## TAYLOR COUNTY ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Charles Finley , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

|  |  |
| --- | --- |
| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

|  |
| --- |
| **Response:** TCES staff will create a partnership with parents that will encourage parents to participate in a variety of opportunities and create a positive working relationship between educators and parents. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

|  |
| --- |
| **Response:** Taylor County Elementary School is beginning its fourth year implementing APTT (Academic Parent Teacher Teams). This model consists of three group meetings throughout the year where teachers meet with all parents in their classroom. Each parent is provided with a folder of their child's performance indicators. The SAC team that includes parents meets monthly to discuss the parental involvement plan and to collaborate with one another about ideas to increase parental involvement through title 1 funds.  |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

|  |  |  |
| --- | --- | --- |
| **count** | **Program** | **Coordination** |
| 1 | APTT | Academic Parent Teacher Team meetings will be held three times per year per grade--September, January, and March |
| 2 | School Advisory Council Meetings | Principal and Parent Volunteers will meet monthly with focused planning, review, and improvement of school level Title 1 Programs |
| 3 | Title 1 Annual Meeting  | Principal and Parent Liaison will coordinate this meeting in September |
| 4 | Donuts for Dads | October 2016 |
| 5 | K-5 Articulation Meetings | TCES and PPS SBLT's meet monthly |
| 6 | SBLT Meetings | Weekly updates are given to the SBLT by the parent liasion |
| 7 | Grandparents Day | September and May--Grandparents are invited to attend school with their grandchildren to have lunch |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Schedule Title 1 Annual Meeting | Principal, Parent Liaison | August 1, 2016 | Parent Attendance  |
| 2 | Develop Agenda, handouts, etc. | Principal | August 15, 2016 | Handouts |
| 3 | Develop Sign-in Sheets | Parent Liaison | August 15, 2016 | Sign-in sheets for individual classrooms |
| 4 | Maintain documentation | Principal | August 24, 2016 | Documentation files |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

|  |
| --- |
| **Response:** Taylor County Elementary will provide many opportunities for parents to meet in the mornings or evenings. Conferences with staff will be available during the teachers planning times and in the evenings for APTT meetings. The Parent Liaison, Social Workers, and SRO officer are available to help with home visits and transportation for meetings. Communication with parents will also occur through the use of weekly planners, Wednesday Communication Folder, email, FOCUS, Connect Ed, Class DOJO, and On Course teacher websites.  |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | APTT (Academic Parent Teacher Teams | SBLT, Parent Liasion, Teachers | Content specific sessions will be provided for parents. Information will include grade level proficiency and strategies parents can use at home. | September, January, and May | Parent Attendance and Evaluation |
| 2 | Parent teacher conferences | Principal, Teachers, Parents | Teachers will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year. | Throughout the year during planning time | Parent Conference Documentation |
| 3 | APTT District Leadership team meetings | District and School Admin | Increase in PI which in turn will increase scores | Throughout the year | Sign in sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | APTT Training--Leadership Team | SBLT | Improvement of the ability of staff to work effectively with parents by providing examples of best practices for parental involvement. | July 2016 | Staff Development Attendance Sheet |
| 2 | APTT --Staff Training | Sharon Hathcock/SBLT | Improvement of the ability of staff to work effectively with parents by providing examples of best practices for parental involvement. | July 2016 | Staff Development Attendance Sheet |
| 3 | Poverty Training | Sharon Hathcock | Improvement of the ability of teachers to form relationships with students which will in turn increase student achievement.  | August 2016 | Student scores and discipline data |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

|  |
| --- |
| **Response:** 1. Monthly newsletters will be sent to all parents outlining parent involvement strategies and include our monthly calendar of events.2. Instructional curriculum pacing guides will be sent home as requested to parents at the beginning of each nine weeks in an effort to make parents aware of core content area instruction.3. Parent resource center will provide materials for parents to use in helping their child at home.4. Blackboard Connect Ed automated calling will be used to promote parent awareness of school activities and advertise activities that they can be involved.5. Planners and Wednesday folders are provided to students for teacher parent communication.6. Class Dojo parent communication tool.7. Facebook school page to announce upcoming activities.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

|  |
| --- |
| **Response:** In August, the Annual meeting will be held to present the information about the Title I programs, curriculum, and academic assessments. Parents will learn about the school wide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. Parents will be given a copy of the Parent-School compact and the parent handbook will be sent home the first week of school. Upon conclusion of the general meeting, parents will be invited to visit their child's classrooms and meet the staff. Teachers will maintain sign-in sheets and will give a copy to the parent liaison. Any parent that does not attend will receive the same information sent home with their child. Information about Title I programs will be sent out in monthly newsletters, the voicemail system, email, and Wednesday Communication Folders. Parents will receive explanation of curriculum through quarterly Pacing Guides and Wednesday Communication Folders. Student Progress is reported regularly to parents. They will receive midterm reports midway in each nine-week period, along with a report card at the end of the nine weeks. In addition, grades are uploaded to FOCUS, the District Electronic Gradebook system. Parents are able to access this information through the Taylor County District website. Each student utilizes a Student Planner for sharing information as well as a Wednesday Folder in which student work and school/classroom communication is shared with home each week. On course teacher websites will be utilized to give information as well as the new school website. Class Dojo is also used as a classroom management tool and tool to communicate with parents. The school faceboook page will also be updated at least weekly to reflect events that are happening at the school.  |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

|  |
| --- |
| **Response:** Parents are always encouraged to participate in all activities at TCES and are always welcome at the school. During Orientation day in August and the Open House Meeting in August, parents are encouraged to visit the school and volunteer. Parents will receive notification of activities through TCES Newsletters, School Planners, Wednesday Folders, FOCUS, and Connect Ed. APTT is also held three times per year where all parents are invited to attend. There is one in September, one in January, and one in May.  |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | APTT | SBLT, Teachers and Parent Liasion | Invovlement of parents in their child's education | September, November, and January |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | APTT Nights---will provide transportation | Principal, Teachers | Learning about their childs' educational needs. | September, January, and March |
| 3 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | APTT | SBLT, Teachers, and Parent Liasion | Increased parental involvement and support that will tranfer to classroom | September, November, and January |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Master Gardeners | SBLT | Parents will be assisting with Master Gardeners during nutrition and gardening | Every Thursday |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

|  |
| --- |
| [Uploaded Document](file:///C%3A%5CUsers%5Csabrina.lytle%5CDownloads%5CfileUploads%5C620041_2016-2017_uploadEvidenceParentInput.doc) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

|  |
| --- |
| [Uploaded Document](file:///C%3A%5CUsers%5Csabrina.lytle%5CDownloads%5CfileUploads%5C620041_2016-2017_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

|  |
| --- |
|  |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | APTT | 3 | 300 | APTT attendance doubled from the previous year. It increased from 20% attendance to 40% attendance.  |
| 2 | Orientation | 1 | 450 | Parent knowledge of school will increase because of classroom involvement.  |
| 3 | Title 1 Meeting | 1 | 200 | Parents will gain information on the Title 1 school and the programs provided.  |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | APTT training throughout the year.  | 5 | 40 | Teachers were trained and coached throughout the year as APTT meetings were aprroaching. Feedback was given by the consultant. Teachers were also trained before school started.  |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

|  |  |  |
| --- | --- | --- |
| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Lack of Interest | Teachers and staff will select their top five challenging students and personally contact them to invite them to the meetings.  |
| 2 | Sports events | schedule meetings in coordination with sports programs.  |
| 3 | Transportation | Teachers contact top 5 challenging families to offer transportation with school social worker |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

|  |  |  |
| --- | --- | --- |
| **count** | **Content/Purpose** | **Description of the Activity** |