

SOUTHSIDE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Earnest Williams , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To work collaboratively with parents, community and teachers for student success.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Schoolwide Title 1 Committee will be responsible for planning and making improvements for Southside Title 1 program. The Schoolwide committee consists of volunteers that represent grade level teachers, resource teachers, Title 1 teachers, non-instructional staff, parents, and administrator. Southside will conduct an Annual Title 1 Committee Spring Meeting and invite parents to attend and participate in reviewing past year's Title 1 programs, assist with making improvement in next year's programs, and how Title 1 funds will be used. Parents will be notified through notices sent home with students prior to meeting date, as well as, posted in school newsletter and Southside Elementary School website. Minutes will be taken and kept from Annual Title Spring Meeting. Activities and workshop ideas were discussed and voted on for implementation of school involvement. Parent/Student Compact was reviewed at the spring Title 1 meeting with minor changes implemented. School Advisory Committee met to discuss activities to increase parental involvement at their October meeting. Both the Title 1 Committee and School Advisory Committee have parents serving as active members.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	School improvement plan includes programs for students entering the public school program. Activities may include VPK and K teachers meeting to discuss students' needs, parents meetings to discuss transition.
2	Title 3	The ESOL coordinator helps to support parents of other languages and their students in communicating in the school.
3	IDEA	Title 1 services will be discussed with parents during the development of their IEP.
4	Title 1	School will coordinate parent involvement with the Title 1 activities to provide materials, supplies, and transportation with parents.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Set Date for Schoolwide Annual Title I Meeting	Earnest Williams, Principal	September, 2016	Title 1 Sign in Roster
2	Advertised date of School Wide Annual Title 1 Meeting - Newspaper, Facebook and flyer	Audrey Murphy, Curriculum Resource Teacher	August & September 2016	Copy of flyer, Facebook posts and newspaper announcement
3	Produced Presentation of school data and Title 1 issues	Audrey Murphy, Curriculum Resource Teacher	September 2016	Powerpoint
4	Hold Schoolwide Annual Title 1 Meeting	Earnest Williams, Principal	September, 2016	Parent Sign in Roster
5	Discuss Parent Involvement and	Earnest Williams,	September,	Completed Compact form

	Compact	Principal; Classroom Teachers	2016	and meeting minutes
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Southside Elementary will offer Title I meetings for parental involvement throughout the school year. Varied meeting times to accommodate increased parental attendance will be held in morning, afternoon, and evening. Childcare and transportation accommodations will be provided on an as needed basis. Home visits and other services related to parent involvement may also be provided.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Understanding FSA/Distribute documents related to FSA (sample tests)	Audrey Murphy	Provide information to parents on content standards	February, 2017	Increased student success on FCAT
2	Hard copy distribution of agendas	Cheryl Chalker	Provide communication between teachers and parents	August, 2016	Increased communication with parents
3	Teacher Meet & Greet	Earnest Williams, Principal	Early communication with teachers/parents	August 2016	Parent sign in sheets
4	Kindergarten Orientation	Kindergarten Teachers	Parent training and information	May, 2016	Parent Participation sign-in
5	Community Back to School Fair	Denise Ricks, Assistant Principal	Provide information to parents and students about school and programs	August 2016	Parent participation sign-in
6	Book BINGO with appropriate grade level materials available to all students	Audrey Murphy	Parent training and information on reading with children at home. Increase reading scores in fluency and comprehension	October 2016; February 2017	Parent participation sign-in
7	FOCUS	Denise Ricks	Parent will have real-time information on their student's academic progress.	September 2016 (on going)	Parent participation and FOCUS reports
8	Open House	Earnest Williams	Parent communication and information	September 2016	Parent participation and sign in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FOCUS Website Training-Grade Book	Denise Ricks	Parent Communication, information and student progress	August 2016-current	Parent registration on Edline
2	Monthly Mini Lessons and Check-Ins with Staff	Denise Ricks	Parent-Teacher-Student Relationship and communication	September 2016-current	Agenda from meetings/documentation from school-parent conferences.
3	Consultation with Community Leader/School Volunteer	Earnest Williams	Increased awareness of cultural sensitivities. Communication between school and home for the most needy parents will be increased.	September 2016-current	Increased communication between school and home. Meeting minutes from school-home conferences.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Student agendas and folders will be purchased with Title 1 funds to all students to encourage and support parents in participating in their child's education. Documentation will include parent/teacher communication provided by the agenda throughout the year.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information about Title I programs will be given to parents in School and Classroom newsletters, fliers, school and classroom website, student agendas, radio announcements, and school sign. Notification of meetings/activities will be 1 to 2 weeks

prior to the meeting.

District Parent Involvement Guide is made available to all parents at school site.

All subject area curriculum for students (K-5) is based on Florida Sunshine State Standards and Common Core Standards, using state adopted texts and materials. Students are assessed throughout the year using the Continuous Improvement Model, Performance Matters, Core Assessments, i-Ready Assessments, and FSA. Students are expected to meet state proficiency levels in core subjects.

Parents are allowed opportunities to provide suggestions for improvement of the education of their children. Parent conferences will be held as requested by parents or teachers.

School climate survey allows parents opportunity for input regarding their child's education and to assess the effectiveness of parent communication through website, agenda, home folders and newsletters along with activities. Results of survey are conveyed and reported at school level and district level.

If parent(s) are not satisfied with the school wide plan, information will be submitted to the LEA.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents with disabilities will be provided the opportunity to request auxiliary aids and services of their choice.

The PIP will also be printed in English and Spanish upon request and provided to all parents at the beginning of the school year and available at Southside Elementary.

School wide parent involvement activities will be open and accessible to all parents.

Parents with limited English proficiency, disabilities, and migratory children will receive accommodations (interpreter, announcements and information written in native language,

physical accommodations, transportation, childcare) needed for participation in parental activities.

Parents will receive information in a format that is practical in presentation and content for understanding of all parents.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House	1	220	Parent communication enhances student achievement.
2	Parent Night/Book Bingo	2	450	Parent communication, enhanced instructional strategies

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Cultural Sensitivity Training	2	32	Increased understanding of the student population will enhance teacher students relationships.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation	provide transportation to key events
2	Child care	arrange for onsite supervision of younger children
3	Time of day	provide dinner when appropriate
4	ELL students	personal invitations and arranging for interpreters
5	Communication	Using multiple methods to ensure students are informed of the activities on the campus.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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