

BRONSON MIDDLE/HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Gary Masters , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the BMHS parental involvement plan is to use strategies that increase or enhance the following: (1) the school learning community where parents, student, and staff all share and/or follow the same common school beliefs, values, goal, policies, and procedures, (2) participation of parents, students, staff, community and alumni in school activities, and (3) parent, staff, and student awareness of the academic progress and challenges at BMHS. These objectives are intended to provide our students with the tools necessary to set and reach goals as they work to narrow the achievement gap, prepare for college, and become successful members of society. We hope to achieve these goals by reaching out to parents using multiple media sources and the

continued use of research-based programs. At Bronson Middle/High School, our goal is to aim high and soar like an eagle. Parents are an indispensable partner in this effort! The LEA and staff believe that the highest level of success can only be achieved by working together and ensuring all components work for the best interests of the students.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: BMHS will continue to involve parents in the planning, review and improvement of our Title I programs. All parties will be given the opportunity to sign-up at our annual Open House and through SAC meeting invitations. The SAC and all interested parents will be asked to assist in the drafting of our parent involvement policy, after review of the information provided in the parent climate survey and the NCLB parent involvement survey. Input will be used to improve the spending of funds, further strengthen academic programs, and find ways to meet the specific needs of our student population. Parents will be encouraged to participate at all possible opportunities, such as open house, parent conferences, teacher nominations, school website and extra-curricular activities. Interested parents will be asked to attend SAC meetings or complete parent suggestion sheets for comments to be shared at the meetings. Collected information will also be used to better determine what activities would best serve the needs of our parents in assisting their children. Input will continue to be documented in SAC minutes and results of parent surveys.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title III	ESOL Parent Nights@ BMHS. To improve the education of English Language Learners (ELLs) by increasing their English language proficiency and ability to meet the same challenging State academic content and student academic standards as all children are expected to meet.
2	Title I	College Readiness Education for Parents and Skyward Training for Parents. Graduation coach employed to meet with seniors and their parents to discuss progress toward graduation and identify requirements for seniors to satisfy to graduate on time. Provides financial assistance to districts and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.
3	Title II	Teachers and administration participate in professional development that provides strategies for improving instruction and engaging and explaining to parents how to understand their child's progress.
4	Title X	Homeless students receive access to before and after school tutoring.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and

the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Place date and time on calendar	Principal	June-July 2016	Placed on school calendar
2	Develop agenda, handouts, and presentation materials that address required components of Title I	Administration	June - July 2016	Positive feedback from parents and title I coordinator reviews
3	School Marquee, Agenda and Phone Home	Administration/Lead Team/Office Staff	two weeks before meeting	Parent Activity Evaluation Survey will be provided to parents to complete at conclusion of the meeting. Parents will self-report satisfaction with the meeting on at least 75% of questions on the survey.
4	Email through phone home system	Administration	week before meeting	email log
5	Facebook Post	Administration	day before the meeting	facebook post
6	Develop a shortened sign-in process for parents	Administration	before second and third meeting dates	parent sign-in sheets
7	Develop flexible meeting times for Annual Meeting for middle and high school parents not able to att	Administration	September 2016	Surveys will indicate parents are more informed.
8	Open House Title I Presentation: Information was presented in all teacher classrooms	Administration and teachers	August and September 2016	Parent Sign-in and Activity Evaluation

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The Annual Title I Parent Meeting will be held in August of 2016 the week prior to students beginning school. SAC meetings will occur in September, October, November, January, February, and March as voted on by SAC. Parent Involvement information will be distributed in a variety of ways: information tables at extracurricular events, newsletters sent home with report cards, community events, and updated information on the school website. Administration, reading coach, and the SAC will be responsible for the coordination of all events.

All Parent Involvement Events will be offered in the evenings and in a morning session. Materials will always be made available for parents who cannot attend events or meetings.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent curriculum and FS/FSA workshop	Guidance, Reading Coach	Parents will have a more comprehensive understanding of what standards of achievement are required of their children. Student Achievement will increase with a better understanding of what's being taught.	Fall 2016/Spring 2017	Parent activity and evaluation, annual parent survey
2	Explanation of Title I program at open house, parent meetings and at events where parents are present	Admin, LEAD Team, Guidance, Reading Coach	Parents will have a more comprehensive understanding of what their children need to be successful in school. Student Achievement will increase with increased parent assistance.	ongoing	Parent activity and evaluation, annual parent survey
3	Parent/Family Literacy Night (Cappuccino Corner)	Reading Coach	Parents will engage with their children on how and why to read. Student achievement will increase in reading scores and classroom assessments.	During Literacy Week	Parent activity and evaluation, annual parent survey
4	Series of parent workshops to explain college readiness and college admissions	Administration, Guidance, Graduation Coach	Parents will better understand the process for applying to colleges and the process for financial aid and other important documents and processes pertaining to college entrance. Parents will be better able to help their children focus on student achievement to reach their post-secondary goals.	Fall/Spring 2017	Parent activity and evaluation, annual parent survey
5	Parent presentation of FSA Data and the steps the school is taking to improve student achievement and what tools and curriculum are being used to reach this objective. Parents will be trained on how to use online resources to help their student's achievement.	Admin, Reading Coach	During the presentation parents will be shown how to access the online tools that can be used at home. Increased use of these online tools will improve student achievement.	Fall 2016	Parent activity and evaluation, annual parent survey

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teacher and staff professional development on building school to home relationships	Admin, LEAD Team, AVID team, Reading Coach	Teachers will be able to build effective partnerships with parents to address student needs	Fall 2016	Parent activity and evaluation, annual parent survey; more teacher and parent collaboration
2	How to use Skyward Gradebook and Message Center to Communicate Effectively with Parents	BMHS LEAD Team	Teachers will be able to explain common breakdowns in communication between teachers and parents due to Skyward, and how to fix them	Fall 2016	Teacher "posttest" on professional development topic

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Skyward Nights will be held multiple times yearly during sports seasons so that parents who do not have access to Skyward can be introduced to the system. Mrs. Allen and Ms. Schuler will assist parents in logging in and adding the app to their mobile phones. Local college resources (pamphlets etc.) will be available along with information for local services.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Bronson Middle/High School teachers, guidance counselors, reading coach and administration work together closely to gather relevant and timely information for dissemination to parents about tutoring opportunities, parent workshops to discuss data and standards for graduation, meeting dates, and reading and math literacy resources. The Skyward message system is used to notify parents that data results have been

received or to send reminders about dates and deadlines as they approach throughout the year. The automated phone home system is used to invite parents to upcoming meetings and events throughout the year. The FaceBook page is a vehicle for communicating with all stakeholders publicly for monthly SAC meetings, and the school website is used to house handouts, flyers, a calendar of dates, and quarterly newsletter.

Additionally, teachers make phone calls home with concerns, mail postcard accolades, and meet with parents face-to-face to discuss individual student assessment data and ways for parents to be more involved in their child's education.

We use Title I funds to keep our website up to date with relevant information.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Bronson Middle/High School strives to make information available to all parents. Staff will be instructed to submit information that requires translation to Mrs. Allen to be translated and mailed to parents. Through the district ESOL coordinator critical student information is translated into Spanish for our student in which English is not the home language. An ESOL aide will also be available to assist in translating for parents during meetings. Disabled parents have full access to school facilities including but not limited to bathroom facilities, handicapped parking, and Braille translations of door signs. The migrant services coordinator and school social worker are also a valuable resource to ensure that migrant families have full access to school information.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)
