## OSCEOLA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Kevin Flassig , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Where students, teachers, parents, and the community  work together to make Osceola AWESOME! |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Osceola Elementary includes parents in the development and implementation of the school's Parent Involvement Plan by inviting them to review the plan during Open House when our Title I contact presents the PIP to the parents in attendance. In addition, all parents receive a personal invitation to our School Advisory Council Meeting in which the School Improvement Plan and Parent Involvement Plan is being presented. During the meeting any parent input is documented in the minutes. During Open House Osceola Elementary conducts a Title I meeting. We invite all parents to attend and share information regarding the Title I programs that we offer at Osceola Elementary. Parents who attend this meeting are given a Title I parent survey to complete. The surveys are collected and we use them to review the parent involvement needs of our school. For families that cannot attend the Title I meeting or SAC meeting, we place a DRAFT of our Parent Involvement Plan on our school website. Our principal shares this information with the parents in a connect Ed message. In addition, hard copies of the plan are kept in the front office and are provided upon request. In addition, upon request, we will provide a digital copy via email. Osceola's families are encouraged to provide feedback via email. This is documented through flyers, connect-ed messages, emails, newsletters, website announcements, meeting agendas, and minutes. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Title II | The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success. |
| 2 | Title I, Part A | Supplemental tutoring will be provided after school. Supplemental materials and supplies needed to close the achievement gap will be provided to our instructional tutors. Supplemental funds will be provided for on-going staff development as determined by the results of our school's FCAT data. |
| 3 | IDEA | Supplemental instruction support provided by the school will be discussed with parents during development of the student's IEP. |
| 4 | Title I, Part D | Transition plans are coordinated with the Department of Juvenile Justice with funds from the Neglected and Delinquent programs. |
| 5 | Title X, Homeless | Title X Coordinator provides services to families to ensure that students have school supplies, community resources, and transportation. |
| 6 | Title III | Additional support and resources provided by the school will be discussed with parents during LEP committee meetings. The District ESOL coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently progress monitor to ELL students to identify specific needs, target interventions/enrichments to ensure the appropriate pathway toward graduation. |
| 7 | Title I | Intervention Teacher supports classroom teachers in modeling effective instruction across the content areas and provide professional development in areas identified through school data chats. |
| 8 | Academic Coach | Reading/Math Coach facilitate remedial instructional resources by staff to students failing to meet performance levels. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Meet the Teacher will be posted on the school marque | Classroom Teachers | day after meeting | Parent contact |
| 2 | Open House/Annual Title I Meeting | Title I contact | day of meeting | Number of Participants/Annual Title I Meeting Parent Survey & Sign-In Sheets |
| 3 | School Newsletter will be sent home with every child and posted on school website | Newsletter Contact | week of meeting | Number of Participants/Annual Title I Meeting Parent Survey & Sign-In Sheets |
| 4 | Connect Ed Messages will be sent to all families to encourage participation | Principal | week of meeting | Number of Participants/Annual Title I Meeting Parent Survey & Sign-In Sheets |
| 5 | Completion of Agenda | Title I Contact | September 2016 | Number of Participants/completion of agenda |
| 6 | Prepare and print Sign in sheets | Title I Contact | September 2016 | Number of Participants/Annual Title I Meeting Parent Survey & Sign-In Sheets |
| 7 | Photocopies/Handouts/Title I Handbooks & Brochures | Title I Contact | August/September 2016 | Number of Participants/Annual Title I Meeting Parent Survey & Sign-In Sheets |
| 8 | Setup AV equipment for presentation | Media Clerk | September 2016 | Title I surveys |
| 9 | Send home handouts to any parents unable to attend | Title I Contact and Classroom Teachers | September 2016 | Number of Participants/Annual Title I Meeting Parent Survey & Sign-In Sheets |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Osceola Elementary offers Parent to Kids Early Reading Program and provides childcare during this event. Parent/Teacher conferences are offered before, during and after school. SAC meetings are scheduled after school and PTA meetings are offered. Osceola offers several parent involvement opportunities in the evenings: Bingo for Books, FSA Awareness Night, Publix Math Night, Family Literacy Night, Family Science Night, Family Math Night, Young Author's Breakfast and other Parent Informational Nights. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent to Kids | Parent to Kids Facilitators | Increased student reading comprehension | November 2016 | Teacher Progress Monitoring/FAIR data/Program Survey/Pre/Post Test for Parents |
| 2 | Publix Math Night | Math Committee | Increased math scores | April 2017 | FSA Data/Progress Monitoring/Event Sign-In Sheet/Event Parent Survey |
| 3 | Dr. Seuss Family Literacy Night | Reading/Writing Committee Chair | Increased reading scores | March 2017 | FSA Data/Progress Monitoring/Event Sign-In Sheet/Event Parent Survey |
| 4 | Family Science Night | Science Committee | Increased math/science scores | January 2017 | FSA Data/Progress Monitoring/Event Sign-In Sheet/Event Parent Survey |
| 5 | After School Tutoring | Tutoring Coordinators | Increased student achievement | September 2016 through April 2017 | FSA Data/Progress Monitoring/Event Sign-In Sheet/Event Parent Survey |
| 6 | Bingo for Books | Reading Committee/PTA | Increased student achievement | October 2016 | FSA Data/Progress Monitoring/Event Sign-In Sheet/Event Parent Survey |
| 7 | Math Game Night | Math Committee | Increased math scores | November 2016 | FSA Data/Progress Monitoring/Event Sign-In Sheet/Event Parent Survey |
| 8 | Open House | Principal, Title I Contact, Academic Coach | Increased student achievment | September 2016 | FSA Data/Progress Monitoring/Event Sign-in Sheet/Even Parent Survey |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Contact Meetings | School Parent Contact | Increased student achievement | October 2016, February 2017, May 2017 | agenda/sign in sheets/exit surveys/FSA Data/Progress Monitoring |
| 2 | Volunteer Training | Volunteer Coordinator | Increased student achievement | September 2016 | agenda/sign in sheets/exit surveys/FSA Data/Progress Monitoring |
| 3 | Business Partner Training | Business Partner Coordinator | Increased student achievement | September 2016 | agenda/sign in sheets/exit surveys/FSA Data/Progress Monitoring |
| 4 | Tutoring Training | Tutoring Coordinator | Increased student achievement and increase parent communication | September 2016/October 2016/January 2017 | agenda/sign in sheets/exit surveys/FSA Data/Progress Monitoring |
| 5 | VIMS/PIV training | VIMS Coordinators | Increased student achievement and increase parent communication | September 2016 | agenda/sign in sheets/exit surveys/FSA Data/Progress Monitoring |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Our school's Media Center, Guidance Department, Academic Coach, and Intervention Teacher provides Parent Resources when requested. All forementioned departments have materials available for check out to enrich their child's learning in reading, math, and science. In addition, our Media Center is open for additional times before and after school to ease parent's accessibility to resources and technology . Once a month, Osceola hosts an evening parent event in which our school's Media center is open for extended hours. Parents are encouraged to bring their child and utilize the various technology that is available to enhance learning in all subject areas. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** During the first few weeks of school, Osceola holds an Open House/Annual Title I meeting where information is presented to parents about our Title I programs. During the presentation the parents receive a Title I booklet, an overview of their child's curriculum expectations, and an understanding of upcoming academic assessments. Parents are given the opportunity to schedule a parent/teacher conference and are presented with other school related opportunities for participation in decision related to the education of their child. Parent guides are disseminated. Parents have the opportunity to visit their child's classrooms and meet the staff. During the classroom visits, teachers provide additional information on the subjects they teach, assessment plans, and how parents can help at home. Much of this information is shared via Connect-ed messages, newsletters, flyers and on our school marquee. Additional academic information, as well as Title I information, is shared monthly during each parent involvement events hosted by our SAC committees. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** The PIP is summarized and shared with the parents via our school newsletter and school website. It outlines the major components of the plan and a hard copy is provided upon request. The complete PIP is posted on our school's website as well as a copy kept in the main office. Written communication is provided for parents in English, Spanish and other languages upon request. Translators are available to assist with parent meetings/conferences upon request to ensure full participation of all parents. We use the results of our English Language survey to determine our school's translation needs other than English. Parents with special needs are accommodated. Osceola Elementary is handicapped accessible. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Parents to Kids | Parent To Kids Facilitators | Provide information on how parents can help improve their child's reading achievement. | November 2016 |
| 2 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Volunteer Coordinator Training, Business Partner Training | Volunteer Coordinator, Business Partner | Improve and increase student achievement | September 2016 |
| 3 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Meetings for various parent activities will be available before, during, and after school, as well as evenings | Curriculum Leadership Team, SAC chair, PTA president | Improve and increase parent involvement in school activities | July 2016-June 2017 |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Great Kids after school tutoring | Guidance Department, Academic Coach | Improve and increase student Achievement | September 2016-May 2017 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\gagreene\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\669KNRTF\fileUploads\644634_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\gagreene\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\669KNRTF\fileUploads\644634_2016-2017_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\gagreene\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\669KNRTF\fileUploads\644634_2016-2017_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent To Kids | 1 | 12 | Increased student FAIR data |
| 2 | Publix Math Night | 1 | 125 | Increase in math data |
| 3 | Dr. Seuss Family Literacy Night | 1 | 225 | Increase in reading data |
| 4 | Family Science STEM Night | 1 | 180 | Increase in science data |
| 5 | STAR tutoring | 24 | 11 | Increase in student achievement |
| 6 | Osceola Gets it Write Night | 1 | 200 | Increase in writing data |
| 7 | Bingo for Books | 1 | 200 | Increase in reading data |
| 8 | Family Math Game Night | 1 | 150 | Increase in math data |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parent Contact Meetings | 3 | 1 | Increased student acheivement |
| 2 | Volunteer Training | 1 | 37 | Increased student achievement |
| 3 | Business Partner Training | 1 | 37 | Increased student achievment |
| 4 | Tutoring training | 3 | 4 | Increased student achievement and increase parent communication |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Students at Multiple Schools | Provide trainings at various times |
| 2 | Sports Schedules | Provide trainings at various times |
| 3 | Work Schedule | Provide trainings at various times |
| 4 | Language | District and School Translators |
| 5 | Religious Obligations (Youth Group, Weeknight Church Functions) | Provide trainings at various times |
| 6 | Economic | Provide free Opportunities to families |
| 7 | Transportation | Provide trainings prior to or at the end of the school day so that they do not have to return to campus. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |