

TREELINE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Kelly Thornton, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: not applicable

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: At the beginning of the school year all parents will be invited to our first SAC meeting. Parents will be invited through Parentlink phone calls, newsletters, and the school marquee. At this meeting parents will be asked to give input and suggestions for ways the parent involvement funds should be spent. Administration will share the school's needs and gain input from the SAC committee. At our end of the year

SAC meeting we will discuss with parents about our PIP and what should be included. Once the plan is finalized it will be reviewed by members of SAC and administration on an ongoing basis. Members of the SAC committee will be determined by parent interest and diverse ethnicities to mirror the student population of Treeline. The flyers, newsletters, agendas, sign-in sheets, handouts, and minutes for all SAC meetings will be maintained in the Title I Crate.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Not Applicable	Not Applicable

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House/Sharing of school information and district information	Administration, teachers, support staff	August 6, 2016	Sign-in sheets, Flyers, Newsletter s
2	SAC Meeting/Annual Title 1 Meeting	Administration, teachers	August 30, 2016	Sign-in sheets, Flyers, Newsletters, ParentLink, Agendas, Minutes and Input from parents on Title 1 survey and Marquee

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Treeline Elementary will offer a variety of opportunities for parents to be involved at school. At these workshops childcare, translated handouts and a translator will be provided as needed. Meetings will be advertised school marquee, school newsletter, and Parentlink. In addition, our parent involvement specialist will be available to assist parents when needed. SAC meetings are held in the evenings to encourage maximum parent participation. Transportation may be available using the Title 1 plan.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness

1	Annual Title I Meeting/Open House	Administration, teachers, support staff	Increase level of involvement of parents to become active in the decisions made at the school. Provide information to parents on expectations and how parents can help their children.	August	Agenda, sign in sheets, handouts, flyer with explanation of the evening, Annual Title 1 Meeting Minutes and agenda and Meeting PPT.
2	SAC Meetings	Administration	Provide information to parents on how parents can help their children through research based strategies and tips.	Monthly	Agenda, flyers, PPT, parent input, sign in sheets, newsletter, SAC meeting minutes, DAC meeting minutes,
3	Parent Workshops	Administration, Teachers, Parent Involvement Specialist	Provide information to parents on how parents can help their children through research based strategies and tips	Ongoing throughout the school year	Agenda, PPT, parent evaluation, sign in sheets, newsletter, agenda/handouts from training
4	Monday in the Media	Administration, Teachers	Increase family experiences	Monthly	Sign In Sheets, record of checked out books, reader schedule
5	ESOL Classes/English Cafe	Parent Involvement Specialist	Conversational English will be taught to help with school communication	Ongoing throughout the school year	Sign in Sheets
6	Student-Led Conferences	Teachers	Provide information on child's current level through a portfolio and identify learning goals	September and April	Sign in Sheets
7	Family Math Night	Administration, Teachers	Provide families with grade appropriate strategies to support math practice at home.	September	Sign in Sheets, flyers, Parent Link
8	Student Showcase	Administration, Teachers	Provide families opportunities to view student growth and successes throughout the school year.	May	Sign in Sheets, flyers, Parent Link
9	STEM Workshops	Administration, Teachers	Provide hands-on STEM activities for students and parents. Increase student achievement in the areas of Math/Science.	On-going throughout the year	Sign in Sheets and Topics, flyers, Parent Link

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff training on the value of school volunteers	Parent Involvement Specialist/Administrators	Increased parent involvement correlates to increased student achievement	On-going throughout the school year	Staff sign in sheets and agenda
2	Leadership Meetings/Faculty Meetings/Plan and implement parent programs and building ties with the community/parents	Administration, teachers	Increased parent involvement	Monthly Meetings	Staff sign in sheets and agendas
3	English Cafe- Survey information-share with Leadership Team	Administration/Office personnel	Increase parent involvement	September Leadership Meeting	Completed Surveys
4	Student Led Conference Training with Teachers	Administration	Increase conference effectiveness with parent/student	October APPLES meeting	Agenda and sign in sheets
			Parent/Teacher relationships are most		

5	Parent Link Training- demonstrate various uses of program.	Tech Specialist/Administration	effective when participants have frequent and open communication with each other	On-going throughout the school year	Parent Link usage
6	FOCUS Professional Development-Demonstrate the importance of providing updated grade/assignment description and information	Tech Specialist/Administration	Parent/Teacher relationships are most effective when participants have frequent and open communication with each other	On-going throughout the school year	FOCUS usage/Parent access usage
7	Positive Behavior Support: Provide a continuum of evidence based interventions both by teacher and parent	PBS Team	Parent/Teacher relationships are most effective when participants have frequent and open communication with each other	Monthly PBS Meetings	Staff sign in sheets and agendas
8	Professional Learning Communities: provide a continuum of evidence based interventions and analyze student data	Administration/PLC teams/GLC's	Parent/Teacher relationships are most effective when participants have frequent and open communication with each other	Weekly PLC Meetings	PLC agendas and PLC minutes

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Continue Mondays in the Media Center- the school Media Center will be open in the evenings for parents to come to school to check out library books and read with their children. The administration and teachers will also be there to interact with parents. We will have guest readers and activities to promote parental involvement. In addition, we will provide a monthly English Cafe for our Spanish only speaking parents. The focus will be on conversational English. Addition of monthly STEM student/parent workshops in the evenings. Treeline will continue to enhance their parent friendly atmosphere and answer parent questions and comments in a courteous manner.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Our Open House will be held on a Saturday to better accommodate parent schedules. Our first SAC meeting was held on August 30, 2016. During this time, parents will be given an explanation of Title I programs and opportunities that are available to students and parents within a Title I school. In addition, parents will get information from their child's teacher about curriculum standards and ways they are assessed. Parents will also be given information on how to contact their child's teacher if they have concerns. If parents

have concerns or comments regarding the Parent Involvement Plan they are directed to the District Title I office. If parents request a meeting or a special workshop, we try to accommodate the request. All communications sent home to parents can be found in the Title I Crate. Any concerns regarding the school or district Parent Involvement Plan will be forwarded to the Title 1 office.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Newsletters and notices are offered in two languages. Translators in two languages are available at the school upon request. The school will make every effort to provide special accommodations (when requested) for parents with disabilities and/or special needs. Copies of all parent communications are maintained in the Title 1 Crate.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House/Title 1 Annual Meeting	1	772	Provide information on expectations and how parents can help their children have a positive and successful school year.
2	SAC Meeting	5	82	Increase level of involvement of parents to become active in the decisions made at the school which will have a positive impact on student achievement.
3	Monday In Media	3	109	Increase family involvement with reading
4	Student-Led Conferences	1	457	Provide information on child's current level through a portfolio and identify learning goals
5	Family Math Night	1	540	Provide families with grade appropriate strategies to support math practice at home
6	Student Showcase	1	125	Provide families opportunities to view student growth and successes throughout the school year
7	Curriculum Nights K-2	1	219	Provide information on the child's current level and review grade level expectations
8	Curriculum Nights 3-5	1	86	Provide information on the child's current level and review grade level expectations

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff training on the value of school volunteers	1	80	An increase in parent involvement correlates to increased student achievement.
2	Professional Learning Communities-provide a continuum of evidence based interventions	10	65	Parent-Teacher relationships are most effective when participants have frequent and open communication with each other
3	Positive Behavior Support: provide a continuum of evidence-based interventions	10	12	Parent-Teacher relationships are most effective when participants have frequent and open communication with each other
4	ParentLink Training	1	65	Parent-Teacher relationships are most effective when participants have frequent and open communication with each other
5	FOCUS Training	1	65	Parent-Teacher relationships are most effective when participants have frequent and open communication with each other

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities.

Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Spanish speaking parents	Front office Spanish speaker to translate and offer conversational English classes
2	transportation to events	Encourage parents to carpool to school events
3	money	Childcare during events, school supplies, bags with food sent home to families in need along with providing parents with uniforms as needed.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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