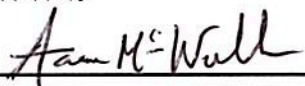


SPRING PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Aaron McWilliams, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

09-15-16

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Spring Park is committed to providing a variety of opportunities for our parents to engage themselves in their students education by creating a positive working relationship between educators and parents in all ethnic groups and create diverse communication between school and home.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: · Parents will be asked during PTA, SAC, and parent meetings and events for input and feedback on improvements that they see could be made and or changed (PTA and SAC are open to all parents and not limited to membership only).

· Parents will be asked to participate in a Parent Involvement meeting to work cooperatively with the administration to provide input to improve and increase parent involvement.

· Parents will be invited to an annual meeting to provide feedback on ways to improve and increase parent involvement. SAC, PTA, the Principal and Assistant Principal will be responsible for the planning, review, and improvement of the Title I program. The parent liaison will provide additional support or activities to parents during the school year as needed. The Parent Involvement Plan will be posted on the school website, placed in the Main Office, and a message will be sent out on the Parent Portal informing parents that they can request a copy of the Parent Involvement Plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Our team provides an inclusion setting for ESE students. The team includes our School Counselor, lead teachers, and classroom teachers to meet student and parent needs.
2	Pre-K Title I Program	This program provides early instruction to preschool children. Spring Park Elementary has Pre-K classes with certified teachers for children who are 4 years old. One class is blended with special needs and non-special needs students. Parents are provided with materials to work with their child at home. Parents are also invited to participate in parent nights that cover of a variety of topics to help their child. The parent nights start at approximately 5:30.
3	Pre-K Disability Program	This is an Exceptional Student Education Program for students ages 3 and 4 who have special needs. The program allows the school to encourage parent involvement while the students are very young and helps foster parent/teacher relationships. Parents are provided with materials to work with their child at home. Parents are also invited to participate in parent nights that cover of a variety of topics to help their child. The parent nights start at approximately 5:30.
4	Title II	funds may be used to pay stipends for faculty training related to parent involvement
5	Title I Parent Involvement	parent workshops and activities will be conducted to aid parents in supporting their students at home

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Agenda, handouts, and/or presentation materials	Ms. Davina S. Parker, Assistant Principal	August 15, 2016	Parents' participation in workshops and sign-in sheets.
2	Develop and disseminate invitations	Ms. Davina S. Parker	8/18/16	copy of invitation/flyer
3	Advertise/publicize event	Ms. Davina S. Parker	8/15-8/25/2016	Post on website, Parents' participation in workshops and sign-in sheets.
4	Develop sign-in sheets	Ms. Davina S. Parker	8/15/2016	Parents' participation in workshops and sign-in sheets.
5	Maintain documentation	Ms. Davina S. Parker	8/2016-6/2017	box in AP office

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: · School Academic Nights will be held during the evening hours to increase parent participation.

· Parent workshops will be offered both during the day and in the evening hours.

· Funds are allocated to provide assistance with transportation and childcare so parents can attend meetings.

· Home visits are provided by Principal, Assistant Principal, and/or staff to reach parents who may have difficulty coming to the school.

· Evening activities for parents will start at approximately 5:45pm.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Developmental Meeting & Open House: To familiarize the parents with the layout of	Parker/McWilliams	building strong parent relationships	August 25, 2016	sign in sheet/ response sheets & survey

	the school, provide feedback for this year's parent night themes, meet the instructional team, and classroom teacher. To receive pertinent information for preparing for the upcoming school year				
2	Math Night: Parents will learn the new Duval Math, new way of approaching mathematics, new mathematical strategies, and participate in hands on math activities.	Math Coach & Math Team	building strong parent relationships & math proficiency	September 22, 2016	Parent Evaluations Forms, sign-in sheets & agenda
3	Literacy Night: Parents will learn the importance of language acquisition, vocabulary strengthening strategies, and have an opportunity to read as family developing the love for reading. This workshop will be at the San Marco Library and transportation provided/	Reading Coach & Literacy Team	reading proficiency	October 27, 2016	Parent Evaluations Forms, sign-in sheets & agenda
4	Spring Park Goes to College: Parents will learn about colleges and universities and how to prepare their students now for readiness and success for college.	School Counselor & Leadership Team	building strong relationships	November 17, 2016	Parent Evaluations Forms, sign-in sheets & agenda
5	Father/Daughter Dance: Fathers will participate in workshop on benefits of playing a vital role in their daughter's social and academic life. Evening will commence with a dance and etiquette dinner.	Spring Park Parent Involvement Committee	building strong relationships	December 15, 2016	Parent Evaluations Forms, sign-in sheets & agenda
6	Science Fair Night: Parents will have an opportunity to learn about our science curriculum, engage students in science projects, and be exposed to S.T.E.M. (Science, Technology, Engineering, and Math).	Science Team	science proficiency	January 12, 2017	Parent Evaluation Forms, sign-in sheets & agenda
7	Mother/Son Night: Mothers will participate in a workshop on the benefits of their parenting role and the vital role it plays in their son's academic success. The evening will commence with a dance and etiquette dinner.	Spring Park Parent Involvement Committee	building strong relationships	February 9, 2017	Parent Evaluation Forms, sign-in sheets & agenda
8	S.T.E.A.M. & ESE Night: Parents and students will participate in STEAM based activities giving hands on experiences and application of in the classroom curriculum building their science process	S.T.E.A.M. Club Sponsors	Strengthening proficiency in reading, math, science, and the arts	March 9, 2017	Parent Evaluation Forms, sign-in sheets & agenda

	skills. The activities are directly aligned to the Next Generation Sunshine State Science Standards.				
9	Multicultural Night: Parents will learn about all of the different countries and cultures that their student has learned throughout the year. Parents will be given the opportunity to show case their country highlighting culture, foods, and languages.	Spring Park Parent Involvement Team	Increasing awareness and supporting cultural diversity	April 20, 2017	Parent Evaluation Forms, sign-in sheets & agenda
10	Family Movie & Healthy Eating Night: Parents will learn healthy cooking tips and techniques that will enable them to provide a quick, nutritious, and inexpensive meal for their family. Parents will learn information about the school's fresh fruits/vegetables program and tour the school's garden.	Spring Park Parent Involvement Team Farmers/Gardening S.T.E.A.M. Clubs	building strong relationships & Increasing healthy eating and lifestyle	May 11, 2017	Parent Evaluation Forms, sign-in sheets & agenda

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Pre-planning Training on Value of Parent Involvement	McWilliams, Parker, Luensman	Demonstrate the importance of parents' participation	8/15/16-5/31/17	School Climate Survey
2	Staff Signing of School Compacts	Luensman, Parents, and Teachers	Parent-student-School partnership	8/15/16-5/31/17	Completed Compacts
3	Faculty Meeting Topic on Building Ties between home and school	McWilliams, Parker, Luensman	Increase of student academic performance	8/15/16-5/31/17	Parent Involvement Survey

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Spring Park will provide a parent reception (Hall of Fame for Parents) area located in the main office of the school. Front office staff Ms. KallaKuri and Ms. Heath will have access to computers to register to become a volunteer in DCPS schools. In addition other parent resources and information will be provided in the reception area that parents will be able to use at home with their child.

Family Science Night (Pierce, Hicks & Birch), 1/14/14, Parent evaluation forms & sign-in

sheets, parents will receive a flyer and a message on the Parent Portal to participate in this event.

At this time we do not have a parent involvement area established.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Spring Park will provide parents of participating children with information through various meetings that might include but are not limited to open house, annual Title I meeting, SAC meetings, and PTA meetings. The Student Agenda books are provided to every student at Spring Park Elementary in order to send home correspondence regarding curriculum, assessments, meetings, and student data. Information is also available on the school website. Various methods to inform parents:

Newsletter in English and Spanish

Flyers, School's Website, School Messenger (automated communication system)

Parents are informed about the school and IB curriculum, various forms of academic assessments such as I-Ready, Curriculum Guide Assessments, and FSA which are used to measure student progress.

TransAct is available to translate documents into mother tongue of students.

Interpreters are available for parents who have limited English proficiency by request or as parents are identified.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities

for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Quarterly Newsletter in Spanish

Flyers

School Messenger (Telephone Communication System, available to translate into other languages)

When notified in a timely manner, the school will have interpreters available for parents who have limited English proficiency. Spring Park will provide accommodations for speakers of Spanish, Vietnamese, Haitian-Creole, Bosnian and other languages as needed.

We will document our use of forms and notices in parents' native language to improve accessibility.

Spring Park will assist parents with disabilities or those identified as having disabilities to have access to Parent Involvement activities and/or services. We will try to accommodate in any way possible if services are available if feasible.

Copies of flyers, newsletters and all other forms of communication will be placed in the Title I Audit Box as evidence.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	academic night	1	228	85% will increase student achievement level

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Spring Park annual Title I meeting	1	35	good, parents had a chance to write down questions with feedback

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Low parent participation:subgroups Black, Hispanic and ESE	increase door prizes, more advertisement, and more parent input
2	Black, Hispanic and ESE parents not attending trainings	Survey parents for better meeting times
3	Low subgroup- Hispanic participation	Put flyers in native language for parents and use parent link in native language.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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