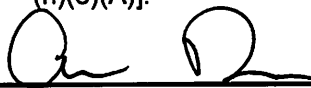


## LAKE GIBSON MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Alain Douge, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

9-26-16

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** District and School-based Title I Parent Involvement Program in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day.

Lake Gibson Middle School will strive to continue to build relationships with our parents through our monthly parent workshops, family activity nights, athletic programs, monthly newsletters, and teacher-parent communication through emails and text reminders.

Polk County School Board Mission is to provide high quality education for all students.

Lake Gibson Middle School's mission is to develop successful students by providing experiences through college and career pathways.

School Goal: Increase student achievement through quality instruction and communication to ensure student success based on classroom walk throughs and progress monitoring data.

Core Values:

- Students can and will learn, with encouragement from parents, teachers and staff.
- Honesty and hard work are essential.
- Achievement will occur by students participating in interactive learning experiences.
- Respect self and others and show pride in your school.
- Knowledge will be achieved through partnerships with school, families and community.
- School will be a safe environment by being alert, aware and proactive.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** In the fall, a letter will be distributed to parents and business partners to invite volunteers to serve on the SAC committee. Then, Lake Gibson Middle School SAC committee of parents, business partners, teachers, and other stakeholders will be formed in 2016-2017 based on the amount of returned responses. The SAC committee will have an opportunity to plan, review, and provide input for the following five components: SIP, Parent Involvement Plan, Summary brochure, School-Parent Compact, and Parent Involvement funds. The SAC meetings will be held monthly to gather input to help develop and discuss the implementation of these plans. Once the plans are discussed, developed, and finalized the school will distribute the Parent Involvement Summary brochure and School-Parent Compact to students and parents in the fall. In addition, the plans will be posted on the school's website and placed in the Parent Information Notebook, which is located in the school's front office. In addition, School Climate Perception Survey results are aggregated and used to prepare parent involvement plans and to determine the effectiveness of the plan. The survey is distributed to parents in the spring.

The Parent Involvement 1% funds will be spent on the printing of our monthly newsletter, student agendas, parent resource guide books, and parent workshop supplies.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not

limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Title II Professional development resources are available to Title I schools through Title I funds.
2	Title III	The Title III provides supplemental resources for English Language Learners (ELL) and their teachers in Title I schools, as well as professional learning opportunities for school staff.
3	Parent Workshops/Building Capacity Activity	Providing information to assist parents with strategies to help their child succeed academically at school and at home.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop invitation, sign-in sheets, power point that address Title 1 requirements	Title 1 Parent Involvement School Contact	August-distribute invitations	Copies of agenda and invitation flyers
2	Annual Parent Meeting	Title I Parent Involvement School Contact	September 8th	Sign-in sheets for meeting and collect evaluation sheets from parents
3	Discuss compact, curriculum, state assessments during meeting	Title I Parent Involvement School Contact	September 8th	Copies of parent resources
4	Evaluate meeting find barriers	Title I Parent Involvement School Contact	October	Review all parent evaluations,
5	Post PowerPoint presentation of Annual Title I Parent Meeting to school website.	Title I Parent Involvement School Contact	October/November	School website

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Lake Gibson Middle School Leadership Team and School Advisory Council (SAC) will collaborate to provide alternative meeting schedules for planned activities. Meetings will be held in the morning and in the evenings. LGMS will offer Parent/Teacher conferences throughout the year upon request by the teacher or parent. The Title I Parent Involvement School Contact is in charge of notifying all families regarding upcoming family involvement events. Evidence of effectiveness is determined by using event sign-in sheets and evaluations. The schedule may be changed based on participation. Accommodations will be made as need arises for limited English speaking participants.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Parent Meeting	Title I Parent Involvement School Contact	Improve parent involvement through a better understanding on what Title 1 offers for parents through all the resources available.	September	Parent Evaluations & Attendance Sheets
2	Open House & Club night- parents to visit school and teachers and learn what type of clubs available to students.	Title I Parent Involvement School Contact	Improve parent involvement by increasing knowledge of expectations in the classroom, strategies of learning and understanding on what type of clubs students can get involved with outside of academics.	September	Parent Evaluations & Attendance Sheets
3	Offer Science & Social Studies night for parents to provide strategies that will enhance/improve parenting skills to support student learning	Title I Parent Involvement School Contact	Improve parent involvement by increasing the level of awareness for Science & Social Studies Standards/state assessments, science and history fair and provide information to parents on how they can help their child at home.	September	Parent Evaluations & Attendance Sheets
4	Math Night for parents to provide strategies that will enhance/improve parenting skills to support student learning	Title I Parent Involvement School Contact	Improve parent involvement by increasing the level of awareness for math Standards/state assessments and provide information to parents on how they can help their child at home.	November	Parent Evaluations & Attendance Sheets
5	Pre-Academies Night	Title 1 Parent Involvement School Contact and Administration	Parents will be informed on the options of academies which will enable them to make a better informed decision for their student.	December	Parent Evaluations & Attendance Sheets
6	Literacy Night for parents to provide strategies that will enhance/improve parenting skills to support student learning	Title 1 Parent Involvement School Contact	Improve parent involvement by increasing the level of awareness for Language Arts and Reading standards/state assessments and provide information to parents on how they can help their child at home.	January	Parent Evaluations & Attendance Sheets

7	LGMS At The Table for parents and their student to learn about healthy cooking and eating.	Title 1 Parent Involvement School Contact and Culinary Teacher	Improve parent involvement by offering family fun through cooking and utilizing other disciplines such as reading, band, and chorus.	October, February, March, May	Parent Evaluations & Attendance Sheets
8	Incoming 6th Grade Orientation	Title 1 Parent Involvement School Contact and Administration	Parents will be presented with information that will assist them in understanding the 6th grade curriculum, school environment for an easy transition.	April	Parent Evaluations & Attendance Sheets

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating with Parents/weekly in staff newsletter tips on how to communicate with parents and monthly PD's.	Principal	More involvement with families and ownership of student learning	August-May	Survey, parents logs
2	Effective parent conferences-building ties between home and school	classroom teachers and guidance counselors	Greater communication with parents, parents understanding of where there student stands to help them be successful	August-May	logs of conferences, student data
3	Parent Phone logs	Classroom teachers	Improve the ability of staff to work effectively with parents to increase academic achievement	August-May	parent logs
4	FDLRS Training	Guidance	Greater impact on working with families and students with disabilities	August-May	lesson plans

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Our school will provide a parent resource area where parents will be able to check out materials that focus on helping their child achieve academic success as well as resources that will provide homework tips and parenting skills. This area is located in the Guidance Office. The Title I Parent Involvement School Contact will be available to assist parents in the Parent Resource Area. The computer lab will be open during family nights so parents can have access to student's grades and other parent resources. Parents will be informed of the district Parent Informational Resource Centers and district Parent University through flyers, newsletter, website and our face book page.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Parents will be given an opportunity to attend the school's Annual Title I Parent meeting September 8th from 8:00am-8:30am or 5:30pm-6:00pm. At this meeting, parents will receive information about Title I, Parent Summary brochure, and Parent-Student-Teacher Compact. In addition, information about Title I will be uploaded to our school's website. Parents will be informed about the District Parent Informational Resource Centers and District Parent University through flyers,school website and emails.

Parents will receive a monthly newsletter that will inform them of upcoming information and important dates. All newsletters are posted on our website and noted on our Facebook page. Information about Parent Portal will be seen on one of the monthly newsletters and at our Open House and workshops.

Principal will send out a weekly call(as per opt in forms signed by parents) or email to parents every Friday to inform parents of what will be happening the next week. Teachers will also use weekly emails or Remind 101 to have constant dialogue with their parents. Interim's will be sent on 9/12-16, 11/28-12/2, 2/13-17, 5/1-5. Report Cards will be distributed on 11/1, 1/26, 4/11,

Lake Gibson Middle School will communicate with parents through various methods of communication through:

- Student Agendas
- School Messenger
- Informational Flyers
- Letters
- Schools Newsletter
- Emails or Remind 101
- School Marquee
- Open House
- Parent Workshops

- School Website
- School Facebook page
- Calendar of Upcoming Events
- Surveys
- Parent Resource Area- Guidance Wall
- District Parent Informational Resource Center
- District Parent University

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Our school will provide full opportunities for participation using multiple facets of communication. All information will be available in Spanish and Haitian Creole. Monthly newsletters will be sent out with information to inform parents how to get involved. Each newsletter will state that parents can serve on PTO, SAC, etc and give input or suggestions on our PIP & SIP. School Messenger, mass emails and/or Remind 101 will be used every Friday to inform parents of upcoming dates of activities & meetings or time sensitive information that needs to be delivered. Flyers will be sent home with students one week prior to an event. In addition, we have an ELL resource teacher that will plan and hold an initial ELL meeting for parents that have students with limited English proficiency. Important school information about uniforms, behavior plans, parent conferences and communicating with teachers will be discussed. Spanish and Haitian Creole information will be provided and translators will be available for conferences when needed. A sign language interpreter will also be available to assist as needed. In addition, steps will be taken to ensure parents with disabilities (visual, physical, deaf) will have access to school events and or information. Lake Gibson Middle School staff and or district support personnel will be available to assist those disabled parents. LGMS website has the staff directory in which parents have access to emails to be able to communicate with personnel.

For students with special needs they are assisted by para-professionals. Their accommodations are met through assisted devices and teacher assistance and the campus is accessible to all students with disabilities.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Coordinate a PTO (Parent, Teacher Organization) Utilize Parent Informational Resource Centers & District Parent University Develop a Volunteer Program to involve parents in school functions and activities.	Title I Parent Involvement School Contact	Our school anticipates seeing an increase in student achievement by parents providing support, insistence, and expectations for their children.	September-May
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	All Pro Dad - this program's mission is to help parents love and lead their family well	Administration, Title 1 Parent Involvement School Contact, and Teacher leading program	Our school anticipates seeing an increase in student achievement by parents providing support, assistance, and expectations for their children	September-May

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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	School Orientation-	1	854	information shared with parents will help build partnerships and offer opportunities for parent engagement.
2	Title 1 Annual Parent meeting	2	30	Parents were given numerous resources available to increase student success.
3	Open House	1	126	information shared to build partnerships and offer opportunities for parent engagement.
4	Science & Social Studies Parent Workshop	1	243	Information on science fair and history fair. 7th grade civics testing and 8th grade FCAT testing strategies and resources.
5	Literacy Parent Workshop	1	126	Reading and ELA curriculum. Information on the AIR test. Book Exchange.
6	Pre Academy Workshop	1	65	Understanding of all academies offered which will give parents and students more informed decision to which academy they need to participate in.
7	Math Mania Parent Workshop	1	118	Inform parents of math standards/assessments and strategies that will help students be successful.
8	6th Grade Open House	1	200	Inform incoming 6th grade parents and students on expectations of school, curriculum, and activities offered which will better prepare our new students and parents.
9	Sports program: basketball, wrestling, soccer, volleyball & track & field,	35	1800	Students in the sports program must maintain a high level of academic achievement to play as well as no discipline issues. This impacts student achievement.
10	Choral Concerts	2	1600	Students must maintain high level of academic achievement as well as parent involvement to support student achievement.
11	Band Concerts	2	1000	Students must maintain high level of academic achievement as well as parent involvement to support student achievement.
12	Orchestra Concerts	2	200	Students must maintain high level of academic achievement as well as parent involvement to support student achievement.
13	Book Fair	1	118	Parents and students have opportunity to purchase books and learn effective reading strategies.
14	Movie Nights	4	139	Families to spend time together enjoying a movie.
15	LGMS at the Table	3	212	Bringing families back to the dinner table. Culinary students teaching families how to cook together and eat together.
16	PTO meeting	1	30	Share with families what and how they can get involved with the school.

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Communicating with Parents- distribution list, remind 101	2	140	Teachers given weekly information through staff newsletter which will improve communication with parents to help make successful students.
2	Effective parent conferences- expectations	2	140	Teachers implemented use of Agendas as a means of communicating home to school. They also used emails in a timely manner.
3	Parent Phone Logs(monthly)	1	70	Teachers documented monthly their phone calls and emails to parents.
4	Monthly Professional Developments	19	1330	Teachers meet monthly for PD's by administration.

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent work schedules	We will offer after work hours for parent nights and Open House. In addition, we offer multiple time schedules.
2	Parents do not know how to get involved in their child's middle school education, some due to limited education.	Capacity building for parents on the importance of parent involvement and utilizing the District Parent Informational Resource Centers and District Parent University.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	LGMS will recognize parents who volunteered throughout the school year, by giving them special awards.