## PERRY PRIMARY SCHOOL Title I, Part A Parental Involvement Plan

I, Pam Padgett , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Recognizing the strong link between meaningful family engagement and children's success in school and in life, we are advocates for building collaborative parent-school communities that promote communication and problem solving. The key to student success is Parent Involvement. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Recruit and involve parents in school decisions governance, and advocacy through Parent Teacher Organization (PTO), School Advisory Councils (SAC), District Parent Advisory committee, Academic Parent Teacher Team (APTT) and other parent organizations and activities. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Uniform Monitoring/Pre-school Transition Meetings | District Director of Title 1 Programs, Pre-K Director, Kindergarten Principal |
| 2 | APTT Program | Principal, A.P., APTT Champion Team, Parent Liaison |
| 3 | Florida Department of Health | TCHD Staff, parents, clinic staff, principal, and teachers |
| 4 | Boys & Girls Club | Program Coordinator, principal, teachers |
| 5 | Volunteer & Mentoring Programs | Read United, Community members, parents, principal, teachers, & staff |
| 6 | County Extension Office/Health and Nutrition | County Extension Staff member, parents, principal, and teachers |
| 7 | K-5 Articulation Meetings | Principals, A.P., Academic Coaches, District Director of Instruction |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title 1 Orientation | Principal/ School Staff | August 8, 2016 | Agenda/sign in sheet |
| 2 | Title 1 Annual Meeting | Principal/School Staff | August 30, 2016 | Agenda/Sign in Sheet |
| 3 | SES After School Tutoring | Principal/Coaches | TBA | Schedules |
| 4 | Academic Parent Teacher Team | Principal/School Staff/Teachers | Sept. 2016, Jan.2017 , May 2017 | Surveys/Sign in Sheet |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Perry Primary School will implement a parent/teacher conference program called Academic Parent Teacher Team (APTT) meetings. This is the third year implementing this model. APTT meetings will be done 3x's per year in the evenings. Teachers are available for other parent meetings during their common planning time during the school day to offer flexible times to collaborate with parents. District Social work will help provide transportation for parents who need it. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title 1 Annual Meeting | Principal | When parents are informed and involved students perform better in school. | August 30, 2016 | Sign In Sheets |
| 2 | Title 1 Orientation | Principal/School Staff | Parent Involvement has a direct positive impact on student achievement | August 8, 2016 | Sign In Sheets |
| 3 | APTT Nights | Principal/Parent Liasion | Parent Involvement has a direct positive impact on student achievement | 3x year Sept. , Jan, May | Sign in Sheets/Surveys |
| 4 | SAC Meetings | Principal | Keeping parents informed and providing input | Monthly 4th Thurs | Agenda/sign in sheets |
| 5 | Programs, assemblies, and other school activities (fundraisers) | Principal/Staff/Teachers | Parent Involvement has a direct positive impact on student achievement | 2x's per year | Agenda/sign in sheets |
| 6 | Attendance/Truancy Meetings | Parent Liasion | Problem solving with parents | Mid-End of each 9weeks | Action Plan with signature |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Academic Parent Teacher Team | Principal/Trainer | Improve the ability of staff to work effectively with parents which has a positive impact on studnet achievement | July 27, 2015 | Staff sign in sheet |
| 2 | APTT (Academic Parent Teacher Team ) meetings | Principal/School Staff | Improve the ability of staff to work effectively and strive to improve parent engagement | Sept 8, Jan 12, April 26 | Staff sign in |
| 3 | Building Relationships with familes and students | Principal/FDLRS | Improving communication with parents to have positive impact on student growth and attendance | TBA | Staff sign in |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** 1. Perry Primary has a Parent Resource Room available for parents to have access to school information (ie; Title 1 Brochures, Newsletters, and Calendar of Events)   2. Parents have access to computers for accessing Parent Portal for information regarding their child's progress and grades.   3. Parent Liaison is staffed in the PIRC Room to assist parents with concerns and issues.  4. Principal, AP, MTSS team and Parent Liaison will track student attendance data and hold parent meetings to improve school wide attendance rate. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** 1. Provide Title 1 Brochure to parents during student registration, and orientation.   2. Parent handbooks will outline the curriculum, assessments, progress monitoring, and levels of proficiency.   3. Information will be discussed during Open House, Orientation and Parent Nights.   4. Parents are invited to all School Advisory meetings, Intervention Assistance Team meetings, Individual Education Planning meetings, and Parent/Teacher meetings.   5. Parents are given a opportunity to participate on the school Parental Involvement Committee, School Advisory Committee, and District Advisory committee.   6. School will distribute monthly newsletter to parents.  7. Each teacher will send home a weekly folder and work samples. Parents will be asked to sign the folder and send it back to school.  8. Teachers will routinely contact parents on an individual basis to communicate about their child's progress.  9. The school will provide parent access to the District Student Progession Plan.  10. Academic Parent Team Team meeting will be held 3 x's per year to share data, train parents on how to help their child at home, and to build parent capacity and involvement.  11. School wide Positive Behavior Support system (DOJO) is used in all classrooms to keep parents informed of child's behavior progress. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** The school will ensure that information is easy to read text and utilize the district and school ESOL staff to support limited English speaking families. APTT nights will provide parents an opportunity to get updated information on how their child(ren) are performing. Other activities will include Literacy Night, Family Fun Nights, and other school programs and assemblies. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

X Not Applicable

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\Pam.Padgett\Downloads\fileUploads\620141_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\Pam.Padgett\Downloads\fileUploads\620141_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Title 1 Annual Meeting | 1 | 339 | Parent Involvement has a direct positive impact on student achievement |
| 2 | Student conferences | 3 | 154 | Parent input creates partnerships in building ties between parents and the school. |
| 3 | Family Orientation | 1 | 635 | Parent Involvement has a direct positive impact on student achievement |
| 4 | APTT Team Meetings | 3 | 1226 | Parent Involvement has a direct positive impact on student achievement |
| 5 | APTT Prof. Development | 2 | 85 | Train school leaders and teachers on effective implementation of APTT program. |
| 6 | Annual NCLB Update for Parents | 2 | 355 | Parent Involvement has a direct positive impact on student achievement. Parent learn about grade level expectations. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | APTT School Leadership Team Training | 3 | 21 | Schools will learn how to facilitate an effective Parent Teacher Team Program |
| 2 | APTT Teacher Training | 2 | 85 | Teacher learned how to prepare for the APTT meetings |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Working Parents | Flexible scheduled meetings |
| 2 | No Transportation | Offered Phone conferences |
| 3 | No Childcare | Offered Child Care on APTT Nights |
| 4 | Lacking skills to help their child | Trained Parents APTT Night |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |
| 1 | Building Capacity of Parents | Modeling of activities to do at home with their child |
| 2 | Effective Communication | Communicating with parents and helping them understanding their child's performance. Building relationships with parents. |
| 3 | Increasing Parent Participation | Implementing 3 x's per year APTT |