

## FRUITLAND PARK ELEM. SCHOOL Title I, Part A Parental Involvement Plan

I, Tammy Langley, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

10/19/2016  
Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** Fruitland Park Elementary School is committed to building collaborative relationships with parents that promotes successful student outcomes. All FPES employees will strive to maintain constant open communication with our parents and provide resources to support home to school connections.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Fruitland Park Elementary School strives to involve parents in all aspects of its operation and development of school plans, including the Title 1 program. The SAC plays an important role in developing the School Improvement Plan, Title 1 Plan/Budget, Parent Involvement Plan and School Compact by providing input in the development of the plans, approving the plans and monitoring the plan's implementation. At the end of the year a SAC meeting is held to review the current Title 1 plan, Parent Involvement Plan and the School compact to solicit any suggestions, modifications, additions or deletions needed in the plans for the following school year. Parent input is documented in our SAC minutes and in the changes made in the plan. In addition to the SAC meeting, a Title 1 Parent Meeting is held to review the plan and seek any suggestions, modifications, additions or deletions needed in the plans for the following school year. Throughout the school year, the SAC reviews school data including the status of the plans to review for effectiveness. The SAC is comprised of more than 50 percent parent & community (non-employee) representatives. End of year surveys are another source of input which are used to develop and improve our school's plans.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act	Supplemental instruction support provided by Title 1 will be discussed with parents during the development of the students' IEP.
2	Title I	Professional Development will be provided to the entire faculty explaining the importance of effective parent communication and teacher supported parent involvement. Teachers will be provided with "Title 1" parent prescription pads that specify the differentiated teaching resources that can be checked out from our Family School Liaison through our Parent Resource Center and used at home to help their child at home. Our Family School Liaison will conduct this training in September. She will keep record of all the attendees through the use of a sign-in sheet. This was scheduled during Pre-planning week. ( 9/15)
3	VPK and Head Start	FPES will continue to coordinate with our "feeder schools" who offer VPK and Head Start to make the transition and preparation for students and their families into FPES. This will be done through transitional discussions, school tours and parent sessions.
4	Homeless Students	FPES maintains an updated list of students who qualify as "homeless" students. Special sensitivities are provided by the teacher and the school to assist parents during difficult times to limit the impact of their circumstances on the education of their students. The Guidance Counselor, Family School Liaison and School Social Worker are contacted to work directly with the family to address the needs that could interrupt the educational process. The parents are invited to use the resources available to them in the Family Resource Center for academic assistance. Services include but are not limited to bus transportation if the family moves outside of the school's attendance zone so as not to interrupt the student's education, Christmas and Thanksgiving assistance list are used to reach out and help provide for these students as well.
5	English Language Learners (ELL)	All FPES teachers meet the Highly Qualified ELL guidelines either through the college coursework of professional development classes. Parents are regularly invited to attend the ELL meetings to provide information on their students'

		progress as well as areas that need specific focus. Our Spanish speaking ELL Teacher Assistant attends these meetings to translate when necessary. Our ELL Teacher Assistant also makes frequent phone contact to the home to insure that information from the school is clearly understood. Additionally, FPES ELL students benefit through participation on the Rosetta Stone. Based upon our ELL population, FPES ELL students will also benefit by the services of an ELL TA
6	All Pro Dads	All Pro Dads is a community based program that meets monthly and supports parents' efforts in parenting skills and academic support in the home.
7	BRIDGE	Building Relationships to Innovate the Development of Grade Level Expectations. The Family School Liaison will organize monthly parent academic small group meetings to provide parents with assistance understanding the grade level Florida Standards requirements. This effort is to support extension of learning and retention of standards through home school connections.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Fall presentations including handouts will be provided for all parents	CRT / Parent Liaison	October 2015 both morning and evening meetings	Copies of all agendas, PowerPoint presentations and handouts will be maintained.
2	Develop and disseminate invitations with reasonable advance notice to all parents.	Parent Liaison	September/October	Copies of all invitations will be maintained
3	Events for Parents and students will be posted on the school's marquee.	Parent Liaison	September/October	Copies of notices' text will be maintained
4	Develop and use sign-in sheets at all parent meetings	Parent Liaison	September	Copies of all sign-in sheets will be maintained
5	Maintain documentation	Parent Liaison	October	Copies of all Title 1 documentation will be housed in the CRT's office and the Parent Liaison's office.
6	Notices of the Title 1 meeting will be posted on the school's website	Parent Liaison	September	A copy will be available through the web site archives
7	Whenever possible, written and oral communication between the school and parents will be translated	Principal, Parent Liaison, CRT, Faculty Members,	Throughout the school year	Copies of all translated parent materials will be kept on file.
8	Electronic notifications will be sent home to parents who have shared their email addresses.	Parent Liaison	September/October	Copies of invitation will be maintained.

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** FPES will offer two Annual Title 1 Parent Meetings in the fall and a planning session in the spring. For the fall Title 1 session, we will offer one session during the morning and another session in the evening. The fall Title 1 parent session is coordinated with support of the LEA's Title 1 Parent PowerPoint which carefully describes the Title 1 program, parent rights and educational goals. This meeting is a joint effort between the school's leadership team members which include the Family School Liaison.

Kindergarten Round-Up, which occurs in the spring, also offers a variety of meeting times including evening and morning sessions.

Child care will be offered during evening meetings to accommodate parents with younger children. Evening Parent Night meetings include dinner to help ease the barriers for parents in attendance. FPES will ensure that Spanish speaking translators will be available at parent meetings and conferences to ensure that communication between the student, the family and the school continues to be strong and effective.

Our parent center will operate on a flexible schedule providing school day hours and evening access. A copy of the Resource Center services, materials and hours of operation will be sent home to all students' families and posted on the school Web Site . The Parent Liaison will maintain records of sign-in sheets for parents who take advantage of the Resource Center and its services. The schedule may be modified as needed, based on parents' participation.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Math Night	Principal, CRT, Family Liaison and Faculty Members	Parents will be provided with grade specific information identifying the reading, the materials used in the classroom and information available to support them at home	January 2017	Sign-in sheets, handouts, agendas and presentation materials
2	Title 1 Information	Principal, CRT, Family Liaison	Parents will receive information about Title 1, the	September/October 2016	Sign-in sheets, handouts,

	Parent Meetings	and Faculty Member	FPES Title 1 Plan / Parent Involvement plan / School Choice /Parent's Rights and the Title 1 Compact. This knowledge will help parents to take a more active role in supporting their students.		agendas and presentation materials
3	Florida Standards Information Night	Principal, CRT, Family Liaison and Faculty members	Parents will be provided with detailed information on the expectations of the FSA assessment in writing, reading and math.	October 25, 2016	Sign-in sheets, handouts, agendas and presentation materials
4	Reading Night	Principal, CRT, Family Liaison and Faculty Members	Parents will be shown effective ways to support their students in reading skills.	December 9, 2016	Sign-in sheets, handouts, agendas and presentation materials
5	Individual Parent Report Card Conferences	Principal, CRT, Family Liaison and Faculty Members	Teachers will conference with parents individually about their students' progress and grades	Across the school year	Sign-in sheets
6	On-going parent conferences, including Rtl meetings	Principal, CRT, Family Liaison and Faculty Members	Parents/Guardians will conference with school personnel as to the progress of their child and any needed support for their individual student	Across the school year	Parent Conference Forms
7	Science Fair Night / Parent Meeting	Principal, CRT, Family Liaison and Faculty Members	Parents will enjoy the student's science projects display	May 2017	Sign-in sheets, handouts, agendas and presentation materials
8	Title 1 Planning	Principal, CRT, Family Liaison and Faculty Members	All stake holders will be invited to meet and participate in planning for the 2016 Title 1 Plan, Parent Involvement Plan and School Compact	April 10, 2017	Sign-in sheets, meeting minutes and handouts
9	All Pro Dad's Monthly Breakfasts	Principal, CRT, Family School Liaison	Increased family and academic support	Across the school year	Parent Notices, Sign in Sheets
10	Open House	Principal, CRT, Family School Liaison	Connect parents to grade level expectations and promotion requirements to support students at home	September 13, 2016	Parent Notices, Sign in Sheets, Students' Grades
11	BRIDGE	Principal, Leadership Team, Family School Liaison	Building Relationships to Innovate the Development of Grade Level Expectations	Once Monthly beginning September 2016 - May 2017	Sign in Sheets, Student Grades

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	The Parent Liaison will attend monthly District sessions and will work with the faculty to initiate District policies and practices in encouraging parent involvement.	CRT, Family Liaison, Title 1 Contact,	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement	Across the school year	Handouts, agendas, presentation materials, sign-in sheets
2	Effective Parent Communication Training	Guidance and Principal	Consistent communication between parents and school will assist with academic reinforcement.	August 24, 2016	Handouts, agendas, presentation materials, sign-in sheets
3	Title 1 Faculty & Staff Training	CRT, District Personnel	Provide customer service training and Title 1 guidelines	October 2016	Handouts, agendas, presentation materials
4	Culturally Responsive Instruction	Leadership Team, District Personnel	Deeper understanding of cultural barriers and strategies to use in order to overcome those barriers	June 14, 2016, November 2016	Truenorthlogic registration, CBC/Agenda, PLC Agenda

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** 1. The Cutting Edge, parent volunteer program: A system has been established to work with interested parents from their homes who would like to support the faculty by cutting out school items at home and then returning them to the teachers. Parent participation and parent comments will be used as documentation. This is on-going and headed by our FSL.

2. Helping Hands: A parent volunteer program has been developed to help train interested parents to work in the class room and assist the faculty. Parent sign-in sheets, parent comments, teacher comments will be used as documentation. This is on-going and headed by the FSL.

3. The FPES Parent Resource Center maintains a large quantity and variety of activities and resources for parents to check out and use at home to support their child's learning. "Prescription Pads" for specific academic needs are available for teachers to complete and give to their student's parents.

4. FPES is able to provide our economically disadvantaged families with "Food Backpacks" each Friday to provide better nutrition for students while that are not a school. This service is supported by the FPES community.

5. FPES will hold our third annual Family Dance which will be sponsored by the PTO. Our goal is to provide another avenue to establish strong bonds between the student, the student's family and the school.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** The Parent Involvement Plan will be summarized into a parent friendly brochure that will be printed in both English and Spanish and sent home to all students in the fall. The brochure will provide the major components of the school's Parent Involvement Plan. The complete PIP will be posted on the school's website as well as available at the library.

Notices of parent meetings will be sent home with students well in advance of the event, posted on both the school web site and the school marquee as well as email notification which will be sent to those parents who have provided us with their email address as a reminder several days prior to the event. Written meeting notices in Spanish will be provided for our Spanish speaking parents. A Spanish translator will be available at the parent meetings. Spanish translators are available at the school to provide translation services whenever needed during the school day.

Fruitland Park Elementary school has scheduled parent meetings throughout the year to provide curricular and FSA information to our students' parents. Additionally, the school's website provides links to the Florida Department of Education website for additional information on curriculum, parent resource and testing information. Curriculum and testing will be addressed at the Annual Title 1 Parent meetings. Parents are also encouraged to meet with our faculty and CRT individually to answer specific curricular and testing questions.

The schools SAC meetings are also posted on the school web site and school marquee to invite interested parents to the meetings.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** In an effort to make Fruitland Park Elementary as accessible to parents as possible, the school will provide Spanish translators, child care and dinner at parent meetings. The school will also offer a Title 1 parent meeting in the evening and in the morning during the fall in an effort to reach out to those parents who are unable to attend evening meetings. Announcements of school meetings are advertised in a number of ways to reach the widest audience possible including but not limited to the school marquee, the school web site and parent notices to the parents in the students Parent/Teacher file which goes home each day. Parent notices will be timely. These notices are translated into Spanish for our Spanish speaking parents. The parent meeting minutes (SAC / PTO and Title 1) will be posted on the school's website. For those parents who do not have access to the internet, computers and assistance are available to them in the Family Resource area. Additionally, the resource area is open to parents to borrow materials to work with their children at home. The Family Resource Area offers both evening and weekend hours to better accommodate the busy schedule of many of our parents. Parents with disabilities may receive accommodations based on their needs. Parents are supported and informed on an individual basis. School leadership will seek district support for needs that require more than what's available at the school level.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Provide childcare services for parent nights	Principal / CRT / Family School Liaison	Provide information for parents	On-going
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	BRIDGE, Bless Fruitland Park and All Pro Dads Breakfasts	Principal / CRT / Family School Liaison as well as community members	A stronger and more supportive community.	Monthly

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.  
[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how



parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Science Fair/ STEM Night	1	187	The goal is to show case the science curriculum. By displaying the student work we hope to engage more parent involvement in our science program.
2	Individual Parent Report Card Conferences	3	1656	By providing one on one time between the teacher and the parents we hope to build a "team relationship" between parents and the school. We believe that students who see this type of team relationship will understand the importance of effort and success in school.
3	Family Reading Night/ Frozen	1	436	By showcasing our reading program parents will be better prepared to support their students reading success at home.
4	Family Math Night	1	136	By showcasing our math program parents will be better prepared to support their students math success at home
5	Family FSA Information Night	1	49	By providing parents with specific details about the FSA as well as ways to support their students at home the goal is to enlist parent support for student preparation and perspective on this important assessment.
6	Kindergarten Round Up	2	24	This event is designed to prepare parents and incoming kindergartners by providing information on a typical day in kindergarten, curriculum/assessment expectations and registration details.
7	Title I Parent Meeting	2	116	The evening is designed to inform parents of their rights and responsibilities. Parents are also provided with information about the benefits of Title I for parents and students alike.
8	Family Shamrock Dance	1	603	The intent of the Family Valentines Dance is to provide a wholesome family event and to provide students with the opportunity to interact in a social situation.
9	All Pro Dad's Monthly Meeting	9	393	Parent Notices, Sign in Sheets
10	iMom's monthly Breakfast	8	253	Parent Notices, Sign in Sheets
11	Meet the teacher	1	1116	Sign in Sheets, handouts, agendas, and presentations
12	Donuts for Dad	1	119	Sign in sheets, connecting dads to student learning
13	Book Fair Night	1	85	Sign in sheets, promoting literacy through complex text and varied genres
14	Boohoo Breakfast	1	16	Sign in Sheets, building positive relationships with parents new to public education
15	Science Fair 5th Grade	1	70	Sign in Sheets, connecting to cognitively complex hypothesis generation

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	The FSL will attend monthly District sessions and work with the faculty to build parent involvement.	9	1	Increased parent involvement will create a partnership between the parent and school which will increase student involvement in their own education.
2	Title I Faculty & Staff Training	2	50	The Title I Program Specialist participated in school planning and workshops which provided modeling to all faculty members.
3	Parent Communication Training	1	65	Effective parent communication leads to better informed parents which in turn supports the efforts of the school to close academic achievement gaps and standards deficiencies.

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Many of our parents work, have younger children or find that after school hours conflicts with meal time for their families	FPES will continue to offer child care and meals at meeting to ease the burden on families wanting to attend evening parent meetings. The school will also use the call out system to try to reach as many parents as possible and will include the fact that both childcare and meals are available. In addition, we will work to provide various times for parents to have opportunities to participate.
2	Parent Participation in Family Nights (all subgroups)	FPES will work closely with the PTO to involve parents in helping to plan events with the faculty. We will become better educated on strategies to use to break cultural barriers and encourage all parents to participate in school events by providing a more welcoming atmosphere.

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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