summary**  
  
Provide a summary of activities provided during the 2011-2012 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | The Title l Administration Parent Involvement Monthly School Report and Activities Report | 9 | 1000 | To provide training, information, and support services that strengthen the relations between parents and the school in meaningful ways. |
| 2 | Title l Annual Meeting at Hammocks Middle School | 1 | 500 | To understand and implement the NCLB Act and also increase academic achievement through parental involvement. |
| 3 | The Challenging Higher Education in Our Schools (CHESS) | 6 | 20 | Implements a program and activities that are linked to improving academic achievement. |
| 4 | Title l DAC General Meetings | 4 | 2 | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. |
| 5 | Curriculum and Instruction | 2 | 2 | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. |
| 6 | Regional Center Principals Meetings | 1 | 1 | Provides training, information and support services that strengthen the relations between parents and the school in meaningful ways that improve academic achievement. |

**Staff Training Summary**  
  
Provide a summary of the professional development activities provided by the school during the 2011-2012 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e) (3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title l Administration Annual Procedures Meeting for Principals | 1 | 1 | Increased achievement in standardized test scores |
| 2 | Title l Annual Meeting at Hammocks Middle School | 1 | 40 | Increased achievement in standardized test scores |
| 3 | District EESAC training to assist schools in managing their councils for involving parents | 1 | 1 | Increased achievement in standardized test scores |

**Barriers**  
  
Describe the barriers that hindered participation by parents during the 2011-2012 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Low participation of parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy of students who were not meeting State proficiency | The District Coordination of Services Team and District Community Assessment Team will provide the schools with summary results and individual student results to assist them in the educational needs of the students and the importance of building the parent involvement capacity in order to improve academic achievement. |
| 2 | Low participation of parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy participate in the development of the School Improvement Plan(SIP) due to lack of communication | MDCPS will ensure more parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy will participate in the development of the School Improvement Plan (SIP) by providing the school staff with new strategies to build parent involvement capacity at ESSAC meetings. |
| 3 | Lack of parent involvement in the middle and high schools due to limited training provided to school staff | Title l Administration will provide the necessary strategies through the school year to assist school staff to implement research-based parental involvement policies, practices, programs and activities that are linked to improving academic achievement and building the parent involvement capacity at the school sites. |

**Best Practices (Optional)**  
  
Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | Effective Communication | Connect Ed |
| 2 | Effective Communication | Marquee |
| 3 | Evaluation/Review | EESAC review of SIP |
| 4 | Increasing Parent Participation | Title l meetings |