

KINLOCH PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Kisa Humphrey , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Kinloch Park Elementary believes that positive parent/family involvement is essential to student achievement and thus encourages such involvement in school educational planning and operations. In the spirit of the District/school/family and

community partnerships this plan seeks to strengthen the partnership among parents/guardians, staff, school, the community, the superintendent, and the District by providing for parents' involvement in decision making as members of school-based planning teams, local parent groups, and the District-wide committees. Expanding training programs that help the individual parent support their child at home will further strengthen this partnership.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Monthly meetings with Kinloch Park Elementary (KPE) School's Parent Teacher Organization (PTO) and Educational Excellence School Advisory Council (EESAC) allow parent representatives to participate in an organized, ongoing and timely manner with the planning, review and improvement of the Title I programs and the schools parental improvement plan, including involvement in the decisions regarding how funds for parental involvement will be used.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	Services rendered at Kinloch Park Elementary are provided to ensure students requiring additional remediation are addressed. Other components that are integrated into the school-wide program include an extensive parental program and special support services to special needs populations such as homeless, neglected and delinquent students.
2	Title III	Kinloch Park Elementary utilizes Title III funds to supplement and enhance the program for English Language Learner (ELL). The funds are used to enhance KPE reading and mathematics after school tutorial program titled, English Language Learners Academy.
3	Voluntary Pre-Kindergarten (VPK)	The Title I office and VPK office will work together to coordinate transition programs for students entering the regular public school program. Activities may include, but not limited to: coordinating meetings with parents, VPK teachers, and Kindergarten teachers to discuss the specific learning needs of students and curricular expectations for Kindergarten.
4	IDEA (SPED)	Supplemental instructional support provided by Title I will be discussed with parents during the development/revision of the students Individual Education Plan.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required documents	Administration	September 8, 2016	Copies of agendas, PowerPoint presentations and handouts
2	Developed and disseminate invitations and Record Connect ED message in English and Spanish	Administration, Teachers, CIS	September 8, 2016	Flyer with date of dissemination posting on school Website and Connect ED Messages
3	Develop sign-in sheets	Community Involvement Specialist (CIS)	September 14, 2016	Parent Rosters
4	Maintain documentation	Administration and CIS	September 14, 2016	Documentation in Title I Box housed in Assistant Principal's office

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent Academy workshops will occur in the morning at 9:00 a.m. in the New Cafeteria. In the months of November and February, SAT-10 and Florida Standards Assessment & Science FCAT 2.0 Parent Workshops will also occur at 9:00 a.m. in the new cafeteria. Kinloch Park Elementary Parent Resource Center is opened Monday through Fridays from 8:30 a.m. to 3:00 p.m.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
-------	------------------------------	--------------------	---	----------	---------------------------

1	Parenting Workshops	Assistant Principal and Counselor	Raise academic awareness and provide tools to assist student academically in the home environment.	Monthly	Parent Academy power points, Parent Sign-in Rosters
2	Parent Conferences	Administration, Teachers and Counselor	Raise awareness of individual students' strengths and weaknesses	Ongoing	Parent Sign-In Sheets, Parent Logs, Notification of Meetings
3	Honor Roll Lunch	Administration and PTO Representative	Celebrate academic achievement of students.	Quarterly	Student certificates and receipts of snacks/rewards.
4	Attendance Initiatives and Award Ceremonies	Administration & PTO Representative	Student receives school wide recognition for perfect attendance. Efforts promote attendance daily to increase academic achievement.	Annually	Student certificates/medals and Parent Sign-In Sheets
5	Parent Science Workshop	Administration, PTO Representative and Teachers	Parents will conduct hands-on experiments.	Annually	Parent Sign-In Sheets and Science Fair Projects

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
-------	------------------------------	--------------------	---	----------	---------------------------

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parent's are welcomed to use KPE Parent Resource Center to obtain information on improving their parenting skills and/or their child's academic career. Topics discussed during parent workshops can be explored further in KPE Parent Resource Center. Administration and counselor work hand in hand with recruiting parent volunteers, as well, as locate community services that will assists our parents with various needs.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: KPE teachers, counselor, school social worker distribute leaflets and flyers to parents which provide tips about parenting, time and locations of MDCPS/Title I meetings and community resources. Parent-Teacher conferences detail curriculum implemented, student progress, and the proficiency levels students are expected to meet. Parents may schedule a parent-teacher conference anytime during the teachers' contracted hours. KPE "Tuesday Communicators" serve as a consistent vehicle to deliver pertinent information to parents weekly.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: To include all parents in KPE activities, notifications of events and meetings are sent home in both English and Spanish. Parents are encouraged to participate in planning sessions through parent meetings, EESAC meetings, articulation activities, newsletters, Connect-ED telephone messages, PTO meetings and District Advisory Committee Meetings.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
-------	----------	--	--------------------	---	----------

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Workshop-Annual Title 1 Parent Meeting	1	379	Raise academic awareness and provide tools to assist student academically in the home environment.
2	Parent Workshop-Parent Resource Fair	1	35	Raise academic awareness and provide tools to assist student academically in the home environment.
3	Parent Workshop-Parent Portal	1	10	Raise awareness of individual students' strength and areas of improvement for home environment.
4	Parent Workshop-New Florida Standards	1	10	Raise awareness of individual students' strength and areas of improvement for home environment.
5	Science Fair	1	72	Raise awareness of individual students' strength and areas of improvement for home environment.
6	Instrucional Parent Workshop-SAT10/FSA	1	70	Raise awareness of individual students' strength and areas of improvement for home environment.

7	Parent Workshop-Less Stressed About Tests	1	2	Raise awareness of individual students' strength and areas of improvement for home environment.
8	Instructional Parent Workshop-Transition to Kindergarten	1	11	Raise awareness of individual students' strength and areas of improvement for home environment.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Professional Learning Community (PLC) - Promethean Board	1	47	DGPT - IPEGS New Model
2	Department Meetings	12	31	Enhances effective planning protocols to strength student achievement
3	KPE Instructional Rounds	1	10	Enhances 5-Dimensions of Effective Teaching and Learning
4	Leadership Team Meetings	5	7	Building Leadership Capacity

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Most Parents Lack English Proficiency	The school provides information and notices about available resources in parents' native language.
2	Parents Lack Technological Awareness and Skills to assist their students with new curriculum demands.	The school will present strategies to implement technological instructional tasks in public libraries or the home environment.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------