

EAST NAPLES MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Darren E. Burkett, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: A child's education is a responsibility shared by the school and family. The mission of ENMS is to create a better school through community and parent involvement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: School Improvement Plan (SIP) goals will be reviewed in an open meeting to solicit parent input. The PI policy will be reviewed with the School Advisory Council (SAC) at an open meeting that will be advertised to all parents via flyers and phone auto-dialers. SAC will be consulted on appropriate use of funds. SAC will also be involved in review of PI parent surveys. SAC Chair and Principal will collaboratively review and sign all PI documentation.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	The ENMS Cambridge Experience
2	Title 1	Social Media and Your Child: Learn about best practices to help your child be safe on the internet
3	Title 1	Planning for Success: Targeted information for parents of ESE, 504 and Gifted students.
4	Title 1	Positive Parenting: Learn how to best set boundaries and expectations for your child
5	Title 1	The Testing Season: Learn about the various assessments your child will have over the coming months
6	Title 1	Finishing Strong!: Everything a parent needs to know about helping your child finish a successful school year

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Discuss Title I status of school during Annual Title 1 Meeting.	Principal	8/25/2016	• Sign-In Sheets
2	Distribute agenda flyers in 3 languages detailing Title 1 status and how funds are used.	Principal	8/25/2016	• Copy of Flyer
3	Provide letters in three languages informing parents of teacher qualifications/out of field teachers	Principal	Ongoing	• Copy of letters with dates that they were sent/mailed home
4	ENMS will coordinate with District FSG office to notify parents of SIP status.	Principal	Fall semester	• Copy of letters with dates that they were sent/mailed home

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or

evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Due to the nature of our schedule, it is more convenient for us to offer later afternoon parent training experiences. In past experience at ENMS, we have better attendance rates when we begin our meetings after 6:00 PM. Principal will survey SAC parents regarding possible before school parent meetings

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title One Meeting	Principal	Parent input and awareness of ENM	August 2016	•Sign-In Sheets
2	School Improvement Plan (SIP) Review	Principal	Review of Student Achievement Goals and Data	Nov 17, 2016	•Sign-In Sheets
3	The ENMS Cambridge Experience	Assistant Principal /Principal	Parents will be able to provide students assistance with school issues.	Sept 15, 2016	•Sign-In Sheets
4	Social Media and Your Child: Learn about best practices to help your child be safe on the internet	Assistant Principal	Student focus with technology will become more education based.	Oct 20, 2016	•Sign-In Sheets
5	Planning for Success: Targeted information for parents of ESE, ELL, 504 and Gifted students.	Assistant Principal /Intervention Support Specialist	Students will be able to focus on long range goals with families. In addition, Parents will be able to provide students assistance with school issues.	Dec 15, 2016	•Sign-In Sheets
6	Postive Parenting: Learn how to best set boundaries and expectations for your child	Assistant Principal /Principal	Parents will be able to provide students assistance with school issues.	Jan 19, 2017	•Sign-In Sheets
7	The Testing Season: Learn about the various assessments your child will have over the coming months	Assistant Principal/ Assistant Principal of Curriculum and Instruction	Parents will be able to provide students assistance with school issues.	Feb 16, 2017	•Sign-In Sheets
8	Finishing Strong!: Everything a parent needs to know about helping your child finish a successful school year	Assistant Principal /Principal	Parents will be able to provide students assistance with school issues.	April 20, 2017	•Sign-In Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Student-Led Parent/Teacher Conferences	APC	Faculty must internalize the value of this conferencing method; student achievement will benefit from increased parent involvement.	Spring 2017	Staff Surveys
2	omer Responsiveness	Principal	Non-instructional will provided trainings on best practices on communication	Fall Semester	Exit Surveys

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parent Resource Library, including printed materials and computer access.

School Newsletter e-mailed to homes quarterly throughout school year.

Important information included on all reports home to families.

Email information to parents weekly as well as for rewards and celebrations.

ENM website, Facebook and Twitter account to update all stakeholders on ENM activities.

Friday Emails to communicate upcoming events.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: ENMS will send home information and access to the school's and district's parental involvement policies and plans, including how parent involvement funds will be used. In addition, parents will have access to this information via a parent involvement brochure that they receive, through the school web site and through communication during parent meetings and School Advisory Council meetings. Parent input was sought in the development of this policy, the school PI plan and the use of parent involvement funds. A newsletter is also sent home that highlights key PI information such as upcoming workshops and meeting involving the PI plan and policy.

Curriculum coordinators in each of the subject areas have worked with teams of teachers to develop an instructional calendar for all teachers to follow for the core instruction. Building level teams designed a school-wide instructional focus calendar based on specific school-wide student performance data to guide instruction. Teachers create mini lessons and cumulative curriculum based measures to address specific student needs based on student data (school-wide, grade-level, or classroom) in addition to following the overall district instructional focus calendar. The principal and leadership team monitor the implementation of the instructional focus calendars through classroom walk-throughs and attendance at professional learning communities meetings where data analysis occurs bi-weekly and plans for instruction are outlined.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: To ensure that all parents have the opportunity to participate in parent involvement activities, ENMS provides translation at every parent meeting/training. All information going home is available in three languages. Parents with disabilities are welcome to attend all activities and/or services and accommodations are made to allow them access. Event flyers include this information so that parents who need translations or accommodations know ahead of time. In addition, translating equipment (Talk and Listen system) is available for all events. Finally, ENM works to provide refreshments and supervision of younger children to assist families to attend all parent night events.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	School Improvement Plan (SIP) Review	1	25	Review of Student Achievement Goals and Data
2	Foundations for success: Monitoring, organization, grade book, angel, planner, volunteer opportuniti	2	60	s will be able to provide students assistance with school issues.
3	Social Media and your child: Cyber bullying, monitoring electronics	3	60	Student focus with technology will become more education based.
4	Discipline without power struggles and stress	4	60	s will be able to provide students assistance with school issues.
5	Help your child explore careers	5	60	Students will be able to focus on long range goals with families.
6	Ready for testing?A.I.R., E.O.C., Final Exams	6	60	s will be able to provide students assistance with school issues.
7	Crossing the Finish Line! Course selection, pupil progression, awards	7	60	s will be able to provide students assistance with school issues.
8	Annual Title One Meeting	8	67	Parent input and awareness of ENM

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Forming a Single School Culture Focus: Parent Involvement & Common Mission Statement	1	65	Staff will work to have a common culture of parent involvement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Technology – currently less than 400 students have registered for BYOD	ENM will provide additional assistance and technology at all parent events for BYOD
2	Technology - use is often in English	ENM will use translations for all possible delivery methods

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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