## REDLAND MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Gregory A. Beckford , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Redland Middle School seeks to challenge students, within a safe environment, to become critical thinkers and innovative problem solvers by working collaboratively with stakeholders in order to meet the demands of the 21st century school and workplace. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Parents will be informed about Title I programs, Parental Involvement Plan and Budget information at the Annual Title I Meeting on September 22,2016. Parents will be invited to all ESSAC meetings, PTSA and Parent Academy meetings the 4th Wednesday of each Month. The EESAC has the responsibility for developing, implementing and evaluating the various school level plans. Parents are encouraged to attend and participate in our EESAC meetings and become voting members. Elections are held annually or on an as needed basis to ensure our parents and community have a voice in matters pertaining to our school. Additionally, Friday parent conference meetings are provided for parents, teachers and students. Curriculum and Magnet Fairs announcements will be forthcoming. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Individuals with Disabilities Education Act | Supplemental instructional support provided by Title I will be discussed with parents during the development of the students Individualized Educational Plan (IEP). |
| 2 | Bilingual Education | Bilingualpara professional provides academic support to Spanish speaking students and parents. Paraprofessional maintains records of students that are assisted through this grant. |
| 3 | Title I | Annual Title I meeting will explain the purpose of Title I to include objectives, budget, educational changes in student assessments, parental involvement, and allocated funds. |
| 4 | Community Partnerships | Community partnerships that provide emotional, behavioral, and educational resources to support parents and students. i.e City Year, Miami-Dade Community College, Project U-Turn, S3C, and Switchboard Of Miami. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title I Meeting | Principal | September | Number of Participants |
| 2 | Connect-Ed Automated Telephone Messages to all homes | Principal | September | Connect-Ed messages report |
| 3 | Flyers/Invitations | Principal, Assistant Principal | September | Flyers and Invitations |
| 4 | Sign-in Sheets | Parent Liason/Couanselor | September | Sign-in sheets for meeting |
| 5 | Powerpoint Presentation | Assistant Principal | September | PPT |
| 6 | Home visit documentation | CIS | September | Title I Box |
| 7 | Website/School Apps | Teacher/Students | September | Website |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parent Academy meetings, EESAC, new Florida Standards Assessment Presentations, and PTSA meetings will be held at flexible meeting times which will be rotated. Additionally, staff is available for parent conferences every Friday morning from 8:35 until 9:05 at our meet and greet sessions held in the Media Center. Additionally, parents can schedule conferences so they do not conflict with their work schedules. For parents that are unable to attend meetings our Community Involvement Specialist will schedule a meeting in their home. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | School's Parent Resource Center | Administration, Community Involvement Specialist | Provides resources and activities targeting the improvement of academic achievement | Improvement of academic achievement On-going | Throughout school year Increased achievement on FSA/FCAT/EOC |
| 2 | Miami-Dade County Public School's Parent Portal | District | Allows parents complete access to view and monitor their child's attendance and academic performance | On-going throughout school year | Increased achievement on FSA/FCAT/EOC |
| 3 | School's Annual Title I Parent Meeting | Administration, Community Involvement Specialist | To provide an understanding of the Title I program, the NCLB Act, and to ultimately increase academic achievement through parental involvement | September 12, 2016 | Increased achievement on FSA/FCAT/EOC |
| 4 | Parent/Teacher Conferences | Counselors, Teachers | Provide opportunities for teachers and parents to discuss academic progress and hold discussions on ways parents and school can work together to improve academic performance | On-going throughout school year | Increased achievement on FSA/FCAT/EOC |
| 5 | Parent Academy Classes | District, Student Services | Provide parents with classes designed to assist their children academically and behaviorally | Ongoing throughout the school year | Increased academic performance and behavior |
| 6 | Florida Standards Assessments | APC | Strategies designed to assist parents at home | August | Parent notices |
| 7 | Data Chats with students/parents and teachers | Classroom Teachers | Individual conferences with parents to discuss assessment results | Ongoing | Teacher Conference Logs |
| 8 | Accessing the parent portal | Counselors | Parents have up to date information on their childs progress in all classes | Ongoing | Sign-in Sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Faculty Parental Involvement/Title I Overview | Administration | Faculty Parental Involvement/Title I Overview | On-going throughout school year | Increased achievement on FCAT |
| 2 | Annual Parent Meetings | Administration | Parent Awareness of New MAFS, and LAFS | On-going throughout school year | Increased student performance on assessments |
| 3 | High School Graduation Requirements meeting with Parents | Administration | Student will be better prepared for High School requirements | December 2016 | Students remainining in High School and graduating. |
| 4 | ConnectED Messsages | Administration | Students and parents will be informed regularly of events and ways to become involved. | On-going throughout school year | Increased parental involvement and student achievement. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Improve and enhance the school's Parent Resource Center in order to implement successful and effective parental involvement policies and activities that will increase student academic performance and build the connection among parents, teachers, and administrators. Expand the Parent Resource Center to provide a wider variety of resources and services that are useful to parents. In order to provide parents with a way to monitor their child's academic performance and attendance from home, parents will be encouraged to register and log onto the Parent Portal. The school will send parents Connect-Ed messages, flyers, and letters to inform them of Parent Portal tutorials offered by the Community Involvement Specialist in the Parent Resource Center. Connect with parents via the school's App site for instant parent information on upcoming school events, testing calendar, and parent portal access. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** At the annual parent meeting, Redland Middle School will hold an orientation/overview of the Title I program, the school's curriculum/special programs, and introduction of the new Florida Standards Assessments. Parents will be informed of the Code of Student Conduct, Progressive Discipline Plan, and Dress Code/Uniform Policy. Parents will be invited to all PTSA and EESAC meetings held at the school so that parents may be included in the school's decision-making process. In addition, using the Connect-Ed messaging system,and School Apps parents will be notified about school functions and when students are absent. This will increase and facilitate communication with parents, provide updates on school functions in both English and Spanish, and eventually lead to an increase in both parental involvement and student achievement. In addition, parents will be informed of the designated parent/teacher conference day on Fridays. Upon conclusion of the general meeting, parents will be invited to visit their child's teachers to learn more about the subjects they teach, grading policy, classroom procedures and receive input and ideas on how parents can help their child be successful home. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** The school will provide timely information of Title I Programs through Title I Meetings, ESSAC Meetings, Curriculum/Magnet Fairs, PTSA Meetings,Connect Ed Messages, and school Apps. Information will be disseminated in multiple languages (English,Spanish and Creole), Marquee Messages, Monthly Calendar provided to all students and the schools Web page. Parent Conferences, Progress Reports and Agenda Books will also be utilized. Communication will be monitored by utilizing reports generated through the Connect Ed System, additionally; flyers and memorandums sent to parents will be compiled in the Title I box. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Offer parent meetings in both morning and evening hours. Community Involvement Specialist and school Social Worker to conduct home visits. | Administration, CIS, Social Worker | Facilitates communication with school and makes it more accessible to a greater number of parents. Strengthens the connection between school and home with the purpose of improving academic achievement | Ongoing throughout the school year |
| 2 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | School Apps Resource | Teacher/Administration | Facilitates communication with school and makes it more accessible to a greater number of parents. Strengthens the connection between school and home with the purpose of improving academic achievement | Ongoing throughout the school year |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | In-School instructional support of the curriculum, and tutorial programs. | City Year | Improved student academic achievement. | Ongoing throughout the school year |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | August - Sixth Grade Parent Orientation/Parent Conferences | 1 | 68 | Inform parents of academic requirements for school year |
| 2 | September - Annual Title 1 Parent meeting/ Parent conferences | 1 | 82 | Share Student Academic progress and assessment guidelines |
| 3 | October - Parent Conferences | 4 | 45 | Share individual student academic progress |
| 4 | November - Parent conferences/Academic awards | 3 | 28 | Parents share in recognition of students academic progress, and academic support needed. |
| 5 | December - Parent Conferences | 3 | 22 | Share individual student academic progress |
| 6 | January - Parent Conferences | 4 | 31 | Share individual student academic progress |
| 7 | February - Parent Conference/ Go for theGold | 4 | 42 | Parents share in recognition of students academic progress, and academic support needed. |
| 8 | March - Parent Conferences | 4 | 17 | Share individual student academic progress |
| 9 | April - Parent Conferences | 4 | 25 | Share individual student academic progress |
| 10 | May - Junior Honor Society | 1 | 22 | Share with parents academic progress of students. |
| 11 | May - Parent Conferences | 4 | 18 | Share with parents High School Graduation requirements for the future in Florida |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | August Faculty Meeting | 2 | 32 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |
| 2 | September Faculty Meeting | 2 | 32 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |
| 3 | October Faculty Meeting | 2 | 31 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |
| 4 | November Faculty Meeting | 2 | 32 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |
| 5 | December Faculty Meeting | 2 | 32 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |
| 6 | January Faculty Meeting | 2 | 29 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |
| 7 | February Faculty Meeting | 2 | 32 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |
| 8 | May Faculty Meeting | 2 | 32 | Faculty and Staff will gain a better understanding of the importance of parental involvement. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Parents work schedule conflicts with school hours. | Ensure that all parental communications, hand-outs, and informational literature are offered in English, Spanish and Creole. Include translation during school functions and events. |
| 2 | Parents of students in the Economically Disadvantaged and English Language Learners subgroups did not have transportation to the school site, which is inaccessible by public transportation. | Offer parental involvement activities at flexible times and in community based sites (offering some activities in the evening and others during morning hours). |
| 3 | lack of public transportation to the school | Creation of School Apps/Connect Ed communication increases. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |