

WETHERBEE ELEMENTARY Title I, Part A Parental Involvement Plan

I, Dr. Stephanie Osmond, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To increase awareness and participation of community and family involvement to support our student's success.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Wetherbee Elementary will involve parents in the improvement of Title 1 programs through the organizations of PTO, SAC, Title 1 Annual Meetings, Community Meetings, and PLC Meetings. Each of the organizations mentioned above are given the opportunity to complete School Parent Involvement Plan/Compact Evaluation and Reflection forms, the information gathered is used to make adjustment, additions, and/or improvements to Title 1 programs. Input from parents will be documented through surveys, question and answer sessions, evaluation forms, and meeting minutes. Continued parental input will be collected during scheduled SAC and PTO meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	Parents will be invited to attend curriculum nights in reading, math, science as well as Art/Music/Physical Education events. Information will be provided on how they can help their child with their studies and content covered in the common core curriculum by grade level.
2	VPK	VPK teachers will work with parents and Kindergarten teachers to help with students' transition into the regular school program. VPK teachers will meet with parents and Kindergarten teachers to discuss the skills acquired by the students along with areas of academic and behavioral need.
3	McKinney-Vento	The McKinney-Vento program provides assistance for students' families that have housing barriers, with enrolling, attending, food, clothing and succeeding in school.
4	IDEA	The Individual with Disabilities Act ensures children with Disabilities a free and appropriate public education in the least restrictive environment. Currently, we are serving 114 students with exceptionalities, including Gifted, at our school.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertised with a flyer	Title 1 Coordinator	Sept. 2016	Flyer with date of dissemination
2	Developed agenda, presentation materials that address the required components	Title 1 Coordinator	Sept. 2016	Flyer with date of dissemination
3	Developed sign-in sheets	Title 1 Coordinator	Sept. 2016	Sign in Sheet
4	Conduct annual meeting to explain components of Title 1	Title 1 Coordinator	Sept. 2016	Power Point, Sign -In sheets
5	Maintain documentation	Title 1 Coordinator	Sept. 2016	Documentation to be uploaded to Wetherbee Sharepoint

6	Share documentation	Title 1 Coordinator	Oct. 2016	Documentation to be uploaded to Title 1 Sharepoint
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

Wetherbee will offer flexible meetings in the morning prior to school hours and in the evenings. Parent/teacher conferences will be offered before and after school, during teacher planning. If coverage is needed during the teacher's planning time this will be provided. Parent/teacher conferences are offered at the parent's convenience, in the case that all avenues fail a phone call conference can be performed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Literacy Night	Reading Coaches, CRT, Asst. Principal/Principal, Literacy Committee	Parents will learn early reading strategies to help their child increase their phonemic awareness, phonic skills, and fluency.	January 2017	sign in
2	Math Night	Math Coach, CRT, Asst. Principal/Principal, Math Committee	Parents will learn specific math skill strategies on how to link reading and math to increase student's knowledge of number sense, algebraic thinking, and geometry.	March 2017	sign in
3	Science Night	Science Coach, CRT, Principal	Parents will learn about the scientific process and how to increase student understanding at home	March 2017	sign in
4	Parent Leadership Council Mtg.	Compliance Teacher	Parents will learn and receive support for our ELL students. This will	Quartely	sign in

			review information and be Q&A's		
5	Meet Your Teacher	CRT, Teacher, Principal	Parents will learn about their students goals and strategies to start the year.	August 2016	sign in
6	Open House	CRT, Teacher, Principal	Parents will learn about digital curriculum, view students work, and academic success thus far.	September 2016	sign in
7	Report Card Conference Night	CRT, Teacher, Principal	Parent will learn about student progress and next step strategies.	October 2016	sign in
8	Physical Education	P.E. Teacher, Healthy School Committee, Assistant Principal, Principal, PTO	Parents will learn about locomotor skills/movement concepts and pattern/skill applications strategies that students work with during PE.	May 2017	Advertising, flyers, photos
9	Visual and performing arts	Music Teacher, Art Teacher, Performing Arts Committee	Parents will view student productions, performing in the visual and performing arts standards.	December 2016 and May 2017	Advertising, flyers, photos
10	ELA/Math	Music Teacher, Art Teacher, Performing Arts Committee, Parent Resource Teacher	Parents will make academic games to take home and use as board games.	May 2017	Advertising Flyer/Photos/Connect Orange
11	Title I Annual Meeting	Staffing Specialist, Assistant Principal	Parents will learn about Title I and the ways Title I supports student's academic achievement.	September 2016	sign in

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Building Ties Between Home and School: provide events for parents to participate in school activities.	Principal, Assistant Principal, LEA Representative	To provide staff with opportunities to build relationships with their students' parents.	Throughout the year	Teacher's survey
2	Parental Involvement Modules on Share Point (4)	Assistant Principal	Activity and exit slip designed to inform instructional staff regarding parental involvement in 4 modules.	1 module each quin with an Exit slip	Exit slip and changes in plan as needed.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Family events to build capacity will happen throughout the school year. They will include reading/math and science. These will give parents the tools to help his/her student be successful at school and at home. These events will be held in the evening.

The media specialist will schedule a book fair during the school year. Parents are informed and invited through the use of flyers, posters, phone, school marque and Wetherbee's Facebook page. The book fair will occur during September 2016. Success of the activity will be determined by the amount of parent participation during the book fair family night and the amount of volunteers.

Extended media is offered to students an extra hour daily. The media specialist is responsible for providing this service. Students will be informed and invited through the use of flyers and school news letter. Success of the activity will be determined by the amount of participants during the extended media time.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school will provide parents of participating children with information about Title 1 programs, curriculum, academic assessments, meetings to participate in education of their children in a variety of ways. The school will use different methods for communication, connect orange announcements, flyers sent home, "The Buzz" School Newsletter, Wetherbee Facebook page, Wetherbee Links to Web pages, Progress monitoring documents for teachers to share with parents strategically and frequently. All parents are invited to attend School Advisory Committee Meetings, Title I Program Meetings, and Parent Teacher Organization Meetings these meetings occur 4 times a year. Parents are notified to Wetherbee Facebook and Connect Orange phone calls. Communication between parents and teachers are documented with conference notes.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: All school newsletters and invitations to school-wide activities will be provided in Spanish. Newsletters are published quarterly. Information for activities are sent out a minimum of 1 week in advance to the event. Information will be made available to those parents that can't attend due to their disability. Phone conferences are available for parents who are unable to attend do to a physical disability. Parental Involvement information will be available in the school's front office for parent's knowledge. Copies will be kept for evidence. Information will be disseminated in English and Spanish.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Conferences will be scheduled before school 7:30-8:30 and after school 2:00-7:30 on Report Card Conference Night. Teachers if needed will also arrange phone conferences if parents can not attend.	Classroom teachers	Shows students academic progress, review academic, behavior, and citizenship goals. Adjusting goals based on data.	October 2016
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Our School will work together with Holy Family Catholic Church to help fight hunger and poverty in our community.	Parent resource teacher, teachers	Service learning project for gifted and talented students, students use reading, writing, and math skills to complete the project.	February 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Literacy Night Math Night and Science Night	2	313	Focusing on helping parents gain a better understanding of the Florida Standards, and helping students improve academic achievement towards the Standards.
2	Parent Leadership Council Meeting	4	32	Inform parents about reading strategies used to help student improve reading achievement.
3	All Pro Dad	2	95	Focusing on helping parents to gain a better understanding of homework strategies to help increase student achievement.
4	I Mom	2	151	Focusing on helping parents to gain a better understanding of homework strategies to help increase student achievement.
5	Meet the Teacher/FSA Night	2	889	Focusing on helping parents gain a better understanding of the Florida Standards, and helping students improve academic achievement towards the Standards.
6	Title I Annual Meeting	1	45	Focusing on giving information of Title I and the ways Title I programs/activities help increase student academic achievement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	District provided "PI" module 1	1	55	Increased parent involvement/engagement supports improved student achievement.
2	District provided "PI" module 2	1	53	Increased parent involvement/engagement supports improved student achievement.
3	District provided "PI" module 3	1	55	Increased parent involvement/engagement supports improved student achievement.
4	District provided "PI" module 4	1	54	Increased parent involvement/engagement supports improved student achievement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Working hours the same as school hours.	Offer meetings before school hours and after school hours.
2	Lack of understanding the purpose of parental activities.	Increase communication through website, flyers and Spanish translations.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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