

EDGAR L. PADGETT ELEMENTARY Title I, Part A Parental Involvement Plan

I, Antionette Kirby, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9/30/16
Date Signed

Mission Statement

Response: Padgett Elementary School... A diverse learning community strongly committed to preparing all students to become problem solvers and lifelong learners through the use of rigorous, relevant learning and the collaborative efforts of teachers, staff, families, and community volunteers.

to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Padgett Elementary is committed to involving parents in all facets of its Title I Programs. The School Advisory Committee will assist with the development, implementation, and evaluation of the school level plans including the School Improvement Plan, Parent Involvement Plan, and the Compact. The School Advisory Committee meets on the third Monday of each month from 3:30pm-4:30pm. The School Advisory Committee consists of 51 percent of parent (non- employees) representatives. Parents were given the opportunity to review the plan and offer suggestions to improve the plan before approval. Parents are given surveys at the end of each building capacity activity to ascertain if the programs were successful and to offer recommendations for improvement. The results of the surveys are analyzed by the School Advisory Council to make any necessary changes. The committee members also provide guidance on how the 1% expenditure of parent involvement funds will be utilized.

Padgett Parents who were not able to join Padgett's SAC will have an opportunity to assist with the development of the Parent Involvement Plan, Compact, evaluation of Parent Involvement Survey, and PI school events by becoming part of the Parent Involvement Committee. The Parent Involvement committee will meet in September 2015, November 2015, January 2016, March 2016, and May 2016. The days and times of these meeting will be decided by the committee members.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Title II Professional development resources are available to Title I schools through Title I funds. In addition, School Technology Services provide technical support, technology training, and licenses for software programs and web-based access via Title II-D funds. Funds available to Padgett Elementary are use to purchase these programs.
2	Title III	The Title III provides supplemental resources for English Language Learners (ELL) and their teachers in Title I schools, as well as professional learning opportunities for school staff.
3	Parent Workshops/Building Capacity Activity	Providing information to assist parents with strategies to help their child with instructional activities at home, which includes: Make -n -Take, and Positive Behavior Support
4	School Readiness/VPK/ESE	The Title I office, VPK office, and the ESE office will work together to coordinate transition programs for students entering the regular public school program. Activities may include: coordinated meetings with parents, VPK teachers to discuss the specific learning needs of sutdents and discuss transitioning.

5	Title X- Homeless	The Hearth program, funded through Title X, provides support for identified homeless students. Title I provides support for this program, and many activities implemented by the Hearth program are carried out in cooperation with the Migrant Education Program (M EP) funded through Title I, Part C.
6	Safe School Environment	Violence Prevention Programs- Padgett Elementary provides violence and drug prevention programs in order to promote a safe school environment. Examples of violence prevention programs include anti-bullying, gang awareness, gun awareness, etc.
7	Housing Programs	Student with housing needs are referred to the Homeless Student Advocate.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Parent Meeting	Administration/Title I Parent Involvement Contact	September 2015/January 2016	Parent Survey
2	Annual Meeting Power Point/Video	Title I Parent Involvement Contact	September 2015/January 2016	presentation notes/Video
3	Annual Meeting notification	Title I Parent Involvement Contact	September 2015/January 2016	flyers, agenda, labels, marquee, school website, school newsletter
4	Title I Video	Title I Parent Involvement Contact/ Tech Manager	September 2015	evaluation form

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Padgett Elementary understands the importance of parent involvement and therefore has put measures in place to offer a flexible number of parent meetings. Our Annual Meeting is offered twice a year (September and January) in the evening (5:30pm-7:00pm or 6:30pm-8:00pm) because the majority of the parents work during the day. Parent/Teacher conference are offered three times a year and upon request by the teacher or parent at a flexible time agreed upon by the teacher or parent. Parent workshops are offered in the morning and evening (7:30am-8:30am or 9:00am-10:30am)(5:30pm-7:00pm or 6:30pm-8:00pm). Parent workshops are also conducted in community centers located in our student's neighborhoods to accommodate those parents without transportation. Days and times are flexible to encourage attendance. The Title I Parent Involvement Contact is in charge of notifying all families regarding upcoming family involvement events. Evidence of effectiveness is determined by using event sign-in sheets and evaluations. The schedule may be modified as needed based on participation.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent/Teacher Portfolio Conferences	Classroom Teachers	Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year.	September through June 2015-2016	Conference sign-in sheets/ conference logs
2	Florida State Standards Night	Admin./ Classroom Teachers	Parents will be provided with grade specific strategies they can use at home to help their child.	October/January 2015-2016	notification letters/ agenda/ presentation materials/ handouts/ sign-in sheets
3	Goodies With Grandparents	Admin./Reading Coach, Title I Contact	Parents will be provided with several Reading Strategies and Higher Level Thinking Strategies they can use at home to assist their child.	February 2016	presentation materials/ sign-in sheets/ parent surveys
4	Donuts With Dad	Admin./Reading Coach, Title I Contact	Parents will be provided with several Reading Strategies and Higher Level Thinking Strategies they can use at home to assist their child.	November 2015	presentation materials/ sign-in sheets/ parent surveys
5	Science Night	Admin./ Title I Parent Involvement Contact/ Teachers	Parents will be presented with information outlining and indentifying Florida State Standards, and strategies they can use to help their child. Parents and students will also	May 2016	notification flyers/ sign-in sheets/ parent surveys

			have the opportunity to participate in several scientific experiments.		
6	Multicultural Night	Admin./Title I Parent Involvement Contact/Teachers/ Specialists	Provide parents and students with the opportunity to celebrate the different cultures represented in the school and to help build tolerance, unity, and positive relationships.	February 2016	notification flyers/ sign-in sheets/ parent surveys
7	Muffins with Mom	Admin./Reading Coach/Title I Contact	Parents will be provided with several Reading Strategies and Higher Level Thinking Strategies they can use at home to assist their child.	May 2016	notification flyers/ sign-in sheets/presentation material/ parent surveys
8	Holiday Musical	Music Teacher/Admin.	Showcase students' musical abilities.	December 2015	notification flyers/sign-in sheets/surveys
9	Spring Musical/Art Show	Admin./ Music Teacher	Showcase students' musical abilities.	May 2016	notification flyers/sign-in sheets/surveys
10	Father/Daughter Dance	Admin./Title I Parent Involvement Contact	Build Parent Involvement	March 2016	notification flyers/sign-in sheets/surveys
11	Mother/Son Olympics Games	Admin./Title I Parent Involvement Contact	Build Parent Involvement	April 2016	notification flyers/sign-in sheets/surveys
12	Read Around the Camp Fire	Admin./Title I Parent Involvement Contact/Teachers/Staff	Build Parent Involvement	January 2016	notification flyers/sign-in sheets/surveys
13	How to Help Your Child with Homework Workshop	Admin./Title I Parent Involvement Contact/Reading Coach/Teachers	Provide parents with strategies that will assist them with helping their child with daily homework assignments.	December 2015	presentation materials/ sign-in sheets/ parent surveys
14	Kindergarten Round-Up	Admin.Secretaries/ Title I Contact	Provide Parents with enrollment information.	May 2016	successful Kindergarten enrollment

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Effective Parent/Teacher Conferences	Admin/Title I Parent Involvement Contact	Provide information to staff on effective ways to conduct parent conferences.	October	email notification/handouts/sign-in sheets/staff survey/agenda
2	Presentation of Parent Involvement Plan at Faculty Meeting	Admin/Title I Parent Involvement Contact	set clear goals of parental involvement with faculty	Fall/Spring	parent survey
3	"Family Friendly Schools" Staff Training	Admin./Title I Parent Involvement Contact	Provide staff with information and resources to help families feel accepted, appreciated, and comfortable at our school.	November	staff survey/parent survey
4	Working With Diverse Parents	District Personnel	Provide staff with information and strategies on how to foster a partnership with the diverse representation of parents at our school.	October/November 2015	staff survey

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Located in the front office of our main building is where Padgett Elementary displays information our parents can utilize to assist their child. Padgett's parents also have direct access to our school's web page and the district's web page to collect different ideas and strategies that will help their child succeed.

The district's Parent Center goal is to educate, equip, and partner with our students and their support systems by offering a wide variety of relevant and effective programs and resources that will make a positive impact on the individual and the community. By building strong parent-learning communities we will increase student achievement in our schools.

<http://www.polk-fl.net/parent/involvement/pirc.htm>

Parent Center for the West Region is located @ Sleepy Hill Elementary

The Parent University is a partnership with community agencies and organizations to offer free courses, and family events and activities that will equip families with new or additional skills, knowledge, and resources. Workshops and classes will engage parents in innovative and meaningful partnerships for learning. <http://www.polk-fl.net/parent/involvement/plug.htm>

Padgett Elementary has also implemented two after school events that will assist with

increasing parent involvement through building positive interaction between the school staff and parents. These events Student/Teacher lead Science Night and the Multicultural Festival. These events are scheduled to take place in the months February and May 2016. Evidence of effectiveness will be parent evaluation surveys.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Padgett Elementary will conduct two Annual meeting where parents will be presented with information pertaining to the Title I Program. The first meeting will be in conjunction with Open House and the second meeting at the Annual Community Family Involvement event. These general meetings will provide parents with information on ways to get involved with their child's education and ideas on how to help their child succeed. During Open House parents will have the opportunity to visit classrooms. While visiting classrooms parents will be presented with information regarding the curriculum, academic assessments, student responsibilities, volunteer information, and how to schedule conferences. Information discussed at Open House will be sent home with the students of parents that could not attend. During parent/teacher conferences, parents will receive additional information on how their child is progressing and ways to assist their child at home. The classroom teacher's weekly newsletter, the school's monthly newsletter, and the Title I/school's monthly newsletter will keep parents informed about all upcoming events, strategies that parents can use, and ways to access educational resources that will help their child be successful throughout the year.

Parents will receive prior notification of when they will receive the Parent Involvement Plan. The Title I Parent Involvement Contact is responsible for notifying parents prior to them receiving the Parent Involvement Plan, dissemination of the PIP to students, and maintaining all documentation.

The following is a list of ways Padgett Elementary will inform their parents about the curriculum, assessments, meetings, student progress, proficiency levels, and Parent Involvement events/workshops.

- a. Student Planners
- b. School and District website
- c. Parent Portal
- d. Notification letters/flyers
- e. Parent/Teacher Conferences

- f. Parent Involvement Plan Summary: sent home with each student
- g. Parent Involvement Plan/ School Improvement Plan: (Located on school's website)
- h. Parent/Teacher email contact
- i. School's monthly newsletter
- j. Teacher's newsletter
- k. Title I monthly newsletter
- l. Padgett Today Show
- m. School marquee'
- n. Parent Involvement Committee Meetings
- o. School Advisory Council (SAC)
- p. Interim/Progress Reports
- q. School website

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Padgett Elementary will provide each parent with the opportunity to participate in parental involvement activities that will assist with increasing student achievement by making parents aware of when and how to join the school's Parent Involvement Committee, School Advisory Council(SAC, PTA, and Volunteer Committees. Parents can find out more information about these committees and all parent involvement events via the school's website. <https://schools-polk-fl.net/>

Padgett Elementary will provide each parent with a summary of the Parent Involvement Plan. This Parent Involvement Plan summary will be translated into English, Spanish, and Haitian Creole. The entire plan will be placed on Padgett's website for parents to access at any time. The Parent Involvement Plan and Summary highlights upcoming parent involvement events, workshop opportunities, committee membership opportunities, assurances, and parent rights. In addition, copies of the Parent Involvement Plan will be located in the front office and in the Title I Parent Involvement contact classroom.

All written communication will be translated into English, Spanish, and Haitian Creole when necessary. Upon request translators will be available at meetings and in the office to assure that parents are able to fully participate. If other language translations are needed, the administration at Padgett will take the necessary channels to obtain proper translations. Padgett will distribute the English Language Survey and analyze the results to determine the specific needs for translations into other languages. In addition, steps will be taken to ensure parents with disabilities (visual, physical, deaf) will have access to school events and or information. Padgett's staff and or district support personnel will be

available to assist those disabled parents.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent conferences/ training	Admin./Title I Parent Involvement Contact/ Teachers	These conferences will give parents the opportunity to learn new and effective strategies they can use with their child at home.	September-May
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Teacher will have the opportunity to attend training that will assist them with the family and school partnership and provide them with strategies that will assist with increasing family engagement.	Admin./Title I Parent Involvement Contact	These strategies will help parents feel accepted, appreciated, and needed which will result in an increase in student achievement.	September-May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)).

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	3rd Grade Boot Camp Test Night	2	25	Parent can use information and strategies introduced at the workshop to assist their child with successfully passing the Florida State Assessment or to make significant learning gains.
2	Read Around the Camp Fire	4	175	Increase in students enjoying reading with parents/family members will assist with increasing reading proficiency.
3	Books, Bears, and Blankets	4	75	The increase of students enjoying reading with parents/family members will assist with increasing reading proficiency.
4	Hot Dogs and Homework	2	65	Parent can use information and strategies introduced at the workshop to assist their child with successfully understanding and completing their homework.
5	Multicultural Festival	1	250	Provide parents and students with the opportunity to celebrate the different cultures represented in the school and to help build tolerance, unity, and positive relationships.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Friendly Schools	1	40	Provide staff with information and resources to help families feel accepted, appreciated, and comfortable at our school.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	work hours	flexible event times
2	transportation	parent carpooling club

3	child care	provide child care
4	language barrier	provide translators
5	negative experiences at school	Train staff on how to become a Family Friendly School

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Read Around the Camp Fire
2	Effective Communication	translate documents
3	Increasing Parent Participation	Multicultural Festival
4	Increasing Parent Participation	Young Author's Conference
5	PBS	PBS Store