

LAWNWOOD ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Traci Wilke , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: N/A

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents are notified by School Messenger phone calls and bi-monthly parent newsletters about SAC and PTO meetings, curriculum nights, and Title 1 Meetings. During the monthly SAC meetings, Student Council elected officers and parents will have opportunities to review parental involvement funds and decide how funding should be used. During the SAC meetings and Title 1 Parent Meetings, Administration will share student achievement data. The data will be used to make decisions about Title One Services and Programs.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Curriculum Night	Pre-K through 5 grade families will learn about reading and math strategies to help students at home.
2	Title 1 Parent Meeting	Families will learn about what it means to be a Title 1 school, what funds are available, and ways Title 1 will aid in the academic success of ALL students.
3	Parent Academy	District Parent Academy will educate families on what services the Parent Academy offers and how they help students.
4	Student Led Conferences	Families will learn how their children are performing in school by having students share their academic data and goal setting in all the core subject areas.
5	Publix Math Night	Families will attend the local Publix to shop together and solve grade appropriate math problems.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Parent Teacher Organization Mtg - Review data - Provide updates regarding student achievement.	Administration and PTO President	Monthly	Agenda and sign in sheets

2	Title One Meetings: Title 1 resources to help students academic success	Administration	September 2016	Agenda and sign in sheets
3	Curriculum Night - Share Lawnwood's SINI status, review relevant achievement data	Administration	September 2016	Sign in sheets
4	SAC Meetings - Discuss the rights of parents	Administration/SAC Chairperson	Monthly	SAC Agenda and Sign in Sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Title 1 meetings and PTO meetings will be joined with certain activities like Curriculum Night and will have after-school activities to encourage involvement in the school activities and functions. SAC and PTO functions and activities will alternate between morning and afternoon times to give parents options of getting involved (i.e. PTO breakfast, performances after school).

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Curriculum Night	Administration and Classroom Teachers	Promote Reading & Math	Annual Event - September	Sign in sheets
2	Parent Academy	District Parent Academy Coordinator	Enhance awareness of program and how it works with families to ensure student achievement.	October, January, March	Sign in sheets
3	Student Led Conferences	Administration and Teacher Leaders	Awareness of goal setting & ownership of data from each student	November, February, May	Agendas & Sign in sheets

4	Positive Behavior Intervention Supports	PBIS Core Team	Rtl Behavior	Monthly Events	Carousel of Events & Sign in sheets
5	Publix Math Night	Math Coach	Real-world instructional strategies	January	Sign-in sheets; completed work packets
6	21st Century Showcase	Instructional Coaches/Administration	Standards-Based Instruction/Project-Based Learning	June, 2017	Pictures/Sign-in Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	CHAMPS	Administration	Rtl Behavior	August 2016 and ongoing throughout year,	sign in sheets and number of behavior referrals
2	District Advisory Council	District Leaders/Parent Rep.	School Improvement	Monthly	Sign in sheets
3	BEP Behavior Training	PBIS Core Team	Rtl Behavior	Monthly	Agenda and sign in sheets
4	Children's Services Council	CSC Representative	Attendance, Resources for home-school connection	Quarterly	Agenda from faculty meeting/sign-in sheets
5	Parent Participation on the Title 1 District Advisory Council	Administration/Parent Representative	School Improvement	Quarterly	Agenda/Shared discussion tpics
6	Parent Academy	District Personnel	Resources, Attendance, Student Achievement	3x a year	Sign in sheets
7	Social Media Committee	Administration/Chair of Committee	Communication, Home-school connection	Ongoing all year	Increase in parent involvement
8	Customer Service Training	District personnel/Administration	School improvement	Quarterly	Sign in sheets
9	Working with Students from Poverty	Administration	Academic, RTi behavior	Ongoing all year	Agendas/Shared discussions

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: A parent resource center will be created in the Coaches room. Several materials and resources are available to parents for check-out.

Here are some items that are available in the parent resource center:

- Books that include strategies for improving phonics, phonemic awareness, fluency, comprehension, and vocabulary
- Decodable books that can be used to improve fluency
- Books on tape
- Math Manipulatives
- Math resource books
- Reading Rods
- Reading Card Games
- Sight Words - Flashcards
- Multiplication - Flashcards
- Word Families - Flashcards
- Scholastic Book kits
- Uniform exchange program (housed in front office area)
- ESOL Strategies and Support (access to Imagine Learning for Parent Support

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Timely Information about the Title I programs - Information will be posted on the marquee, included in the bi-monthly parent newsletters, and School Messenger phone messages will be provided. Planners are used in all grades. Facebook, website, and twitter are all used to communicate with families.

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet - During the Monthly SAC meetings, parents will be provided updates regarding student achievement. Proficiency goals will also be discussed at the meetings.

If the schoolwide program plan under Section 1114 is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency. - Parents will complete the parent involvement survey and results would be reviewed by the district.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The ESOL Para will provide support for our Spanish and Creole speaking parents.

The ESOL Para will interpret information. ESOL Para will also translate informative newsletters and flyers so that parents will be well informed. School Messenger will be done in English, Creole and Spanish. ESOL Parents will be invited to the ESOL Parent Night.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Student Led Conferences	Teachers/Coaches/Administration	All Students	2016-2017
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Monthly SAC Meetings	Administration and SAC Chair	All Students	2016-2017
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	PTO Meetings and School Volunteers	Administration and Volunteer Coordinator	All Students	2016-2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
