

**GERTRUDE K. EDLEMAN/SABAL PALM Title I, Part A Parental Involvement Plan**

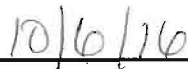
I, Alicia Costa-Devito, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

  
Date Signed

**Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:**

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** In order to involve parents in the planning and implementation of the Title I programs and the school's parent involvement plan, parents were invited to an Orientation meeting held on September 9, 2015. During this meeting, parent interests and needs were assessed to determine the type of workshops and activities to be offered throughout the school year. Parents were also informed about and invited to visit the Parent Resource Center at the school to obtain information regarding available programs, their rights under No Child Left Behind, and other referral services.

Currently, there are parenting classes offered monthly to assist families with parenting skills and understanding child development. The classes also provide parents/guardians with ideas on how to create a home environment supportive of their child's education. For example, parents are informed on how they can assist their children during test taking by ensuring they get a good night's sleep and eat a healthy breakfast.

Parents are informed of ongoing activities and meeting dates through monthly flyers and/or letters and the use of ConnectEd messages. All communication goes home in the parents' home language: English, Spanish and Creole. Parents are also encouraged to volunteer and participate in ongoing activities. In order to facilitate participation meetings and activities are offered at flexible times, morning and/or afternoon to accommodate parent's work schedules and other commitments.

Parents wishing to be involved with the allocation of funds utilized for parental involvement are invited to join the Educational Excellence School Advisory Committee (EESAC) where decisions are made regarding expenditure of funds and the School Improvement Plan.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Headstart	Joint activities, including professional development and transition process are shared
2	Title III	Services provided through the district for educational materials and ELL district support services to improve the education of ELL students
3	Title II	District uses funds for training for add-on endorsement programs such as Reading, Gifted, ESOL
4	Individuals with Disabilities Education Act	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
5	VPK	Title I office and VPK office will work to coordinate transition programs for students entering regular school program.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Connect Ed Phone Message	Alicia Costa-DeVito	September, 2016	Connect Ed Phone Log Report
2	Home Flyers	Alicia Costya-DeVito	September, 2016	Copy of Flyer
3	September Calendar	Alicia Costa-DeVito	September 1, 2016	Copy of Calendar
4	Agenda	Alicia Costa-DeVito	September 14, 2016	Copy of Agenda
5	Meeting	Aliciia Costa-DeVito	September 14, 2016	Minutes
6	Parent Sign-In	Alicia Costa-DeVito	September 14, 2016	Sign In Sheets

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Parent workshops will be offered in the daytime and evening to provide an opportunity for all parents to attend. Additionally, the CIS will be available to translate for those parents needing this service. The CIS will conduct home visits on an as needed basis.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Meet and Greet Activity	Alicia Costa-DeVito	Increase knowledge of school goals and website	August, 2016	Access to website and knowledge of teacher and classroom location
2	Attendance Meetings	Robert Collins	Increase school attendance	2016-2017 School Year	By understanding the importance of regular school attendance, students will attend regularly, thus increasing achievement levels
3	Parent Academy Monthy Workshops	Emilie Georges	Increase knowledge of school and district initiatives	On-Going	Students will demonstrate an increase in achievement

4	Understanding the Parent Portal	Ron Butler	Parents will gain a better understanding of the parent portal thus allowing them to monitor grades and attendance	October, 2016	Increase in achievement
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## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Opening of School Meeting	Alicia Costa-DeVito	Provided information to faculty and staff on importance of communicating with parents. Additionally, tips on a successful parent conference was shared with teachers.	August, 2016	Handouts

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parent Liaison and counselor will assist parents in registering to become school volunteers. By doing so, parents may participate in in-house activities as well as chaperone extra-curricular activities on or off campus. Parent liaison maintains Parent Resource Center open on a daily basis to assist parents and provide them with information on increasing student achievement and available resources. Parent Liaison translates for parents for more effective communication with teachers.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** School/Teacher Communications- Letters/Flyers; Connect-Ed Telephone, Text and email communication; school website; school marquee; District and school meetings

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The school informs the parents of ongoing activities, requirements, deadlines, etc., through a variety of means. Information is provided at the general meeting in September giving parents a yearly overview. Parents are also informed of current activities through the use of ConnectEd messages and informational flyers sent home with the students in their home language. Additionally, the school LEA calls target parents for specific activities and or meetings involving them and/or their child. Progress Reports and Report Cards will be sent home every 4 weeks to inform parents of their child's academic progress. Parents are then encouraged to contact the teacher for assistance if needed.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parenting workshops on: Reading, Parents' role during standardized tests, Improving memory and thinking skills, Conflict resolution, Internet safety and security and Community resources available to parents.	LEA and Parent Academy	Involvement of parents in their children's academic success	ongoing
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Offering meetings before and after school and a variety of activities parents can participate in	LEA	Getting active participation of parents in their children's education	ongoing

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.  
[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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