

KINLOCH PARK MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Scott Weiner , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Kinloch Park Middle School strives to maintain an inviting environment that is conducive to the success of all our stakeholders and promotes a Home-School partnership that supports and nurtures the academic and social well-being of our students.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Leadership Team, EESAC Chairperson, Reading and Math coaches, and Community Involvement Specialist are responsible for the planning, review, and improvement of the Title I program. PTSA, EESAC, and Title I monthly meetings are open to all parents. Input from parents is sought in creating the Parent Involvement Plan and the School-Parent Compact and is documented through the Title I annual meeting minutes, as well as EESAC, PTSA, and workshop sign-in sheets. Additionally, parents participate in presentations held by the CIS and Kinloch Park Student Services Department.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	FIU All Star Afterschool Program	Monthly Evening Parent Workshops
2	Literacy Night	Informational workshops for parents on ways to increase student achievement and testing strategies.
3	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the student's IEP.
4	Student Services	Parent meetings to address new programs, family and/or student needs; preparation for high school, magnet applications, academic progress monitoring.
5	Title II	Provide professional development to support the professional development needs of the staff including the parent involvement specialist.
6	Title III	Provide Home Language Assistance tutoring sessions before and after school.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Monthly Parent Title I Meetings	Barbara Molina	June 2017	Student grades and school performance
2	Testing Parent Presentations	Molina/ Administrators/Counselors	June 2017	Parent Involvement and scores
3	Annual Title I Meeting	Molina/Administration	August 20, 2016	Increase in Parental Involvement
4	FIU All Star After School Program	FIU Program Manager/Administration	June 2017	Test scores/Student field trips/ MindWorks Projects

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Barbara Molina, Community Involvement Specialist, is available on a daily basis from 7:00a.m.- 3:00p.m to meet with parents in the Parent Resource Center. Additionally, flexible meeting times are also available in order to accommodate parent schedules. She is also available for home visits for any parent, or guardian, that may not be able to come to the school in person. TEAM parent conferences are held weekly to address teachers and/or parent concerns and review the academic progress of students. The Community Involvement Specialist works with teachers on issues that may arise during parent conferences and or concerns noted in the classroom.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	EESAC	Mr. Gardner & Administration	Incentives are provided based on individual student improvement on assessments	August 2016-June 2017	Assessment results
2	IEP/EP meetings	Administration /SPED ESOL CHAIR	Needs are addressed through the implementation of strategies and goals	The lifetime of the plans is limited to one year.	Meeting of the Goal
3	STUDENT SERVICES	ADMINISTRATION/COUNSELORS	Increase student achievement	August 2016-June 2017	Homework/Test/student grades
4	Grade Level Team Meetings and Parent Conferences	Administration/ Team Leaders	Increase achievement and monitor students' academic progress	August 2016-June 2017	Student grades/Testing/Conference documentation on Student Case Management Student Services Form
5	Sending home information	CIS and Assistant Principal	Twice Annually	August 2016-June	Copies of information

	on helping students with FSA and other state/district exams			2017	
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Weekly parent conferences	Team Leaders/Administration	Tracking student progress	August 2016-June 2017	Improvement of student grades/assessments
2	Quarterly parent evening meetings	Counselors/Administration	Tracking student progress	August 2016-June 2017	Improvement of student grades/assessments
3	Bi-weekly Professional Learning Communities	Administrators	Parental Involvement	August 2016-June 2017	Improvement of student grades/assessments
4	Staff professional development	Barbara Molina (CIS) Administration	Parental Involvement/Home visits	August 2016-June 2017	Improvement of student grades/assessments
5	Monthly Faculty Meetings	Administrators	Increase in test scores/parent portal/home resources to support classroom instruction	August 2016-June 2017	FSA Results/ Student Progress Reports

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Curriculum Fair and Literacy Night are conducted annually to encourage and support parental involvement. Quarterly Honor Roll assemblies and holiday performing arts academy presentations are held each year in order to promote parental involvement and participation. Additionally, the Parent Resource Center, located within the school's Media Center, is open daily between the hours of 7:00am-3:00pm. Parents may request teacher conferences, use the computers, set up their Parent Portal, as well as request the assistance of our CIS. Parents are also informed/invited to attend monthly parent meetings/workshops, which are held in the evenings in order to accommodate working parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Communication regarding the dissemination of information of the Title I Program is done via the school's website, ConnectEd messages, flyers, emails, telephone contact, and personal interactions. A link to the Miami Dade County Public School website is provided on the school's website in order for all stakeholders to access the curriculum, student grades, and pacing guides that are followed by the school. Additionally, our CIS and all teachers maintain communication logs to monitor parent contact and student progress. Parent conferences are scheduled twice a week to review student academic progress, assessments, and behavior expectations. Input is also discussed and reviewed during weekly Department and/or TEAM meetings.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Kinloch Park Middle School is committed to providing accessible opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children through ensuring that all school correspondence and communication are disseminated bilingually (English and Spanish), as well as providing parents with translation services and accommodations as needed. Title I information is sent home via students on the first day of school. The compact is developed and completed with assistance from the Community Involvement Specialist, Student Services, parents, and counselors to assist low performing students and their families. IEP meetings/ LEP meetings are held regularly based on individual student progress. Important information will also be disseminated to parents in their home language through EESAC, ALL STAR afterschool parent meetings, and all school activities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance	Parent Resource Center	Community	Tracking	August

	the involvement of other parents [Section 1118(e)(9)];		Involvement Specialist, Administrators, Counselors	student progress	2016-June 2017
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Weekly Parent Conferences/Home Visits	Community Involvement Specialist, Administrators, Counselors	Tracking student progress	Weekly
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent Conferences/Home Visits/Connect-Ed Messages/Flyers	Community Involvement Specialist, Administrators, Counselors	Tracking student progress	August 2016-June 2017
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Parents will be invited to attend PTSA and EESAC meetings, Honor Roll Assemblies, Literacy Night, and other school-related functions.	Assistant Principal and Community Involvement Specialist	Parents are better informed of student progress and school functions	Monthly

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PTSA	11	625	Mini parent workshops on topics related to student safety, academics, and social issues
2	EESAC	6	90	Parent involvement in SIP and school decision-making that affects student achievement
3	IEP Meetings	130	400	Needs are addressed through the implementation of strategies and goals
4	Student Services	9	474	Increasing student achievement
5	Title 1 Annual Meeting	1	150	Increase parent involvement
6	EP Meetings	34	102	Needs are addressed through the implementation of strategies and goals.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Weekly Parent Conferences	240	2160	Communication with parents in regards to student progress
2	Student Services Quarterly Parent evening meetings	3	345	Involving parents of struggling students and providing strategies for improvement
3	Monthly Faculty meetings	9	513	Parental Involvement
4	Staff Professional Development	5	285	Increasing parent involvement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Non-English speaking parents	CIS helps parents in their native language to access resources for their child's education
2	Times that parents are	Parent meetings will be in the evenings beginning at no earlier than

	available to come to the school	6 p.m.
3	Notification of parent meetings	Parents will receive monthly calendar of school events, ConnectEd messages will be bilingual, flyers of upcoming events are also in bilingual

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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