

MIAMI GARDENS ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Kathleen John-Louissaint , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: As a parent, guardian, or caring adult, I hereby give my pledge to support high-quality education for all Florida's students to the best of my ability.

I have high expectations for my child and all of Florida's children to succeed in school and in life.

I pledge to stay involved, serve as a positive role model, and maintain open communication with my child's teacher and school to ensure education remains a top priority in my household.

I understand that it is my responsibility to stay informed and involved in all aspects of my child's education.

Education is the key to success, and I will do everything I can to nurture my child's ability to learn.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Decisions involving the use of Title I Funds that are reserved for parental involvement at the school level are made during the development of the School Improvement Plan by the EESAC. The EESAC membership is monitored to ensure that parents are involved in the process.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Reverse Mainstream Pre-Kindergarten Program	Miami Gardens Elementary School has one Pre-Kindergarten class that services students with special needs and utilized general education students as role models.
2	IDEA	During the Individualized Educational Plan (IEP) meeting, the supplemental instructional support provided to the students by Title I is discussed.
3	Voluntary Pre-Kindergarten Program (VPK)	Miami Gardens Elementary School coordinates meetings with parents, Voluntary Pre-Kindergarten (VPK) teachers, and Kindergarten teachers to discuss transitions and curriculum.
4	Bilingual Parent Outreach Programs (BPOP)	Parent meetings are scheduled through the BPOP program which assist parents with parenting skills as well as programs and services available to them through the district.
5	The Parent Academy	Parent workshops are scheduled in conjunction with The Parent Academy which offer various topics on how parents can assist their children to be ready for school and continue their education at home.
6	Conqueror Success Academy (CSA)	Conqueror Success Academy (CSA) is an after-school program funded through 21st Century Learning Grant that will also have a parent training component.
7	Second Cup of Coffee	Parent workshops are scheduled bi-monthly where information specially aimed towards parents will be shared.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and

the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Maintain Agenda	Administration	September 14, 2016	Copy of Agenda
2	Connect-Ed Message	Administration	August 31, 2016	Results of Connect-Ed message
3	Flyer (Multi-Language)	Community Involvement Specialist	August 31, 2016	Actual Flyer (Multi-Language).
4	Advertise on School Calendar	Community Involvement Specialist	September 2016	Calendar
5	Title I Meeting	Administration	September 14, 2016	Sign-In Sheet, Agenda, and Flyer (Multi-Language).

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent meetings are offered during various times in order to accommodate the individual needs of the families. Teachers and staff members may be reached via telephone, e-mail, and scheduled parent conference dates. Teachers will respond to calls and/or messages within 24 hours. Child care is made available as needed. Additionally, home visits are conducted by request of Administration to communicate with those families who are unable to attend specific school meetings.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Second Cup of Coffee	Community Involvement Specialists and Counselor	Various workshops providing a wide range of information for parents.	Bi-Monthly	Sign-in Sheets.
2	Individual Parent Conferences	Classroom Teachers	Teachers will discuss academic concerns with parents.	On-going throughout school year.	Communication Logs.
3	Progress Monitoring Plan Meeting	Classroom Teachers	The meeting will discuss the student's academic progress and ways for parents to assist their student at home.	On-going throughout school year.	Parent signatures on Progress Monitoring Plan sheets.
4	EP & IEP Meetings	Classroom Teachers	The meeting will discuss the student's academic progress and ways for parents to assist their student at home.	On-going throughout school year.	Parent signatures on documents.

5	CSA Mandatory Parent Workshops	CSA Director	These workshops will be given to parents of CSA students offering strategies to assist students at home.	Monthly	Signatures on Attendance Log
6	Analysis of the Title I Parental Involvement Monthly School Report	Principal and Assistant Principal	The meeting provides information and support services that strengthens home/school connection that promote academic achievement.	Monthly	Increased student achievement on quarterly report cards.
7	Title I DAC General Meetings	Title I District	The meeting provides information, training, and support to strengthen relations between school and community.	Monthly	Increased student achievement.
8	The Parent Academy	Community Involvement Specialists and Counselor	Various workshops providing a wide range of information for parents.	Monthly	Sign-in Sheets.
9	Understanding State and District Assessments	Classroom Teachers	The meeting will provide information on the State and District Assessments used to determine student achievement.	January and February	Sign-in Sheets.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Opening of the Year Faculty Meeting	Administration	Discussed the importance of communicating with parents on a regular basis	August 2016	Agenda
2	Student Engagement	Reading Coaches	Assist with implementation of active student engagement strategies.	On-going throughout school year	Increased instructional practices.
3	Response to Intervention	Assistant Principal and Support Coach	Assist with implementing effective interventions.	On-going throughout school year.	Decrease in the number of referrals for psychological testing.
4	Differentiated Instruction	Principal, Assistant Principal, and Reading Coach	Increase student achievement.	On-going throughout school year.	Increased student achievement on monthly, interim, and 2016-2017 Standardized Florida State Tests.
5	Interactive Word Walls	Instructional Coaches	Increased student achievement and teachers will be able to support students by	On-going throughout school year.	Increased student achievement on monthly and interim assessments.

			disecting individual student data.		
6	Code of Student Conduct	Principal and Counselor	Ensure a safe learning environment.	September, October, and November	Decreased in the number of written referrals.
7	Interactive Journals	Instructional Coaches	Increased student achievement.	On-going throughout school year.	Increased student achievement.
8	Unwrapping Benchmarks	Instructional Coaches	Increased student achievement	On-going throughout school year.	Increased student achievement.
9	Growth Mindset	Principal and Counselor	Importance of motivating students	October	Increased student achievement.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Miami Gardens Elementary School constantly encourages continuous parental involvement in all school activities. The Parent Resource Center is available to all parents during the Community Involvement Specialists' work hours. The Parent Resource Center has three (3) computers which parents may utilized, brochures on various topics, etc. The PTA and EESAC is active and continuously involved in school activities which helps to further encourage parental involvement.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Miami Gardens Elementary School held the annual Open House (September 14 , 2016) and Title I Parent Meeting (September 14, 2016), where parents were invited to meet with their child(ren)s teacher(s). Additionally, a general meeting was held to discuss the Title I Programs, the curriculum, and academic goals for the 2016-2017 school year. Information was also made available on the Parent Portal and computers were available so that parents could complete the initial registration information.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings,

school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Miami Gardens Elementary School consistently strives to involve parents in all activities by sending all flyers and notices in English, Spanish, and Creole as well as sending Connect-Ed Messages in English and Spanish in order to meet the language needs of the community. Additionally, parent workshops are presented by bilingual staff to ensure that all parents present understand the content presented to them.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Bilingual Parent Outreach Program (BPOP), The Parent Academy, Second Cup of Coffee, and the Conqueror Success Academy (CSA) parent training component meetings during various times in order to maximize parent participation.	Administration & Community Involvement Specialists	To increase student achievement and parent participation in student learning.	On-going throughout school year.

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	AAA Parent Workshop	9	256	Meet with parents to discuss workshops that will be given to parents that offers strategies to assist their child at home.
2	EP & IEP Meetings	25	28	Meeting with parents to discuss IEP or EP and student goals.
3	Second Cup of Coffee	12	108	Strategies shared at workshops will help the students with academic success.
4	Progress Monitoring Plan Meeting	32	40	Meeting with parents to discuss child's academic progress and ways to assist the child at home.
5	Test Preparation	3	65	Meeting with parents to discuss state assessment criteria

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Opening of the Year Faculty Meeting	1	30	Discussed the importance of communicating with parents on a regular basis.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent Work Schedules	Meetings will be scheduled in the A.M. and P.M. to allow parents with different schedules to participate in school meetings.
2	Provide meetings in both English and Spanish	Meetings will be delivered by bilingual personnel.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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