## PATRIOT ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Jami Browder , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Patriot Elementary staff and parents will develop activities to involve parents in the education of their children to encourage academic success. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Patriot Elementary will hold our annual Title I meeting in the fall of 2016. Patriot Elementary staff and parents will meet monthly at SAC and PTO meetings to develop and implement parent and student activities to assist with the successful education of their children.   · All parents are invited and encouraged to attend and become members of our SAC/PTO membership. We advertise the date of the first meeting at our Annual Title I meeting / Open House that takes place on the Saturday before school begins, on our website, and in our monthly newsletters.   · Jointly develop & distribute to parents a written plan that describes how the parent involvement requirements will be implemented and details the parent involvement activities for the year.  · Decisions involving the use of the funds for parental involvement are discussed and voted on at the SAC/PTO meetings.   · Agenda and minutes will be available for all meetings, in the school office and on the school website. All documentation is maintained in our Title I Toolkit.  · Review & update all activities annually |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | not applicable | not applicable |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Title 1 Annual Meeting/ Open House/Curriculum Night/SAC Meeting | Admin & faculty | Fall 2016 | Sign-in sheets; flyers, agendas, compacts, minutes |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Patriot Elementary is always open and available to the parents during regular school hours. A translator is always available to assist parents. Reminders will be placed in flyers, and ParentLink messages. Parent/Teacher conferences will be offered at various times during the school day. Student-led conferences are held twice a year. Parent Involvement activities will be held three times a year to showcase reading, writing, technology, math and science activities, and skills. Children are welcome at all parent involvement nights. Patriot will maintain sign-in sheets and place a copy on file at the office. Parents can also receive Title I information through parent volunteer orientations, "School Success" web link for parenting tips on the parent page of the school's website, and parent newsletters. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Volunteer Workshops are offered ½ hour before SAC/PTO meetings and once monthly during the school day. | Volunteer Coordinator | Provides parents with instructions on interacting with students so they can assist students in the classrooms to increase student achievement | Aug-Oct. | Attendance, Flyers, agendas, handouts |
| 2 | Title I Annual Meeting/Open House | Teachers, Administration | Communicates to parents the mission and goals of the school. | August | Attendance, flyers, discussion and acceptance of the school Parent Involvement Plan, Flyers, agendas, handouts |
| 3 | Kindergarten Orientation | Kindergarten Teachers, Guidance Counselor | Communicates to Kindergarten parents the expectations for the school year | May | Attendance/sign in sheet, flyers, agendas, handouts |
| 4 | Family Curriculum Nights | Administration, Teachers | Provide information to parents on various state standards. | October,November, January | Attendance/sign in sheets, Flyers, agendas, handouts |
| 5 | Parent sessions to explain and answer questions regarding state standards and student achievement standards during honor programs | Administration and faculty | Provide information to parents on how to help their children. | December | Attendance/sign in sheet, flyers, agendas, handouts. Parent evaluations and surveys. |
| 6 | Career Day | Administration, Parent Involvement Committee, Teachers | Students provided with interactive and hands-on information regarding specific careers to help students recognize the link between education and future careers. | May 2017 | Attendance, Flyers, letters, sign in sheets |
| 7 | Student Led Conferences | Administration, Teachers | parents provided dwith information on grade level curriculum and expectations for student achievement | October/January | Attendance/sign in sheets, flyers, invitations, sign-in sheets |
| 8 | Science Fair | SF Coordinator, Teachers, Administration | Display and share the scientific process with parents | May | Attendance/sign-in sheets invitations |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Volunteer implementation training for staff | Volunteer coordinator | Additional assistance for the students will increase student achievement in a Title I school. Students need a positive role model and this allows students to see many adults as a mentor. | Aug. 2016 | Volunteer utilization and participation , school-sign in sheets, agendas and handouts. |
| 2 | Leader in Me | Committee, Administration, teachers | Students and teachers use the same 7 Habits of Happy kids to support responsible decisions and behavior choices at school and home. Common language and discipline policy school wide. Reduction in school discipline will result in more time in the classroom, this increasing engagement and student achievement. | on-going | agendas, minutes, sign-in sheets |
| 3 | ParentLink | Admin & Teachers | Teachers use to communicate with parents | on-going | ParentLink reports |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**   1. Maintain our family friendly school    Administration and faculty    On-going      Activity logs, parent evaluations and surveys    2. Computer work stations with internet provided in front office for parents to access school/district information  tech specialist  on-going  activity logs |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Patriot Elementary believes in involving parents in all aspects of its Title I programs. The SAC/PTO has the responsibility for developing, implementing, and evaluating the various school plans, including the School Improvement Plan. More than 51% of the members of the SAC/PTO are parent (non-employee) representatives. Additionally, all parents are given the opportunity to review the plan and offer their input prior to approval. Results of parent surveys are reviewed by the SAC/PTO group to determine needs and possible changes. The SAC/PTO group will give input on how the parental involvement funds should be utilized. Flyers, newsletters, parent-link, and website will inform parents about meetings and events. Agendas and minutes will be maintained in the Title I Toolkit. Patriot will provide all parents the following: Students' daily planners as part of the home/ school communication; Student-led conferences will be held building wide at the end of 1st quarter and again in the middle of 3rd quarter; School Newsletters and Grade Level Newsletters, in at least two languages, will continually keep parents informed about the school; Parent concerns and questions regarding the Title I program will be directed to the school and/or the District Title I Dept. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Patriot will ensure parents of limited English speaking ability or have disabilities will have access to all parental involvement activities and/or services that meet their needs.   Patriot will provide translation or translators for: Parent/Teacher Conferences; MTSS Meetings; Student-led conferences twice a year; School Newsletters; All Flyers and information of upcoming events and opportunities; report cards; Volunteer training programs; all parent involvement nights. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Parent Involvement Reading activity in the Fall of 2016. Hold a session for the parents to discuss the importance of reading with their child. | Administration, Teachers, Volunteer Coordinator | STAR and FSA or its equal testing scores and students’ grades improve | Fall 2016 |
| 2 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Volunteer training sessions | Administration, Volunteer Coordinator, Parent Involvement Specialist, and PTO | STAR and FSA or its equal testing scores and students’ grades improve | Three times in the 2016-17 school year |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Title I annual meeting, the monthly PTO/SAC meetings, and community involvement with Chick-Fil-A and other local businesses. | Administration, Volunteer Coordinator, teachers and parents | STAR and FSA or its equal testing scores and students’ grades improve. Create awareness and good will in the community | On-going throughout the 2016-17school year |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\elizabethff\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\9K6KX8FY\fileUploads\360461_2016-2017_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\elizabethff\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\9K6KX8FY\fileUploads\360461_2016-2017_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\elizabethff\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\9K6KX8FY\fileUploads\360461_2016-2017_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Open House/Title I Annual Meeting | 1 | 646 | Parents and students provided with school curriculum information to help the learning expectations for the school year. |
| 2 | SAC/PTO | 1 | 10 | SAC members discuss and implement ideas to guide the school in continuous improvement. During PTO meetings, students are recognized for academic and social awards. Parents informed and encouraged to become partners in school programns, initiatives, and character building activities. Parents informed of current edducational initiatives. |
| 3 | Volunteer Orientation | 1 | 54 | Parents instructed on expectations and requirements to volunteer. |
| 4 | Parent Phonogram Training | 1 | 35 | Parents introduced to Spalding Phonics by 1st grade to assist their children in their learning. |
| 5 | SMART Night/Science Night | 1 | 36 | Parents and children exposed to hands on activities relating to science, math, and technology to provide information and hands-on experience with STEM. |
| 6 | Celebrate Reading Character Parade | 1 | 1 | Parents gained knowledge about reading startegies that can be used at home to increase students' reading comprehension. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Volunteer training for faculty | 1 | 54 | Developed an understanding of how to utilize and work with volunteers and parents. |
| 2 | ParentLink Training | 1 | 54 | Teachers can send needed information and reminders to parents via email and/or phone. |
| 3 | School Website Overview | 1 | 54 | Provides teachers/staff information to refer parents to link information and sources to help students academically |
| 4 | PLC Research Based Practices Training | 1 | 54 | Provide teachers with information and skills for best practices that "great" teachers use. |
| 5 | Due to staff turnover unable to locate 15-16 number of participants. Numbers listed are estimates | 1 | 1 | Due to staff turnover unable to locate 15-16 number of participants. Numbers listed are estimates |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Language | Talk system and interpreters |
| 2 | Communication between school and parents | Update all areas to include school calendar on website regularly; improve website to be more interactive; resume school newsletters |
| 3 | Need more parent volunteers | Teachers encourage parents to sign-up to volunteer at Open House; PTO committees for afterschool clubs to include parents; involve active parents to help recruit more parents |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |