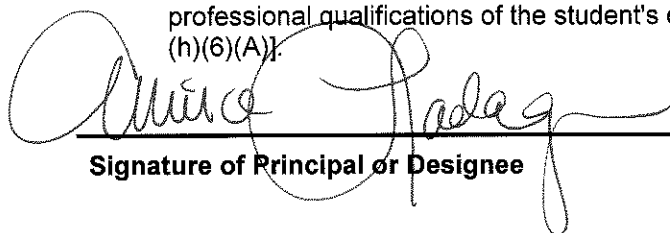


HENRY H. FILER MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Emirce Ladaga, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

10/6/16

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Henry H. Filer Middle School actively encourages parental participation in all of the programs it operates. Parents are involved in a wide variety of activities including Parent-Teacher Conferences, EESAC, Parent Advisory Committee, and Parent Surveys.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Henry H. Filer Middle School will hold workshops throughout the school year at various times of the day to accommodate parents who are unable to attend regularly scheduled meetings due to job responsibilities and/or transportation. Flyers will be distributed and recorded ConnectEd messages sent informing parents of these workshops. Additionally, Henry H. Filer Middle School will encourage parental participation in the Educational Excellence School Advisory Council (EESAC).

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Migrant Program	Not Applicable
2	Professional Development	Staff will be encouraged to participate in professional development opportunities offered at Henry H. Filer Middle School and throughout the district.
3	Educational Alternative Outreach Program	Services are coordinated with District Dropout Prevention Programs and all District guidelines are implemented according to MDCPS.
4	Tutorial Services	Tutorial services will be offered to ELL students before and after school, targeting student's areas of weaknesses and reinforcing areas of strength.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Flyers and ConnectEd messages will be sent home informing parents of the upcoming annual parent meet	Principal, CIS	During Open House	As evidenced by the number of participants at the annual parent meeting.
2	Title I Power Point was made available to parents.	CIS	During first parent meeting	As evidenced by parents' understanding of Title I.
3	An explanation of Title I money and how its used was given at the meeting.	Principal	During the first parent meeting	As evidenced by parents' understanding of how Title I money is spent.
4	Orientation Meeting for Incoming Students	Principal, CIS	Scheduled prior to the beginning of the school year	As evidenced by the 165 parents that participated during the first parent meeting.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Meetings at Henry H. Filer Middle School are scheduled at various times throughout the day in order to accommodate parents who are unable to attend regularly scheduled meetings due to transportation or work. Regular parent meetings are scheduled Tuesday mornings. However, individual meeting times are provided to parents on an as-need basis.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	The school's Parent Survey compilation of results is analyzed and used to amend the Title I Program and the Title I PIP at the school site for the current year	Principal, CIS	It provides training, information, and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.	Ongoing the school year	As evidenced by increased achievement in standardized test scores.
2	The Title I Administration Parent Involvement Monthly Activities Report is used to coordinate and plan the year's parent involvement activities and identify barriers to greater participation	Principal, CIS	It provides training, information, and support services that strengthen relations between parents and the school in meaningful ways that improve academic achievement.	On a monthly basis	As evidenced by increased achievement in standardized test scores.
3	Parent Resource Center	CIS	It implements programs and activities that are linked to improving academic achievement.	Ongoing the school year	As evidenced by increased achievement in standardized test scores.
4	The Title I CIS school site on-going meetings/workshops for parents.	Principal, CIS	It implements programs and activities that are linked to improving academic achievement.	Ongoing the school year	As evidenced by increased achievement in standardized test scores.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	EESAC	Emirce Ladaga	Budget Availability for Student Incentives	September 28, 2016	Approval of Minutes
2	EESAC	Emire Ladaga	SIP Overview	September 28, 2016	Approval of SIP
3	Grade Level Parent Meetings	Lizette Estevez	Academic Awareness and Parent communication	October 2016	Parent Logs

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Community Involvement Specialist has made the Parent Resource Center available to all parents at Henry H. Filer Middle by inviting them to a cup of coffee in the mornings. During this time, she takes time to talk to them and provide information that is pertinent to them such as the Parent Portal, Resource Center, and the Parent Academy.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Response: A parent/student orientation was held prior to the beginning of school to familiarize parents with the expectations of the school. Timely information regarding Title I program is disseminated to parents via flyers, ConnectEd messages, and newsletters. Furthermore, parent conferences are held every Tuesday in the morning and, if needed, individual conferences are scheduled to assist parents who are unable to attend the morning meetings.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Henry H. Filer Middle School will send ConnectEd messages, flyers, and the Title I newsletters to parents throughout the school year. Reasonable efforts are made to Exceptional Student Education Children (ESE) and English Language Learners (ELL), in

their primary language. Through parent participation in workshops, parent-teacher conferences, and other school-community activities offered at Henry H. Filer Middle School, parents are included as partners in their children's education process.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Overview of MDCPS	CIS	Parent Portal/Student Grades	September 2016
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Annual Title I Meeting	CIS	Weekly Teacher/Parent Meetings	Sept 2016 - May 2017
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	"Second Cup of Coffee"	CIS	Parent Data Chats	Nov 2016 - May 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how

parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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