

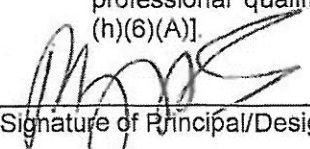
## BOND ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Brandy Tyler-McIntosh, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate

expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal/Designee

9/12/14  
Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** It is the mission of the Bond Elementary School Stakeholders to provide positive parent/family involvement in our school. We believe that working collaboratively with home, school, and the community strengthens the partnership and enhances student achievement. With parents as partners the faculty and staff of Bond Elementary School will share a joint responsibility for providing a stimulating and supporting environment for children.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Research has shown that parent involvement results in increased student success, increased parent and teacher satisfaction and overall improvement in the school climate. Parent involvement promotes a healthy and consistent learning environment by establishing mutual goals between parents and educators and developing activities that bridge home and school. At Bond Elementary School we will develop regular, two way, and meaningful communication involving student academic learning and other school activities. Parents will be actively involved in our School Advisory Council (SAC), Parent Advisory Council (PAC), and Parent Teacher Organization (PTO). Parents will be involved in the planning and implementation of the School Improvement Plan (SIP), Title I Plan, and the District Advisory Council. Student data will be shared with SAC/PAC to develop parental workshops to assist parents in areas of need. Feedback will be gathered from discussions in SAC, PTA, parent conferences, workshops and surveys to improve and increase parental involvement.

### Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Muffins with Moms/Donuts with Dads/Pastries with Parents	Content specific sessions will be provided for parents. Information will include grade level proficiency strategies that parents can use at home and assessment methods.
2	Florida State Standards	Parents will be provided with grade specific brochures outlining and identifying the new Florida Standards/Common Core and strategies they can use to help their child/children at home. Information will also be posted on Bond's website with a link to the Florida Department of Education website.
3	Family Reading Literacy Night	Parents, teachers, and students work together on strategies to improve reading skills.
4	"Sum It Up" Math Night	Parent, teachers and students will work together on strategies to improve math skills.
5	Stepping into Technology	Parent liaison will provide individual help to parents on how to access the school web page and utilize available resources and links.
6	Family Conference Night	Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year.
7	Parent Involvement	Title I funds are used to conduct workshops for parents to develop a partnership to increase student success.
8	Teacher Training	Title II funds are used for professional development and training of teachers.
9	Voluntary Pre-Kindergarten	District Pre-Kindergarten Program and the Early Learning Coalition
10	Back to School Orientation	Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to coordinate.
11	Fall Open House	Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to coordinate.
12	PTO/SAC meetings	Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to coordinate.
13	Curriculum Night	Parent Liaison, Reading committee and Administrators will work in unison to coordinate.
14	School Calendar	Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to develop.
15	Parent Newsletter	Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to develop.
16	Parent Resource materials	Parent Involvement Committee, Parent Liaison, School Advisory Council, PTO, and School Administrators will work in unison to develop.

17	Response to Intervention Team Meetings	Referral Coordinator and School Administrators will work in unison to coordinate these programs.
18	GED Resources	Provide classes for parents to obtain an GED
19	Family Financial Planning	Provide workshops to assist parents with financial planning.
20	Grits with Grandparents	Provide workshops for parents that focus on reading and Family Health.

### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House/Title I Orientation	School Administrators	August-September 2015	Feedback forms will be given to each participant
2	District Advisory Council (DAC)	DAC Representatives	September 2016- May 2017	DAC representative will share information at SAC/PAC
3	School Advisory Council (SAC)	DAC/SAC/PAC reps and school administration	September 2016- May 2017	DAC/PAC/SAC members will review student achievement data and other school related issues or concerns
4	Extended Parent Conference Night	School Administrators, Teachers, and Parents	1 <sup>st</sup> , 2nd and 3rd Nine Weeks	Parents will meet to review data and learn strategies to improve student success.

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The leadership and staff of Bond Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered twice during the first month of school. In addition, our parent liaison and administration will offer parenting workshops to include morning and evening sessions. The principal will work with the parent liaison to create a flexible schedule to ensure that the center is open at times convenient for parents. The parent liaison will maintain records of parent participation. The workshop/training/meetings may be modified as needed based on parents' participation. Title 1 funds will be used to decrease barriers.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Florida State Standards hard copy dissemination of materials	Administration/Teachers/Parents	Parents will be provided with grade specific brochures outlining and	August 2015	Student progress reports and parent surveys

			identifying the Florida Standards/CCS and strategies they can use to help their child/ children at home. Information will also be posted on the LEAs website.		
2	Assessments: Student and parent conferences	Administration/Teachers/Parents	Teachers will conduct individual student and parent conferences to discuss each child's assessment results, expectations, and goals for the school year.	August 2016- May 2017	Student progress reports and parent surveys
3	All Content Areas: Face to face meetings/workshops	Administration, Teachers, Parents	Content specific sessions will be provided for parents; including information on grade level proficiency, strategies parents can use at home, and assessment method.	August 2016- May 2017	Student progress reports and parent surveys
4	Family Literacy: Reader of the Caribbean	Reading Coach, Reading Committee and Parent Liaison	Reading Coach and teachers will provide parents with a toolkit to use at home for improvement of reading skills	October 2016	Parent Surveys and student progress
5	Technology: Parental workshops	Technology Coordinator and Parent Liaison	Parent liaisons will provide individual help to parents in how to log-in and access the Parent Portal	Throughout the year	Student progress reports and parent surveys
6	Implementation and coordination of parental involvement program	Administration and Parent Liaison	Improve the ability of staff to work effectively with parents	Throughout the year	Parent surveys and student progress/ sign in sheets
7	PTO/ SAC/ PAC: monthly meetings	Administration and chair persons	Discussion of the SIP and other concerns	Monthly	Surveys, discussion, and sign in sheets
8	Home Visits	Teachers/Parent liaison/Administration	Improve attendance and academic performance	Throughout the year	Improved student attendance and academic performance
9	Parent Reminder Flyers	Parent Liaison and Administrators	Parents are informed and	Week of event	The number of participants



			involved in school activities.		
10	Child Behavior Development Strategies	Administrators, Behavior Specialist, Parent Liaison	Parents will learn positive ways to help their child with behaviors.	September 2016	Parent Feedback
11	Second Harvest Food Donations for Families	Parent Liaison	Parent liaison will ensure that families have adequate food options.	Weekly	Parent feedback
12	"Sum It Up" Math Night	Teachers, Parent Liaison and Math Team	Parent Liaison and teachers will provide parents with make and take materials to use at home for improvement of math skills.	November 2016	Parent feedback
13	Muffins with Mom/Donuts with Dads/Pastries with Parents	Reading and Math Coach, Parent Liaison, Reading and Math committees	Parents will learn techniques in reading, math and writing to help their child at home	September-November 2016	Parent Surveys and student progress
14	Orlando Science Center	Science Committee, Parent Liaison, Administrators	Parents will learn creative techniques with helping their child with science.	October 2016	Parent Surveys and Student Progress
15	Family Financial Planning	Parent Involvement Committee and Parent Liaison	Parents will learn financial planning for their families	November 2016	Parent feedback
16	GED Resources	Parent Involvement Committee, PTO and Parent Liaison	Parents will receive a class/classes to assist them in obtaining a GED	January 2017	Parent feedback
17	Grits with Grandparents	Parent Involvement Committee, PTO, Parent Liaison, Teachers and Behavior Specialist	Parents/Grandparents will receive information that focus on reading strategies to help their children at home. Parents will also receive information on Family Health.	November 2016	Parent feedback

### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Present the Parent Involvement Plan	Administrators	This will set clear goals of the parental involvement with the faculty.	August – September 2016	Increased parental involvement in student academics.
2	Book Study	Reading and Math Coach	This will increase the use of teaching techniques	Throughout the year	Student evaluation scores on the end of the year assessment

			that will help in student success.		
3	SAC meetings	SAC Chair, members, and principal	Parents will have information needed to make informed decisions concerning the school improvement plan.	September 2016 – May 2017	Completed SIP with sign in sheets for attendance purposes
4	Monthly Home and School Connection	Administrators and Parent Liaison	Parents are more involved and informed of their child's education.	Throughout the year	Improved student performance and parent involvement
5	Child Behavior Development Strategies BPIE meeting	Administrators, Behavior Specialist, Parent Liaison	Parents will learn positive ways to help their child with behaviors.	September 2016	Improve student behavior and performance.
6	Orlando Science Center/ Cornbread	Science Committee, Parent Liaison, Administrators	This will increase the use of teaching techniques that will help with student success.	October 2016	Improved student performance

#### **Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

#### **Response:**

FSA Parent Night- The parents will be given opportunities to learn strategies teachers use with their students in order to encourage continued learning at home.

Open Door Learning - With a 24 hour notice, parents can sit in on an academic lesson in their child's classroom in order to better understand what is being taught linking classroom learning with home learning.

Parent Conferences - Teachers and parents will discuss how to ensure the child's academic success and what the parent can do at home. Every parent is sent a form to sign up for a date and time to meet with their child's teachers. This will occur throughout the school year on an as needed basis.

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#### **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** At the annual meeting of parents in August, Bond Elementary School will hold a general meeting where information will be presented about the Title I programs, the curriculum, and academic assessments. Parents will learn about school-wide programs, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Parents will also receive promotional requirements and grade level expectations. Parents will be given a copy of the parent handbook, which includes more detailed information on these topics and a copy of the PIP. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet the staff. During the classroom visits, teachers will provide additional information on the subjects they teach, assessment plans, and how parents can help at home. The same information will be provided in an informational packet distributed the following day for all parents unable to attend. Teachers will maintain sign-in sheets and provide a copy to the assistant principal who will also maintain documentation on the dissemination of information, distribution methods, and time lines. Parent meetings will include, but is not limited to the parent curriculum nights and parent-teacher conferences. Periodically, parent surveys will be

collected to evaluate the effectiveness of the program. Examples of the surveys are: Title I Surveys, Parent Surveys and School Climate Surveys.

### Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** All parent information will be translated in different languages as needed. The PTO, PAC, SAC will work together to ensure parental understanding. Availability of large print, Braille or American Sign Language services, if applicable. Students and parents with disabilities will have access to parent involvement activities and/or services. The convenience of providing dinner and childcare allows parents to actively participate while knowing their children are being cared for.

### Discretionary Activities

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent Workshops	Reading Coach, parent liaison, and administration	Improve the ability of parents to participate in school decision-making activities.	Throughout the year
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent/Teacher conferences at varying times	teachers, parents, and administration	Involve parents in their child's education	Throughout the year
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Workshops/Trainings	parent liaison, admin, teachers	Provide information to parents	Throughout the year
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Information session on what services are available within the community	Parent liaison	When parents strive to achieve the students will follow.	Throughout the year

## Evaluation of the 2015-2016 Parental Involvement Plan

### **Building Capacity Summary**

Provide a summary of activities provided during the 2015-2016 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Florida State Standards	2	320	Parents will be provided with grade specific brochures outlining and identifying the SSS and strategies they can use to help their child/children at home. Information will also be posted on the LEAs website.
2	Student and parent conferences	2	250	Teachers will conduct individual student and parent conferences to discuss each child's assessment results, expectations, and goals for the school year
3	All Content Areas: Face to face meetings/workshops	3	200	Content specific sessions will be provided for parents; including information on grade level proficiency, strategies parents can use at home, and assessment method.
4	Family Literacy: Curriculum Night	5	115	Reading coach and teachers will provide parents with a toolkit to use at home for improvement of reading skills
5	Implementation and coordination of parental involvement program	2	10	Improve the ability of staff to work effectively with parents
6	PTO/ SAC/ PAC: monthly meetings	12	18	Discussion of the SIP and other concerns
7	Home visits	10	20	Improve attendance and academic performance
8	School Orientation/Open House	1	400	Parental involvement established during the first month of school to increase student achievement.
9	Doughnuts for Dads	1	56	Parental involvement increases student achievement
10	Muffins for Moms	1	40	Parental involvement increases student achievement

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the 2015-2016 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Teacher Orientation Week: Train the trainer	3	50	This will establish a better working relationship between home and school
2	SuccessMaker	1	50	Increase use of teaching techniques will allow for student success.
3	AIMSWeb	1	50	Increase use of computer based program to make student learning gains in reading.

### **Barriers**

Describe the barriers that hindered participation by parents during the 2015-2016 school year in parental



involvement activities. Include the steps the school will take during the 2016-2017 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Time of Activities	Will have flexible scheduling. Some activities will be in the morning, during the school day, and some in the evenings.
2	Time to take care of family needs prior to meetings	Provide food and childcare
3	Schedules too busy (Multiple jobs, parent attending school, etc.	Provide information in written format that is parent friendly and make phone calls to inform parents of what was missed. Make information available on the Bond School Website.